

NORTHERN New Mexico College



CLASs Committee Meeting
IR Conference Room
Agenda & Minutes

3/29/18 from 2-3 pm

Present:

College	Member AY 2017/2018
College of Nursing and Health Sciences	Absent: Dr. Ana X Gutierrez Sisneros
College of Arts and Sciences	Heather Winterer
College of Engineering and Technology	Dr. Sadia Ahmed
College of Business	Dr. Jee Hwang
College of Education	TBD in the future
Office of Institutional Research	Tamara Trujillo
Chair of Arts	Absent: Mateo Frazier
Chair of Math and Science	Dr. David Torres

Thank you for your teamwork in developing the agenda and activities for our Assessment Day. Your positive energy that morning created enthusiasm for the great work we accomplished together.

Our [Curricular](#) Assessment web-page has been updated with the following information -

- our agenda, sign-in sheet with signatures, powerpoint presentation with results, and identified strategies for improvement.
- Please share these updates at your staff meetings. I will send an email to faculty with the above mentioned information.

Prior to Assessment Day 2/16/18, we were meeting on specific **Thursdays from 2-3 pm in the IR Conference Room**. I am proposing that we meet on the following Thursdays. I will send you a google calendar invite.

1. March 29, 2018 from 2-3 pm in the IR Office
2. April 26, 2018 from 2-3 pm in the IR Office

At our meetings the agenda items will be:

- review strategies highlighted in yellow and green,

- share/bring presentation tutorials to publish on our web-page,
- share/bring assignments that relate to Northern New Mexico Culture to publish on our web-page,
- discuss next steps with regards to the strategy highlighted in green.

The faculty identified the following top strategies for improvement.

Communication-

Needs Improvement: Citation (APA/MLA)

Top Strategy: Faculty practice and reinforce citation in at least one assignment per course. In the syllabus, provide resources to include links or examples of APA and MLA citations.

Committee Interventions/suggestions-

- Library can continue to provide citation workshops for students enrolled in courses identified to assess communication during specific semesters.
 - Student Sign In Sheets – to determine which courses participated
 - Word – Reference tool
- NNMC Plagiarism Web Page - add resources for APA and MLA Citations.
- Chairs select the same course or same instructor for assessment.

Information Competency and Research-

Needs Improvement: Use of Electronic Presentation

Top Strategy: Publish a tutorial on the NNMC Website on how to create an effective presentation i.e. powerpoint and google suite.

Committee Interventions/suggestions-

- On Curricular Web Page include YouTube Videos.

Cultural Sustainability-

Needs Improvement: Respect and Dignity for Distinct Cultures of NM

Top Strategy: Create an assignment related to Northern New Mexico Culture i.e. interviews, and case studies, create a grading rubric to share with students.

Committee Interventions/suggestions-

- Collect examples of assignments on Curricular Web Page.
- Ask Amy provide a list of resources examples of movies, books, journal
- Encourage participation in Co-Curricular Activities on campus that address dignity for distinct cultures if NM.
- Create an event that celebrates the Respect and Dignity for Distinct Cultures of NM.
- Collaborate with Office of Equity and Diversity, Student Life, and Student Senate.

Critical Thought-

Needs Improvement: Cause and Effect

Top Strategy: Create a multi-disciplinary course in general education that would have this as an outcome. This course could also cover issues in New Mexico Cultures and Cultural Sustainability.

Committee Interventions/suggestions-

- General Education is considering a course called Critical Thinking in Science.