REGISTRATION opens October 21, 2019
APPLY ONLINE at nnmc.edu or
CALL Admissions at 505.747.2111

SPRING CLASSES START TUESDAY, JANUARY 21, 2020

SPRING 2020 SCHEDULE OF CLASSES
SPRING CLASSES START TUESDAY, JANUARY 21, 2020
WHAT'S NEW @NORTHERN:

ALL RN to BSN NURSING CLASSES NOW ONLINE!
All upper-division credits needed to complete Northern’s RN to BSN degree are now offered online!
LEARN MORE: 505.747.2209, etrabka@nnmc.edu

NEW BUSINESS CERTIFICATES FOR WORKING AND ASPIRING PROFESSIONALS
■ Certificate in Project Management
■ Certificate in Microsoft Office Specialist
■ Certificate in Hotel, Restaurant, & Tourism Management
LEARN MORE: 747.2186, LBaca@nnmc.edu
747.2276, adelac@nnmc.edu

TUITION DISCOUNT PROGRAMS
55+ TUITION DISCOUNT PROGRAM
Northern’s 55+ TUITION DISCOUNT allows students who are age 55 and older to take one 3- or 4-credit non-art course per semester for $150, all fees included. The $150 tuition rate will apply to the first non-art course that a 55+ student enrolls in each semester.

COMMUNITY RATE FOR ART CLASSES
Northern also continues the popular Community Rate for art classes of $100 per credit hour, or $300 for a typical art class, all fees included. The Community Rate is designed for non-degree students of any age who are taking six credits or less.

BIENVENIDO NON-RESIDENT SCHOLARSHIP
For non-NM residents who meet ONE of the following criteria: High school GPA of 3.0; ACT 23 or greater; SAT 1070 or greater; 12 complete college credits w/ GPA of 3.0; or HSE grads with HISET: 60 (total), TASC: 500 (total), GED 2002-2014: 600 (total), PearsonVue GED 2014 & later: 150 (total score).

NORTHERN OFFERING CLASSES AT THE SANTA FE HIGHER EDUCATION CENTER
1950 Siringo Rd., Santa Fe, NM 87505

■ BACHELOR of BUSINESS/PROJECT MANAGEMENT (PM)
The only ACBSP-accredited Project Management BA in NM.
LEARN MORE: 505.757.2186, LBaca@nnmc.edu

■ BACHELOR of INTEGRATED STUDIES/PSYCHOLOGY (BAIS)
A unique program preparing students for graduate school and careers in counseling.
LEARN MORE: 505.747.2115, lorig@nnmc.edu

■ BACHELOR of ENGINEERING in INFORMATION ENGINEERING TECHNOLOGY (BEng) LEARN MORE: 505.747.5425, engineering@nnmc.edu

APPLY TODAY! 505.747.2111

CHOOSE NORTHERN: OPPORTUNITY, QUALITY, VALUE...CLOSE TO HOME
We are a comprehensive regional college offering open admissions, quality two- and four-year degrees, and the best value for bachelor’s programs in the Southwest.

NNMC DEGREE PROGRAMS

BACHELOR’S DEGREES
Biology (BS) w/ optional focus in Ecology and Evolution, Molecular and Cellular Biology, Pre-Health Business Administration (BBA) in Accounting, Management, and Project Management Early Childhood Education (BA) Elementary Education (BA) Environmental Science (BS) Information Engineering Tech (BEng) Integrated Studies (BA), emphases in Crime & Justice Studies, Humanities, Psychology, and Self-Design Mathematics (BS) Electromechanical Engineering Technology (BEng) RN to BSN (BSN)

ASSOCIATE DEGREES (AA)
Business Administration Criminal Justice Early Childhood Education Elementary Education Environmental Science Film & Digital Media Arts General Psychology Liberal Arts Mathematics Substance Abuse Counselor

ASSOCIATE IN SCIENCE (AS)
Biology Environmental Science

ASSOCIATE IN APPLIED SCIENCE (AAS)
Allied Health Barbersing Chemistry Cosmetology Electrical Technology Nursing Office Administration Radiation Protection Renewable Energy

ASSOCIATE IN ENGINEERING (AEng)
Information Engineering Technology Software Engineering Pre-Engineering

CERTIFICATES
Administrative Assistant Alternative Licensure: Elementary (K-8), Secondary (7-12), Special Education (K-12) Barbersing Bilingual, TESOL Endorsements Bookkeeper Cosmetology Electrical Technology Entrepreneurship Film Technician Hospitality, Tourism & Restaurant Management Information Engineering Technology Microsoft Office Specialist Practical Nursing Project Management Radiation Control Technician sUAS Drone Technology
Northern New Mexico College

Accessible, affordable, student-centered

OUR MISSION is to ensure student success by providing access to affordable, community-based learning opportunities that meet the educational, cultural and economic needs of the region.

