

NORTHERN New Mexico College



CLASs Committee Meeting - NNMC Boardroom - 2/26/19, 9:30 -10:30 am Agenda & Minutes

College or Department	Committee Members	Attendance: Yes or No
Institutional Research	Tamara Trujillo	Y
Education	Dr. Sandra Rodriguez	Y
Nursing and Health Sciences	Sarah Bogar	Y
Business	Victoria Erhart	Y
Engineering and Technology	Dr. Behnam Mousavi	Y
Biology, Chemistry, and Environmental Science	Joaquin Gallegos	Y
Language and Letters and Humanities and Social Sciences	Heather Winterer	Y

I. Review Second Annual Assessment Day (March 8, 2019) Logistics

- Provost Office will sponsor coffee and doughnuts
- The CLASS Committee endorses the idea of Student Senate and/or Ambassadors participating in group work (1-5 students)
 - we are not sure on the exact number of students who will participate
- Student Senate will sponsor lunch (\$90) - pizzas and water
- Heather will share Second Annual Assessment Day Flyer with faculty senate
- Tamara will work with Deb to broadcast to faculty weekly
- Jay Parkes, confirmed that he will present on 3/8/19

II. CLASS Committee will email Deans to ask if they can recommend a faculty member to participate on a faculty panel to share: college-wide student learning outcomes: assignment, assessment, and how they are implementing at least one effective, student learning improvement strategy. Share the strategies as an attachment to the email.

Email sent on 2/26/19 from the CLASS Committee

Dear Deans,

Can you please invite a faculty member (representing each dept) to be on a panel for Assessment Day on 3/8/19. We would like the faculty member to discuss how they are implementing strategies to improve student learning in their course.

Faculty Panel Composition:

College of Ed= 1 faculty member

Nursing= 1 faculty member

Business= 1 faculty member

Engineering= 1 faculty member

Arts and Sciences= 3 faculty members

Attached are the [strategies](#) and agenda for you to share with the faculty member so that they may prepare for their participation on the panel.

Can you reply to all letting us know who will be on the faculty panel.

III. Looking at Spring 2018 and Fall 2018 Rubric Data the committee reached consensus on which areas need improvement strategies:

Spring 2018 - 300/400 courses

- Critical Thought: Sources of Information
- Communication: Development - student provides facts, extended definitions, concrete details, quotations, and examples

Fall 2018 - 300/400 courses

- Cultural Sustainability: Sustainability and Healthy Global Environment
- Information Competency and Research: Basic Research and Cognition

IV. We reviewed the powerpoint presentation from last year and decided on the following: Keep slide 3, Keep slide 4 and update

with current info, Edit slide 5 and discuss assurance review, Delete 6-7 and just discuss moving forward: Spring 2019 and Fall 2019, Slide 8 edit title to be Assessment Day Outcomes, Delete slide 13 and replace with faculty panel, Keep the rest of the slides.

V. Review Assessment Day Agenda

<p>DRAFT</p> <p>Northern New Mexico College Second Annual Assessment Day Closing the Feedback Loop: “Translating Assessment into Action in the Classroom” March 8, 2019 8:30 am – 2 pm Administration Building, Room 101/102</p>	
8:30-9:00	Morning Mingle - Coffee and Doughnuts
9:00- 9:15	Provost Closing the Feedback Loop
9:15 - 10:30	Guest Speaker - Dr. Jay Parkes Closing the Feedback Loop: “ Translating Assessment into Action in the Classroom”
10:30 -10:40	Break
10:40 -11:05	CLASS Committee Presentation including Rubric Data
11:15 -12:00	Faculty panel will share an effective, student learning strategy that has been implemented since last Assessment Day.
12:00 - 12:30	Mid-day Mingle - Pizza
12:30 -1:00	Groups develop strategies for improvement: Communication Critical Thought
1:00 -1:30	Groups develop strategies for improvement: Cultural Sustainability Information Competency and Research
1:30 - 1:45	Gallery Walk Each person votes for one strategy per student learning outcome. Each person gets 4

	stars.
1:45 - 2:00	Share and discuss our top strategies

- III. Future Meeting: 3/5/19 on Tuesday - from 9:30 am - 11 am
- Weekly the month of February and the first week in March
 - Bi-monthly after March 8, 2019 - March, April, and May