



BCIS 2110 Business Computer Applications

Course Number	BCIS 2110
Course Name	Business Computer Applications
Credit Value (Breakdown of theory and lab credits)	3 Theory
Catalog Course Description	The owner/manager approach to the use of microcomputers: systems design, software, business applications, and the Windows environment. (3, 3T+0L)
Course Student Learning Outcomes/Objectives /Competencies	<ol style="list-style-type: none"> 1. Demonstrate an understanding of computing fundamentals terminology. 2. Be able to demonstrate and understand essential computer skills. 3. Be able to use technology to solve problems. 4. Be able to use Microsoft Office 2016 software. 5. Become knowledgeable consumers of technology. 6. Be able to use current information on emerging technologies.
College-Wide Student Learning Outcomes measured (General education courses only)	<ol style="list-style-type: none"> 1. Communication 2. Critical Thought 3. Information Literacy 4. Cultural Competence
Program Student Learning Outcomes measured	