WE ARE AN OPEN ADMISSIONS COLLEGE
Admission requirements at Northern are a high school diploma or GED, transcripts and ACT/SAT scores. Whether you are a first-time, returning or transfer student, it’s easy to apply. If you’re ready for higher education, we’re ready to work with you to achieve your goals.

FINANCIAL AID, SCHOLARSHIP AND GRANT OPPORTUNITIES
Northern offers a wide variety of federal, state and local funding resources to help you pay for your college experience. Some of the many funding opportunities include:

- **Northern’s Financial Aid Office**: Get assistance with your FAFSA and help exploring other financial aid options such as scholarships, grants, loans, and work study.
- **The NM Lottery and Bridge Scholarships**: Covers tuition for qualifying high school graduates and GED recipients.
- **Northern Scholarships**: Over $120,000 was awarded to students in 2018.
- **The Ruby Palmlund and Leonard Maley Nursing Endowment**: Awards $5,000 annual scholarships to qualifying Associate Degree Nursing program students.
- **American Indian Scholarships**
- **And more! Contact the Financial Aid office at 505.747.2128**

STUDENT SUCCESS & SUPPORT SERVICES
Northern offers a wide array of Student Support Services to ensure you get the most out of your college experience, achieve your academic goals and graduate with the necessary tools to excel in your chosen career.

- **Accessibility Resource Center**
- **Advisement Center**
- **First Year Experience Classes**
- **Math Learning Center & Writing Center**
- ** Madrid Peer Tutoring Center**
- **Office of Equity and Diversity**
- **Veterans Resource Center**
- **Student Life Activities**
- **Gym & Fitness Center**
Española Campus Map

See INSET on page 2 for buildings East of Railroad Avenue

- Campus Buildings
- Campus Parking

**ESPAÑOLA CAMPUS**
- AA: Arts Annex
- ADM: Administration
- CFA: Center for the Arts
- FAC: Facilities
- GE: General Education
- GYM: Eagle Gymnasium
- HT: High Technology
- JCI: Business Administration
- LIBR: Ben Lujan Library
- NURS: Nursing & Health Sciences
- SERPA: Engineering
- TEC: Teacher Education
- PORT: Barbering / Cosmetology

**OFF-SITE LOCATIONS**
- EHOSP: Española Hospital
- EVFAC: Española Valley Fine Arts Center
- EVHS: Española Valley High School
- GRD: GRD Health Center
- LAHS: Los Alamos High School
- LVMC: Las Vegas Medical Center
- PENHS: Peñasco High School
- PVHS: Pojoaque Valley High School
- SVRMC: St. Vincent Regional Medical Cntr

Schedule a campus tour today!
*Call 505.747.2111 or 505.747.2161*
Spring 2020 Academic Calendar

Deadline to Petition to Graduate in Spring 2020 ........................................Fri, Nov 15
Deadline for Degree & Certificate Students to Submit Admissions Application for Spring 2020 . Fri, May 15
PAYMENT DEADLINE: pay in full, or 5% down + payment plan, or be disenrolled . Fri, May 22
First day to use financial aid for bookstore charges .................................. Mon, June 1
Deadline for Non-Degree Students to Submit an Admissions Applicationfor Summer 2020 . Thurs, June 4
REGISTRATION FOR SUMMER AND FALL 2020 BEGINS ...................... Mon, April 13

CLASSES BEGIN ...................................................................................... Mon, April 13
Late Registration (one day only, $41.80 late fee required) . Tues, Jan 21
Last Day to Change Full-term Course Schedule (Drops/Add-only) . Fri, Jan 24
Last Day to Drop a Full-Term Course with 100% Refund without record . Fri, Jan 31
Last Day to Change Grade Option from CR-AU/AU-CR . Mon., Feb 3
Last Day to Receive a Refund for Text through the Bookstore . Mon., Feb 3
Curricular Assessment Day . Fri, Feb 21
Mid-Term Week ....................................................................... March 9-13
Mid-Term Grades Due . Tuesday, March 17

SPRING BREAK .............................................................................. Mon-Sun, March 16-22
Last Day for Instructors to Initiate a Withdrawal . Fri, March 27
Holiday (Good Friday) . April 10
Last Day to Withdraw from a Full-Term Course . Fri, April 17

REGISTRATION FOR SUMMER AND FALL 2020 BEGINS ...................... Mon, April 13
Deadline to Petition to Graduate in Summer 2020 ........................................Fri, May 8
Final Exams* . Sat-Fri, May 9-15
Commencement Rehearsal . Thurs, May 14
Last Day of Term . Fri, May 15
*Exam make-up day in case of bad weather . Fri, May 15

COMMENCEMENT CEREMONY . Sat, May 16
Final Grades Due . Mon, May 18

Summer 2020

Deadline to Petition to Graduate in Summer 2020 ........................................Fri, May 8
Deadline for Degree & Certificate Students to Submit Admissions Application for Summer 2020 . Fri, May 15
PAYMENT DEADLINE: pay in full, or 5% down + payment plan, or be disenrolled . Fri, May 22
First day to use financial aid for bookstore charges .................................. Mon, June 1
Deadline for Non-Degree Students to Submit an Admissions Applicationfor Summer 2020 . Thurs, June 4
REGISTRATION ....................................................................... Mon, April 13-Sun, June 7

