



SYLLABUS COLLEGE OF BUSINESS ADMINISTRATION

Course Number Course Name	OA118 PROFESSIONAL DEVELOPMENT
Credit Value (Breakdown of theory and lab credits)	3 Theory
Catalog Course Description	Promotes self-understanding, self-management, personal and professional communication and appearance, leadership, personal and interpersonal relationships, positive attitudes, and goal setting. (3, 3T+0S)
Student Learning Outcomes/Objectives /Competencies of the Course	<ol style="list-style-type: none"> 1. Explore possible life and career options. 2. Utilize competitive job search skills to secure a personally meaningful position. 3. Develop realistic career and professional goals. 4. Translate acquired knowledge to employment skills. 5. Identify strengths and interests and match these to a chosen career path.
College-Wide Student Learning Outcomes	<ol style="list-style-type: none"> 1. Communication 2. Critical Thought 3. Information Literacy 4. Cultural Competence <p>Outcome in Bold</p>