

# NORTHERN New Mexico College



CLASs Committee Meeting - NNMC Boardroom - 3/26/19, 9:30 -10:30 am, JCI 102  
 Agenda & Minutes

College or Department	Committee Members	Attendance: Yes or No
Institutional Research	Tamara Trujillo	Y
Education	Dr. Sandra Rodriguez	Y
Nursing and Health Sciences	Sarah Bogar	Y
Business	Victoria Erhart	Y
Engineering and Technology	Dr. Behnam Mousavi	N
Biology, Chemistry, and Environmental Science	Joaquin Gallegos	Y
Language and Letters and Humanities and Social Sciences	Heather Winterer	N

I. Discuss and Decide on next steps regarding NNMC Faculty Strategies for improvement developed at our Second Annual Assessment Day, 3/8/19.

## II. Student Learning Outcome - Critical Thought

#1 College Wide Strategy for Critical Thought:

Standardize college-wide APA/MLA tutorial placed on blackboard (LMS) systems so everyone uses the same format. This includes source evaluation (CRAP), databases, preferred articles by department, team-charters for group assignments; team instruction on blackboard, templates for article or assignment development.

Group Members: Lori Franklin, Dr. Lori Baca, Gloriadell Gonzales, Dr. Bryan Malone, Christian Owona (Student Ambassador)

**CLAS Committee decision regarding strategy 1 – Dr. Sandra Rodriguez will take this strategy to the NNMC Distance Education Committee to discuss possibilities for Distance Education to create and publish tutorials (MLA and APA) within all blackboard shells for faculty and student access. The committee is meeting today (3/26/19). She can share the outcome of her discussion with the Distance Education Committee at our next meeting on 4/9/19.**

#2 College Wide Strategy for Critical Thought:

Create a rubric of what constitutes a good source.

Group Members: Victoria Erhart, Dr. Ruth Hidalgo, Sarah Bogar, Dr. Behnam Mousavi

#3 College Wide Strategy for Critical Thought:

Assignment where students go to the library and learn about the resources available to them. They write a short paper about what they learned and how they intend to use the sources.

Group Members: Dr. Rose Cavalcante, Ellen Trabka, David Lindbloom

**CLAS Committee decision regarding strategies 2 and 3 – The CLAS Committee will combine strategies 2 and 3. The CLAS Committee will ask the NNMC Librarian for an orientation handout and/or assignment and/or resource and rubric for what constitutes a good source. These resources can be published on the website and shared with faculty. We want to be consistent with current guidelines and best practices that our library shares with students.**

- **The committee a draft email to the librarian asking for these resources. The committee would like to invite her to our next meeting on 4/9/19 to discuss opportunities to provide resources for faculty and students.**

### **Student Learning Outcome - Communication**

#1 College Wide Strategy for Communication:

Create a college-wide blackboard (LMS) tutorial of the writing process; provide 3 examples from each department showing document examples (poor, good, great) of a well-developed document.

Group Members: Lori Franklin, Dr. Lori Baca, Gloriadell Sanchez, Dr. Bryan Malone, Pearly Artidea (Student Ambassador)

**Committee decision regarding strategy 1 is not to implement at this time. The committee can ask Heather and/or Lori Franklin if languages and letters or the writing center would be willing to develop such a resource over time.**

#2 College Wide Strategy for Communication:

Giving the opportunity for students once a semester in class to do a research presentation in their specialty.

Group Members: Victoria Erhart, Sarah Bogar, Dr. Behnam Mousavi, Dr. Ruth Hidalgo

**CLAS Committee decision regarding strategy 2 is to delete “research” and leave presentation because it makes the assignment more accessible for faculty and students from different disciplines.**

### **Student Learning Outcome - Information Competency and Research**

#1 College Wide Strategy for Information Competency and Research:

Break down research assignment into chunks

- a) finding legitimate sources
- b) outline
- c) interviews/survey
- d) frequent feedback

Group Members: Teresa Beaty, Ann, Heather Winterer, Richard Sedillo, Simon Vaz, Bruno Guedes (Student Ambassador)

**CLAS Committee decision regarding strategy 1 – Merge Information Competency and Research strategy 1 with Communication strategy 2 as they go hand in hand.**

#2 College Wide Strategy:

Every student has a class on how to navigate the library database.

Group Members: Victoria Erhart, Dr. Behnam Mousavi, Sarah Bogar, Dr. Ruth Hidalgo

**CLAS Committee decision regarding strategy 2 – Merge Information Competency and Research strategy 2 with Critical Thought strategies 2 and 3 as they go hand in hand.**

**Student Learning Outcome - Cultural Sustainability**

#1 College Wide Strategy for Cultural Sustainability:

Develop a project proposal; express a concern, business plan, a film or something related by department to be presented at an annual academic event.

Group Members: Lori Franklin, Dr. Lori Baca, Gloriadell Sanchez, Dr. Bryan Malone, Pearly Artidea (Student Ambassador)

**CLAS Committee decision regarding strategy 1 –edit strategy to read: Develop an assignment related to cultural sustainability and/or healthy global environment to be presented at any academic and/or public event.**

#2 College Wide Strategy for Cultural Sustainability:

Create a college-wide recycling program.

Group Members: Victoria Erhart, Dr. Ruth Hidalgo, Sarah Bogar, Dr. Behnam Mousavi

**CLAS Committee decision is not to pursue strategy # 2, as it requires administration and facilities department approval, infrastructure, and leadership to adopt a recycling program at NNMC. We can let administration know that the faculty is interested in seeing such a program developed.**

- Victoria Erhart is willing to collaborate with Dr. West regarding resources for creating a college-wide recycling program at NNMC.

IV. Future Meetings for the remaining spring term: in JCI 100 on 4/9/19, 4/23/19, 5/7/19 (Tuesdays) from 9:30 am - 10:30 am.