CLASSES BEGIN ...................................................................................... Mon, June 8
Last Day to Change Full-term Course Schedule (Drops/Add-only) . Wed, June 10
Last Day to Change Grade Option from CR-AU/AU-CR . Fri, June 12
Last Day to Drop a Full-Term Course with 100% Refund without record . Sun, June 14
Last Day to Receive a Refund for Texts through the Bookstore . Mon, June 15
Deadline to Petition to Graduate in Fall 2020 ........................................Fri, June 26
Holiday (Independence Day) . Fri, July 3
Last Day to Withdraw from a Full-Term Course . Fri, July 17
Last Day of Term . Fri, July 31
Final Grades Due ........................................................................ Mon, Aug 3

Northern New Mexico College
**Final Exam Schedule**

<table>
<thead>
<tr>
<th>CLASS DAY/TIMES</th>
<th>EXAM DAY</th>
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<tr>
<td><strong>DAYTIME CLASSES</strong></td>
<td></td>
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<tr>
<td>MW 0800-0915</td>
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<tr>
<td>MW 0930-1045</td>
<td>Wed. May 13</td>
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<tr>
<td>MW 1100-1215</td>
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<td>MW 1400-1515</td>
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<td>MW 1600-1715</td>
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<td>MWF 0800-0850</td>
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<td><strong>EVENING CLASSES</strong></td>
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<td>MW 1900-2015</td>
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<tr>
<td>TR 1900-2145</td>
<td>Thur. May 14</td>
<td>1800-1950</td>
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</tbody>
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More information: Registrar’s Office, 505.747.2138

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**Spring 2020**

Final examinations will be given only according to this schedule. Exams may not be given earlier than on the scheduled dates. This schedule applies to all campuses. Normal room assignments apply to each exam period.

**NOTE:** Class starting times below may vary for a particular class (or campus location). If your class starts, for example, at 0930 on MW, your starting time falls under “0900,” and a starting time of 1230 would fall under “1200.” Exams for classes held only one day per week can be located by finding the 2-3 day sequence on which your class is held; i.e. a Tuesday-only class would be with the “TR” combination at the appropriate time.

**SATURDAY/SUNDAY CLASSES** Sat/Sun classes will test during the first two hours of the last class period.

**DO YOU HAVE A DAY/TIME CONFLICT, OR A QUESTION ABOUT AN “ODD” DAY/TIME?** If the time of your scheduled class does not fit into any of the day/times above, check with the Registrar. Any personal conflicts with this schedule must be resolved with your individual instructor. The days/times for examinations are based on providing each student with a two-hour block for examination in each course, without having two consecutive classes testing back-to-back and without having any two examinations occur on the same day at the same time.

If either the Provost or the President decides that some event warrants invoking an alternate exam schedule, make-up test days will be Fri. May 15, 2020. All tests will be in regularly assigned classrooms at regularly scheduled times.

**Distance Education**

To access your online course(s): Go to myNNMC, click on “Login to Blackboard” or access the login page directly at nnmc.blackboard.com

KEN DVORAK, PHD, Dir., Ctr for Distance Education  
Ben Lujan Library • LRC 114 • M-F, 8am-5pm • 505-747-5428 • (c) 505-692-0187 • krdvorak@nnmc.edu

**Abbreviations**

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
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<tr>
<td>BLKBD</td>
<td>Online Classes</td>
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<tr>
<td>HYBD</td>
<td>Hybrid</td>
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<tr>
<td>WEB</td>
<td>WEB-only class</td>
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<tr>
<td>TBA</td>
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<td>M</td>
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<td>Saturday</td>
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<td>SU</td>
<td>Sunday</td>
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</tbody>
</table>
NORTHERN’S AAS IN RADIATION PROTECTION prepares students for high-demand, high-paying jobs as radiological control technicians (RCTs).

Our Radiation Protection program teaches state-of-the-art practices in industrial hygiene. Students learn about different types of radiation, their properties, and ways to keep safe while working within the field of energy.

RCTs and nuclear-trained operators play a vital role at both Los Alamos National Laboratory (LANL) and N3B by monitoring activities and ensuring that operations are safe and comply with policies and procedures. Employees in these fields have a $42,000 starting salary and can advance to a salary of more than $100,000. LANL currently employs more than 120 RCTs, including Northern graduates.

Students in the program are taught by faculty with professional experience in radiation science in hands-on lab classes featuring industry-certified technology. The AAS in Radiation Protection can be completed in four semesters. Internship opportunities and financial aid are available for students through LANL and New Mexico Workforce Solutions.

