



## OA 2261 Desktop Publishing Microsoft Publisher

<b>Course Number</b>	OA 2266
<b>Course Name</b>	Desktop Publishing Microsoft Publisher
<b>Credit Value (Breakdown of theory and lab credits)</b>	1 Theory
<b>Catalog Course Description</b>	This course will focus on advanced training in the use of the Microsoft Suite of software applications (Word, Excel, PowerPoint, and Access) in preparation to take the Microsoft Office User Specialist Exam (MOUS). <i>Prerequisites:</i> BCIS 2210, or BCIS 2215, or BCIS 2220 or BCIS 2230. (Spring) (1, 1T+0L)
<b>Course Student Learning Outcomes/Objectives /Competencies</b>	
<b>College-Wide Student Learning Outcomes measured (General education courses only)</b>	<ol style="list-style-type: none"> <li>1. Communication</li> <li>2. Critical Thought</li> <li>3. Information Literacy</li> <li>4. Cultural Competence</li> </ol>
<b>Program Student Learning Outcomes measured</b>	