



## 2019-2020 Independent Verification

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. In order to continue processing your financial aid we need to gather additional information about you and your parent(s) as required by the U.S. Department of Education (34 CFR, Part 668).

To verify that accurate information was provided on your application, we will compare your FAFSA with the information on this document and with any other required documents. Northern New Mexico College reserves the right to make all necessary changes to your Student Aid Report.

If you have questions about the verification process, please contact the Financial Aid Office at (505) 747-2128 or [finaid@nmmc.edu](mailto:finaid@nmmc.edu). Failure to complete the verification process will result in a delay of financial aid processing or possible loss of eligibility. **You and your spouse (if married) must complete and submit this Verification Form, and any additional documentation requested, before your financial aid will be processed.**

### STEP 1: STUDENT INFORMATION

_____	_____	_____	_____
Last Name	First Name	M.I.	Eagle ID
_____			_____
Address (where you get your mail)			Date of Birth
_____	_____	_____	_____
City	State	Zip	Email
_____	OR	_____	_____
Phone		Message Phone	Cell Phone

### FAMILY INFORMATION

List below the people in your household. If more space is needed, provide a separate paper that includes student name and ID on the top of page. Include:

- *Yourself and your spouse* (if married).
- *Your children or your spouse's children*, even if they do not live with you - if you (or your spouse) will provide more than half of their financial support from July 1, 2019, through June 30, 2020.
- *Other people* if they now live with you and you will provide more than half of their support and will continue to provide more than half of their support from July 1, 2019 through June 30, 2020.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time?
1.		Self	Northern	
2.				
3.				
4.				
5.				

Student Name: \_\_\_\_\_

Eagle ID: \_\_\_\_\_

## **STEP 2: STUDENT AND SPOUSE (IF MARRIED) INCOME TAX INFORMATION**

### **Instructions:**

You must provide your tax data. The preferred method is to utilize the IRS Data Retrieval Tool within the FAFSA. If you have not already utilized the IRS Data Retrieval Tool, you can revise your FAFSA application to link your tax data to satisfy this requirement. If you filed your IRS tax return electronically, it is generally available to link to your FAFSA within 2-3 weeks of filing. If you mailed a paper copy of your IRS tax return, data is available for transfer 6-11 weeks after filing.

If you are **unable or choose not** to utilize the IRS Data Retrieval Tool, you must submit a 2017 IRS Tax Return Transcript. To obtain your tax transcript call [1-800-908-9946](tel:1-800-908-9946) or visit [www.irs.gov](http://www.irs.gov). Select the option to "Get a Tax Record". **Note: only Return Transcripts will be accepted (not Account Transcripts).**

**Need Assistance?** Step-by-step instructions for completing the IRS Data Retrieval or obtaining your IRS Tax Transcript are available at [www.nnmc.edu](http://www.nnmc.edu), Financial Aid section.

*If you filed a Tax Return complete to Section A, if you did not file a Tax Return skip to section B*

### **SECTION A: 2017 FEDERAL INCOME TAX FILERS**

#### **Check the box that applies:**

- I filed or will file a 2017 Federal Tax Return (form 1040, 1040A, 1040EZ)
- I, the student, **have used** the IRS Data Retrieval Tool to retrieve and transfer 2017 IRS income information, either on the initial FAFSA or when making a correction to the FAFSA. The school will use the IRS information that was transferred in the verification process.
- I, the student, **have not yet used** the IRS Data Retrieval Tool in the FAFSA, but will use the tool to retrieve and transfer 2017 IRS income information into the FAFSA, once I have filed a 2017 IRS tax return. *(See instructions above for information on how to use the IRS Data Retrieval Tool. The school cannot complete the verification process until the IRS information has been transferred into the FAFSA).*
- I, the student, **am unable or choose not** to use the IRS Data Retrieval Tool, and I will submit to the school a 2017 IRS tax return transcript. *(Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript". See instructions above for information on how to use the IRS Data Retrieval Tool. The school cannot complete the verification process until the IRS information has been transferred into the FAFSA).*
- I, the student and my spouse **filed separate 2017 IRS Income Tax Returns** and the **IRS DRT cannot** be used.

\_\_\_\_ Check here if an IRS tax return transcript(s) **is provided**.

\_\_\_\_ Check here if an IRS tax return transcript(s) **will be provided later**

Student Name: \_\_\_\_\_

Eagle ID: \_\_\_\_\_

**2017 FEDERAL INCOME TAX NOT FILED**

- I am not required to file (and will not file) a 2017 Federal Tax Return.
- Were you employed or did you receive income from work in 2017? **Yes / No** (circle one) If you indicated **Yes** above, list below your employer(s) and the amount earned from each in 2017. If more space is needed, please attach a separate paper with information. Student name and Eagle ID must be included.

Employer Name	IRS W-2 Provided?	Amount Earned in 2017
<i>(Example) ABC's Auto Body Shop</i>	<i>YES</i>	<i>\$4,500.00</i>

**Note: Please attach a copy of any 2017 W-2s provided by your employers listed above.**

Provide documentation from the IRS or other relevant tax authority dated on or after **October 1, 2018** that indicates a 2017 IRS income tax return was not filed with the IRS or other relevant tax authority.

- \_\_\_\_\_ Check here if confirmation of **non-filing is provided.**
- \_\_\_\_\_ Check here if confirmation of **non-filing will be provided later**

**CERTIFICATION & SIGNATURE**

I certify the information on this form and any attachments are accurate and complete to the best of my knowledge. I give Northern's Financial Aid Administrator permission to make any corrections that are necessary to my Student Aid Report. If requested, I agree to provide documentation to support the information I have provided on this form.

NOTE: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

\_\_\_\_\_  
Student Name (print) \_\_\_\_\_  
Eagle ID

\_\_\_\_\_  
Student Signature \_\_\_\_\_  
Date

I understand that any false statements or misrepresentation may be cause for denial, reduction, withdrawal, and/or repayment of financial aid, and I may be subject to a fine, imprisonment or both, under provisions of the United States Criminal Code.