“Through Northern, I have gotten the chance to work at LANL as a student. I am fortunate to have a job waiting for me.”
– Samuel Martinez, NNMC Radiation Protection student

“What I like most about being an RCT is that every day is different. I have the luxury of being involved in many different projects, working in different areas and continuing my education daily with the work that I support.”
– Chelsey R. Rodriguez, DESHF-TA-55 RCT & NNMC graduate
Bachelor’s Degree Programs

- Biology (BS)
  With optional focus in: Ecology and Evolution, Molecular and Cellular Biology, or Pre-Health
- Business Administration (BBA)
  Majors in: Accounting, Management, and Project Management
- Early Childhood Education (BA)
- Elementary Education (BA)
- Environmental Science (BS)
- Information Engineering Technology (BEng)
- Integrated Studies (BAIS)
  Choose an Emphasis: Crime & Justice Studies, Humanities, Psychology, or Self-Design
- Mathematics (BS)
- Electromechanical Engineering Technology (BEng)
- RN to BSN (BSN)

SPOTTED: RN TO BSN ONLINE

Northern’s RN to BSN Curriculum Fully Online Starting Spring 2020

TAKE YOUR NURSING CAREER TO THE NEXT LEVEL with Northern’s unique, holistic, CCNE-accredited RN to BSN program — designed for the working nurse and now with a fully online nursing curriculum.

A Bachelor’s in Nursing (BSN) degree is the preferred level of education throughout the nursing career landscape. With an integrative care focus, our program prepares nurses to provide holistic, intentional, relationship-centered care that addresses individual and collective health.

Northern now offers all nursing courses required to complete your RN-BSN degree online. These classes do not require students to attend scheduled sessions, providing flexibility for the working nurse.

BARBARA MORRISON, a recent graduate of the program, pursued her BSN at Northern New Mexico College to fulfill her dream of being a clinical instructor.

Morrison, (pictured right), was attracted by the program’s holistic nature, including a focus on community health and alternative medicine.

“The program broadened my ideas about nursing so much,” she said. “I was able to apply what I learned to my practice right away.”

“Even as students, we were treated in a holistic manner. The faculty really practice what they teach.”

To learn more about NNMC’s RN-BSN program and fully-online nursing curriculum, call (505) 747-2209, or email etrabka@nnmc.edu
Certificate Programs and Career Training

- Administrative Assistant
- Alternative Licensure/Elementary/Secondary/Special Education
- Barbering
- Bilingual/TESOL
- Bookkeeper
- Cosmetology
- Electrical Technology
- Entrepreneurship
- Film Technician
- Hospitality, Tourism, and Restaurant Management
- Information Engineering Technology
- Microsoft Office Suite (NEW!)
- Practical Nursing
- Project Management (NEW!)
- Radiation Control Technician
- sUAS Drone Technology

CERTIFICATE PROGRAM SPOTLIGHT: NEW BUSINESS CERTIFICATES

MICROSOFT OFFICE SUITE CERTIFICATE
WORD / EXCEL / POWERPOINT / ACCESS
Our program prepares students for proficiency using Microsoft Office applications to meet the demand for the most up-to-date skills on the latest Microsoft technologies. Our hands-on approach will provide you with the software skill set required for an administrative position and preparation for MOS certification. All classes in the MOS Certificate transfer to our AAS in Office Administration. Free tuition is available to qualifying students through the NM Workforce Connection.

CERTIFICATE IN PROJECT MANAGEMENT
Our program prepares you for meeting the needs of project responsibilities and to take the PMP® Project Management Professional Exam to become a certified project manager. Project management is applicable across industries, and teaches knowledge, skills, and tools to meet project goals. The Certificate in Project Management consists of five upper-level project management classes.

CERTIFICATE IN HOTEL, TOURISM, AND RESTAURANT MANAGEMENT
Our two-semester program prepares current and potential restaurant, hotel, and casino employees to enter management positions in the hospitality industry. Learn about food and beverage service, hotel and casino operations, food preparation, and hospitality management. The Certificate in Hotel, Tourism, and Restaurant Management consists of five hospitality industry classes, plus Basic English Composition and Business Math.

FOR MORE INFORMATION: Call (505) 747-2184 or email LBaca@nnmc.edu

Dual Credit Program / For students still in high school

DUAL CREDIT CLASSES ARE TUITION-FREE
Dual Credit fulfills the requirement that all high school students take one of the following courses to be eligible to graduate: honors, advanced placement, dual credit, or distance learning.

You may take as many courses as you wish, including summer classes, provided they do not interfere with your high school work. Remedial, developmental and fitness classes may not be taken for dual credit. Dual credit students are not eligible for scholarships or financial aid.

