### BCIS 2110 Business Computer Applications

| Course Number Course Name | BCIS 2110  
Business Computer Applications |
<table>
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<tbody>
<tr>
<td>Credit Value (Breakdown of theory and lab credits)</td>
<td>3 Theory</td>
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<tr>
<td>Catalog Course Description</td>
<td>The owner/manager approach to the use of microcomputers: systems design, software, business applications, and the Windows environment. (3, 3T+0L)</td>
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| Course Student Learning Outcomes/Objectives /Competencies | 1. Demonstrate an understanding of computing fundamentals terminology.  
2. Be able to demonstrate and understand essential computer skills.  
3. Be able to use technology to solve problems.  
4. Be able to use Microsoft Office 2016 software.  
5. Become knowledgeable consumers of technology.  
6. Be able to use current information on emerging technologies. |
| College-Wide Student Learning Outcomes measured (General education courses only) | 1. Communication  
2. Critical Thought  
3. Information Literacy  
4. Cultural Competence |
| Program Student Learning Outcomes measured | |

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**NORTHERN NEW MEXICO COLLEGE**