



SYLLABUS COLLEGE OF BUSINESS ADMINISTRATION

Course Number Course Name	BCIS226 POWERPOINT
Credit Value (Breakdown of theory and lab credits)	3 Theory
Catalog Course Description	Microsoft PowerPoint is a complete presentation graphics software program that produces a professional-looking presentation. PowerPoint enables informal presentations in a small conference room using overhead transparencies. (3, 3T+0S)
Student Learning Outcomes/Objectives /Competencies of the Course	<ol style="list-style-type: none"> 1. Getting Started with Microsoft 2013. 2. Applying and Modifying Text and Graphic Objects. 3. Present several assigned presentations 4. Integration with other Programs
College-Wide Student Learning Outcomes	<ol style="list-style-type: none"> 1. Communication 2. Critical Thought 3. Information Literacy 4. Cultural Competence <p>Outcome in Bold</p>