HOW DUAL CREDIT COURSES ARE OFFERED
In order to take a dual credit course, high school students must take either the ACT, SAT, or ACCUPLACER placement exam. Scores help college advisors place students in courses that align with their career plans and academic preparation. Courses are offered:
- Through online distance learning with other dual credit students
- At a college campus with college and dual credit students
- At the high school with an instructor certified to offer the course

HOW TO ENROLL IN A DUAL CREDIT COURSE
- Apply online. Meet with your high school counselor to complete the online application process.
- Take a placement exam. If you have not already taken a placement exam, you may take one at your high school or at NNMC. If you have already taken the ACT or SAT, you are not required to take the ACCUPLACER exam.
- Register for classes. Northern recruiters and advisors visit each high school to register students. Parent/guardian consent is required to complete the registration process.
- DUAL CREDIT CLASSES ARE TUITION & FEE FREE. Books are paid for by the high school.
- See page 11 for information about ordering books at Northern’s Bookstore.
- For more information, call 505.747.2111.
ADMISSIONS / How to Apply & Register @Northern
For more information about the steps below, go to www.nnmc.edu or call 505.747.2111.

ALL STUDENTS begin the admissions process by applying online at www.nnmc.edu
ALL STUDENTS must meet course pre/co-requisite(s).
ALL NEW STUDENTS seeking a degree or certificate are required to attend New Student Orientation and must meet with an academic advisor before registering for your first 30 credits.
ALL STUDENTS must have a student photo ID to access services such as computer labs, library, bookstore, transcripts, etc.

Are you a NEW STUDENT SEEKING A DEGREE?
Complete a Certificate/Degree Application for Admission online at www.nnmc.edu

Are you a TRANSFER STUDENT?
Complete a Certificate/Degree Application for Admission online, and request an official transcript from each college you have previously attended be sent to Northern.
If you have not yet completed courses equivalent to Northern’s ENG 111 and MATH 130 (or higher), take the ACCUPLACER tests in English and math. Call (505) 747-2154 for testing times.

Are you a RETURNING / READMIT STUDENT SEEKING A DEGREE?
If you have not been enrolled at any time since Fall 2018, complete a Certificate/Degree Application for Admission online, then meet with your faculty advisor.

Are you a NON-DEGREE / READMIT STUDENT?
If your last enrollment was before Fall 2019, you must enroll as a first time non-degree applicant.
Register online for classes. If you have trouble signing up for a course which has a prerequisite, see an advisor for assistance. Bring a copy of your ACT scores, college transcripts, or ACCUPLACER test scores.

STUDENT SERVICE OFFICES / ADMIN. ROTUNDA AREA
Admissions ............................... 747.2111
Accessibility Resources .................. 747.2152
Advisement Center ...................... 747.2150
Dual Credit ............................... 747.2163
Financial Aid Office ...................... 747.2128
ACCUPLACER Testing .................... 747.2154
Registrar ................................ 747.2138

OFFICE HOURS
Regular office hours: Mon. – Fri., 8 am to 5 pm
Extended Hours: 8am to 6pm for the week before through the first week of classes.
Regular Bookstore hours: Mon.– Thurs., 7:30 am – 5:00 pm
**Tuition & Fees (Spring 2020)**

Tuition & Fees for Spring 2020 are subject to change by action of Northern’s Board of Regents. Tuition and fees for previous academic years are available online at www.nnmc.edu. Totals listed are per semester.

### UNDERGRADUATE

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<thead>
<tr>
<th>NEW MEXICO RESIDENTS</th>
<th>TUITION</th>
<th>GENERAL FEES</th>
<th>TOTAL</th>
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<tr>
<td>1-11 hours, per credit hour (Part-time)</td>
<td>$135.85</td>
<td>$62.70</td>
<td>$198.55</td>
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<tr>
<td>12 to 18 hours = block (Full-time)*</td>
<td>$1630.20</td>
<td>$752.40</td>
<td>$2382.60</td>
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</table>

**NEW! SPECIAL RATE FOR RESIDENTS AGE 55+**

For ONE 3- or 4-credit non-art class per semester $150.00 $0 $150.00

<table>
<thead>
<tr>
<th>SENIOR RESIDENTS / AGE 65+</th>
<th>TUITION</th>
<th>GENERAL FEES</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td>Per credit hour (6 hours or less)</td>
<td>$5.00</td>
<td>$62.70</td>
<td>$67.70</td>
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<tr>
<td>Per credit hour (more than 6 hours)</td>
<td>$135.85</td>
<td>$62.70</td>
<td>$198.55</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COMMUNITY RATE (for art classes only)</th>
<th>TUITION</th>
<th>GENERAL FEES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per credit hour (6 hours or less)</td>
<td>$80.00</td>
<td>$20.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>Per credit hour (more than 6 hours)</td>
<td>$135.85</td>
<td>$62.70</td>
<td>$198.55</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NON-RESIDENTS (including international students)</th>
<th>TUITION</th>
<th>GENERAL FEES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-11 hours, per credit hour (Part-time)</td>
<td>$504.74</td>
<td>$62.70</td>
<td>$567.44</td>
</tr>
<tr>
<td>12 to 18 hours = block (Full-time)</td>
<td>$6056.88</td>
<td>$752.40</td>
<td>$6809.28</td>
</tr>
</tbody>
</table>

