NNMC Honorary Degree Procedure and Timeline

Call for Nominations
Who? Honors Committee Chair
When? October

Submit Nominations to The Honors Committee Chair
Who? Anyone
When? Nov. 1st or first Monday after Nov. 1st

Evaluation of applications and recommendations
Who? Honors Committee
When? November

Letter to the Nominator
Who? Honors Committee Chair
When? After non-recommendation

Recommendation to the Faculty Senate for ratification
Who? Honors Committee Chair
When? Faculty Senate December Meeting

Recommendation to the Provost
Who? Faculty Senate President
When? December

Recommendation to the President
Who? Provost
When? Dec-March

Recommendation to the BoR
Who? President
When? Dec-March

Board of Regents’ Approval
Who? President
When? BoR March meeting

Provost notifies the candidate
Who? Provost
When? March-May

Candidate Accepts
Who? Candidate
When? March-May

Honorary Degree presented
Who? Provost/President
When? May Commencement
Eligibility

The following are non-eligible:

- NNMC employees, elected officials, and regents (during the employment/service)
- Persons holding degree higher than the Associate Degree in any field.

Retired faculty members are normally not considered.

Nomination Packet should include:

- A completed nomination form.
- A letter from the nominator and supporting documentation detailing why the candidate is worthy of an honorary degree from NNMC.
- The candidate's curriculum vitae or a biographical statement.
- Three letters of recommendation.
- The nominator's relationship with the candidate, including potential or perceived conflicts of interest.

Selection process:

- The Honors Committee shall consider all complete packets.
- Individuals who have distinguished themselves in the areas of teaching, research, writing, performance in the arts, or community service.
- Achievements of national or international significance, or outstanding and sustained service to our state, college, or community, shall be the overriding criterion for all candidates.
- Financial contributions to NNMC or prior service as an elected official, shall not be a deciding factor in the nomination process.
- At least two-thirds (2/3) vote of the members of the Honors Committee is needed for recommendation.
- A favorable, simple majority vote of the Faculty Senate will ratify the nomination.