<table>
<thead>
<tr>
<th>Course Number Course Name</th>
<th>BCIS 2210 Microsoft Access</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Value (Breakdown of theory and lab credits)</td>
<td>3 Theory</td>
</tr>
<tr>
<td>Catalog Course Description</td>
<td>Introduction to the electronic database, specifically, how to use, design, and edit databases for use in a variety of personal and business applications. (1, 1T+0L)</td>
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</tbody>
</table>
| Course Student Learning Outcomes/Objectives/Competencies | Upon successful completion of this course, you will be able to:  
- Define what MS Access is and why it is useful.  
- Describe about databases and normalization.  
- Summarize database objects.  
- Demonstrate navigation  
- Demonstrate creating a database and adding tables.  
- Summarize object views.  
- Demonstrate creating simple forms. |
| College-Wide Student Learning Outcomes measured (General education courses only) | 1. Communication  
2. Critical Thought  
3. Information Literacy  
4. Cultural Competence |
| Program Student Learning Outcomes measured |  |