**NON-RESIDENTS (Western Undergraduate Exchange)**

1-11 hours, per credit hour (Part-time) | $203.78 | $62.70 | $266.48 |

12 to 18 hours = block (Full-time)* | $2445.30 | $752.40 | $3197.70 |

### POST-BACCALAUREATE

<table>
<thead>
<tr>
<th>NEW MEXICO RESIDENT</th>
<th>TUITION</th>
<th>GENERAL FEES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per credit hour + flat fee for 1 - 6 hours</td>
<td>$147.35</td>
<td>$237.22</td>
<td>$384.57</td>
</tr>
<tr>
<td>Per credit hour + flat fee for over 6 hours</td>
<td>$147.35</td>
<td>$365.35</td>
<td>$512.70</td>
</tr>
<tr>
<td>Engineering per credit hour + flat fee for 1 to 6 hours</td>
<td>$147.35</td>
<td>$427.41</td>
<td>$574.76</td>
</tr>
<tr>
<td>Engineering per credit hour + flat fee for over 6 hours</td>
<td>$147.35</td>
<td>$640.59</td>
<td>$787.94</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NON-RESIDENT</th>
<th>TUITION</th>
<th>GENERAL FEES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per credit hour + flat fee for 1 to 6 hours</td>
<td>$220.50</td>
<td>$237.22</td>
<td>$457.72</td>
</tr>
<tr>
<td>Per credit hour + flat fee for over 6 hours</td>
<td>$220.50</td>
<td>$365.35</td>
<td>$585.85</td>
</tr>
<tr>
<td>Engineering per credit hour + flat fee for 1 to 6 hours</td>
<td>$220.50</td>
<td>$427.41</td>
<td>$647.91</td>
</tr>
<tr>
<td>Engineering per credit hour + flat fee for over 6 hours</td>
<td>$220.50</td>
<td>$640.59</td>
<td>$861.09</td>
</tr>
</tbody>
</table>

**ADDITIONAL CHARGES:** Registration (flat fee per semester) $29.26

Note: Course-specific fees may apply, such as lab ($78.38) or online ($31.35 per credit hour) class fees.

*Each credit hour over 18 will be charged at $198.55/hour for residents, $567.44/hr for non-residents.

** 150% of resident tuition for eligible degrees, offered through the Western Undergraduate Exchange, (www.wiche.edu/wue)

### Other Fees (as applicable)

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Payment Plan</td>
<td>$25.00</td>
</tr>
<tr>
<td>Graduation (one time)</td>
<td>$100.00</td>
</tr>
<tr>
<td>Cap &amp; Gown</td>
<td>$40.00</td>
</tr>
<tr>
<td>Unofficial Transcript</td>
<td>$2.00</td>
</tr>
<tr>
<td>Official Transcript</td>
<td>$5.00</td>
</tr>
</tbody>
</table>

### Late fees

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Late Registration Fee</td>
<td>$41.80</td>
</tr>
<tr>
<td>Late Online Payment Plan Fee</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

### Course-specific fees

Please refer to the current Academic Catalog for a list of testing fees and course- or program-specific fees.
### Registration for SPRING 2020

**Register Early. Pay Later.**

Avoid late fees by registering before the first day of classes. You do not have to make a payment or arrange a payment plan until 5 pm, Friday, January 10, 2020.

All new students and transfer students are required to meet with an academic advisor for their first three semesters before registering for classes, or making any changes to their schedules.

All Northern students register for classes online at www.nnmc.edu

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### Paying for Classes

Northern requires you to complete payment or payment arrangements for your classes. Failure to do so will result in disenrollment.

If you register after the following dates, you must make payment arrangements immediately.

**PAYMENT / DISENROLLMENT DEADLINE FOR SPRING 2020: FRIDAY, JANUARY 10, 2020**

**YOU HAVE THREE WAYS TO PAY:**

1. **PAY IN FULL AT TIME OF REGISTRATION.**
2. Pay five (5) percent down PLUS enroll online in a payment plan through TouchNet Online Bill Pay (accessed through myNNMC).
3. **File a Third Party or Tuition Waiver form** with Student Billing, 921 Paseo de Oñate, Española, NM 87532. You are responsible for making payment arrangements for any amount not covered by a Third Party.

**IMPORTANT:** Your financial aid or scholarship(s) can be used to cover your 5 percent minimum payment if enrolling online in a payment plan.

**QUESTIONS ABOUT FINANCIAL AID?** Call (505) 747-2128.

**IF YOU ARE DROPPED FROM YOUR COURSES:** Contact the Advisement Center at (505) 747-2150, advisement@nnmc.edu. We will help you re-register and guide you through the payment plan process.

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### Books & Supplies (505) 747.2171

Northern has partnered with MBS Direct to provide a customized online bookstore. Your textbooks and course materials can be ordered online and shipped directly to you or the bookstore. Visit Northern’s online bookstore at [https://bookstore.mbsdirect.net/nnmc.htm](https://bookstore.mbsdirect.net/nnmc.htm)

Eligible students are able to include the costs of their textbooks in their payment plan. Students must have a current course schedule and current semester student ID to buy books. You must have a current Northern photo ID for charges and checks. Check the calendar for deadlines to return textbooks or to purchase books and supplies.

For more information, especially concerning late-starting classes and short classes, contact the Bookstore Manager at (505) 747-2171.

The Bookstore has a buy-back period during finals week. No receipt is necessary at this time.

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### DELINQUENT ACCOUNTS

If your account is overdue or delinquent, you will be denied privileges and services offered by the College (which includes the New Mexico Educational Assistance Foundation).

You will be subject to the withholding of registration, re-admission, transcripts, graduation, and special services such as tutoring, ADA assistance, or other services.

### REFUNDS

The schedule for deadlines to get a refund of tuition and fees is described in Northern’s Catalog.

1. **Refunds are based on the date the notice (form or other written notice) is received.** not the date of transmittal to the College.
2. **No refund is made on regular or late registration fees, or in the case of disciplinary suspension or dismissal.**
3. **If you are dismissed for falsification of records, eligibility for refund will be entirely at the discretion of the College.**
4. **In the case of a course cancellation, all associated costs are refundable, including those which are normally non-refundable.**
5. **In the case of loans, financial aid, or any other source of third-party funding, any refunds are made to the lender or other appropriate financial aid program/entity, not directly to you.**
Financial Aid

(For more Financial Aid information, go to www.nnmc.edu, and click on “Financial Aid” on our home page or in the “Students” menu.)

The Financial Aid Office at Northern New Mexico College is committed to helping students navigate and understand the financial aid process and identify financial resources to help make their college education affordable. To apply for any type of aid including grants, scholarships, work-study and student loans, you must file a Free Application for Federal Student Aid (FAFSA).

How to Apply for Financial Aid

FILE YOUR FAFSA:

There are two ways you can file your FAFSA:

1. The FAFSA is available at www.fafsa.ed.gov. Be sure to list Northern on the FAFSA using the Federal Code 005286. Continuing students who have filed a FAFSA in previous academic years should be able to file a renewal FAFSA online. A renewal FAFSA allows the option to pre-fill most of the information from previous years. You must have your FSA ID available in order to pre-fill your new FAFSA.

2. You may also seek assistance with the financial aid process by contacting the Financial Aid Office at 747-2128. We will assist you with the filing of the FAFSA, between 8 am and 4:30 pm.

CHECK YOUR FINANCIAL AID STATUS

You can check your financial aid status in myNNMC. Login to Banner, then click on the financial aid tab. Required documents can be viewed and downloaded from this portal.

HOW FINANCIAL AID IS PAID TO STUDENTS

If all requirements are met, your financial aid funds will be memoed to your student account prior to the start of the term. The memo can be used to pay for tuition, fees, and other non-institutional charges. Books and supplies can be purchased with memoed financial aid funds one week prior to the start of classes. If there is an excess of financial aid funds remaining after tuition, fees and books have been paid, then the remaining amount will be refunded to you by direct deposit into the bank account that has been authorized for this purpose.

The Refund aid typically occurs five weeks after the start of classes. Disbursement for grants and scholarships will not be issued for late starting classes until approximately a week after the first date of attendance. Single semester loans will be issued in two disbursements, the second being after midterms.

QUESTIONS?

The Financial Aid Office is located in the Montoya Admin. Bldg., Northern New Mexico College, 921 Paseo de Oñate, Española, NM 87532.

Phone: (505) 747-2128, Fax: (505) 747-2121, E-mail: finaid@nnmc.edu

Visit us on the web at www.nnmc.edu, and click on the “Financial Aid” link found in the “Student” tab.

YEAR-ROUND PELL GRANTS

Students can receive additional Pell Grant funding for enrollment in at least six credits in the summer. For more information, talk to Financial Aid staff: 505.747.2128.

Substance Abuse Policy

Because we are committed to a safe working and learning environment for its faculty, staff, students, Northern has adopted the following policy on substance abuse:

While you are on College property, you are denied the unauthorized use, manufacture, distribution, dispensation, sale, possession, or transfer of controlled substances, including the unauthorized use or possession of, or being under the influence of alcohol or alcoholic beverages.

Violation of this policy may result in such disciplinary action as dismissal and referral for investigation and/or prosecution by the appropriate law enforcement agencies.

Routine drug testing is not normally permitted, except for nursing students and members of athletic teams to meet the requirements of clinical contracts and/or NAIA regulations; however, if there is reasonable suspicion that a specific individual is in violation of this policy, that person may be required to undergo testing as a condition of continued enrollment as a student. This does not preclude the College, at its discretion, from conducting random drug testing programs for students participating in any athletic activities conducted or sponsored by the College.

Campus Security/Clery Act Report

As required by Public Law 101-542 (20 USC 1092), we provide the following summary and report. Northern has the following approved policies:

- Campus policies, procedures, and facilities for reporting crimes and other emergencies;
- Campus policies concerning the security of and access to residence halls and other facilities;
- Policies to encourage prompt reporting of crimes and the authority of campus law enforcement units as well as their relationship to state and local police;
- Types and frequency of programs designed to inform the campus community of security procedures and to encourage personal responsibility for one's safety;
- Crime prevention programs offered;
- Statistics concerning the occurrence of murder, robberies, sexual assault, burglary, aggravated assaults, and motor vehicle theft;
- Policy for monitoring and recording criminal activity at off-campus sites of recognized student organizations;
- Statistics concerning arrests for violations of liquor, drug, and weapon laws; and
- Campus policies regarding possession, use, and sale of alcoholic beverages, and enforcement of state underage drinking laws and federal and state laws as well as substance abuse educational programs required under the Drug Free Schools and Community Act of 1989.

A copy of the complete policy and the latest Campus Crime Report is available from the Director of Human Resources upon request.

Student Consumer and Safety/Security Information (Clery Report) can be found on the Student Gateway page (in the Students menu) and on the Policies page at www.nnmc.edu.

STUDENT RIGHT-TO-KNOW ACT

Federal legislation requires that each college make certain information available to students regarding their graduation rate and our on-campus crime rate. Please contact the Assistant Provost.
Title IX / Anti-Sexual Harrassment & Gender Discrimination Policy
www.nnmc.edu/titleix

Northern New Mexico College is committed to providing a learning and working environment free of all forms of harassment and discrimination for everyone in the College community.

Northern New Mexico College does not discriminate on the basis of race, color, religion or creed, national origin or ancestry, sex, gender, gender identity, sexual orientation, pregnancy, spousal affiliation, age, physical or mental disability, medical condition, veteran status, genetic information, citizenship and any other basis protected by law, in employment, admission to, participation in, or receipt of the services and benefits under any of its programs and activities.

Sexual harassment is a violation of Title VII of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972 and will not be tolerated at Northern.

Title IX of the Education Amendments of 1972
Title IX is a federal law that protects people from:
- Discrimination based on sex, regardless of gender, identity, or orientation in educational programs or activities receiving federal funding, and;
- Sexual harassment or sexual misconduct, including unwelcome sexual advances, requests for sexual favors, stalking, and intimate partner violence, to name a few examples.

If you believe that you or someone else has been harassed or discriminated against on the basis of sex, you should report the alleged incident to the Title IX Coordinator, who will initiate and oversee a thorough investigation.

NORTHERN’S TITLE IX COORDINATOR:
Don Appiairius, PhD
Assistant Provost for Student Affairs
(505) 747.2255, titleix@nnmc.edu
Montoya Administration Office

In addition, all Northern staff and faculty members are mandatory reporters, and are required to share information related to incidents of sexual misconduct with the Title IX Coordinator.

Both Federal and State law prohibits retaliation against anyone who has opposed an unlawful discriminatory practice or has filed a complaint, testified or participated in any proceedings under Federal or State law. Retaliation against an employee or student for filing a sexual harassment or gender discrimination complaint is strictly prohibited and grounds for a subsequent harassment complaint and possible disciplinary action up to and including termination or expulsion.

Go to nnmc.edu/titleix to read Northern’s full Title IX policy, and to learn more about the procedures for filing a sexual harassment or gender discrimination complaint, and the resources available to students at Northern and in the community.

Know Your IX:
Learn more at nnmc.edu/titleix
Continuing Education @NORTHERN

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>BULTOS, RETABLOS &amp; TINSMITHING</td>
<td>Wednesdays</td>
<td>6:30 – 8:30pm</td>
</tr>
<tr>
<td>WEAVING</td>
<td>Mondays &amp; Tuesdays</td>
<td>8:30am – 3:00pm</td>
</tr>
<tr>
<td>FOUR HARNESS WEAVING</td>
<td>Saturdays</td>
<td>9:00am – 3:00pm</td>
</tr>
<tr>
<td>INTRO TO WELDING</td>
<td>Every 8 weeks</td>
<td>Mondays &amp; Wednesdays</td>
</tr>
<tr>
<td>SPANISH COLONIAL WOODWORKING</td>
<td>Tuesdays &amp; Thursdays</td>
<td>8:30am – 2:30pm / 2:30pm – 7:30pm</td>
</tr>
</tbody>
</table>

FOR MORE INFORMATION ABOUT SPRING CE CLASSES, CONTACT CECILIA ROMERO AT (505) 747-5477.

STAY IN THE KNOW, MAKE NEW FRIENDS
LIKE & FOLLOW NORTHERN ON SOCIAL MEDIA!

FACEBOOK / INSTAGRAM / SNAPCHAT / TWITTER

@NorthernNewMexicoCollege
@northernnewmexicocollege
@northernnnmc
@NorthernNNMC

GO MOBILE WITH NNMC GO

NORTHERN’S STUDENT APP: Everything a student needs, right on your smartphone!
FROM BASICS TO BACHELORS...
JOB TRAINING TO CAREER.