NORTHERN New Mexico College

CLASs Committee Meeting
IR Conference Room
Agenda & Minutes

3/29/18 from 2-3 pm

Present:

<table>
<thead>
<tr>
<th>College</th>
<th>Member AY 2017/2018</th>
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<tr>
<td>College of Nursing and Health Sciences</td>
<td><strong>Absent: Dr. Ana X Gutierrez Sisneros</strong></td>
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<tr>
<td>College of Arts and Sciences</td>
<td>Heather Winterer</td>
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<tr>
<td>College of Engineering and Technology</td>
<td>Dr. Sadia Ahmed</td>
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<tr>
<td>College of Business</td>
<td>Dr. Jee Hwang</td>
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<td>Office of Institutional Research</td>
<td>Tamara Trujillo</td>
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<td>Chair of Arts</td>
<td><strong>Absent: Mateo Frazier</strong></td>
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<td>Chair of Math and Science</td>
<td>Dr. David Torres</td>
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Thank you for your teamwork in developing the agenda and activities for our Assessment Day. Your positive energy that morning created enthusiasm for the great work we accomplished together.

Our [Curricular Assessment web-page](#) has been updated with the following information -

- our agenda, sign-in sheet with signatures, powerpoint presentation with results, and identified strategies for improvement.
- Please share these updates at your staff meetings. I will send an email to faculty with the above mentioned information.

Prior to Assessment Day 2/16/18, we were meeting on specific **Thursdays from 2-3 pm in the IR Conference Room**. I am proposing that we meet on the following Thursdays. I will send you a google calendar invite.

1. March 29, 2018 from 2-3 pm in the IR Office
2. April 26, 2018 from 2-3 pm in the IR Office

At our meetings the agenda items will be:

- review strategies highlighted in yellow and green,
● share/bring presentation tutorials to publish on our web-page,
● share/bring assignments that relate to Northern New Mexico Culture to publish on our web-page,
● discuss next steps with regards to the strategy highlighted in green.

The faculty identified the following top strategies for improvement.

**Communication**

**Needs Improvement:** Citation (APA/MLA)

**Top Strategy:** Faculty practice and reinforce citation in at least one assignment per course. In the syllabus, provide resources to include links or examples of APA and MLA citations.

**Committee Interventions/suggestions**

- Library can continue to provide citation workshops for students enrolled in courses identified to assess communication during specific semesters.
  - Student Sign In Sheets – to determine which courses participated
  - Word – Reference tool
- NNMC Plagiarism Web Page - add resources for APA and MLA Citations.
- Chairs select the same course or same instructor for assessment.

**Information Competency and Research**

**Needs Improvement:** Use of Electronic Presentation

**Top Strategy:** Publish a tutorial on the NNMC Website on how to create an effective presentation i.e. powerpoint and google suite.

**Committee Interventions/suggestions**

- On Curricular Web Page include YouTube Videos.

**Cultural Sustainability**

**Needs Improvement:** Respect and Dignity for Distinct Cultures of NM

**Top Strategy:** Create an assignment related to Northern New Mexico Culture i.e. interviews, and case studies, create a grading rubric to share with students.

**Committee Interventions/suggestions**

- Collect examples of assignments on Curricular Web Page.
- Ask Amy provide a list of resources examples of movies, books, journal
- Encourage participation in Co-Curricular Activities on campus that address dignity for distinct cultures if NM.
- Create an event that celebrates the Respect and Dignity for Distinct Cultures of NM.
- Collaborate with Office of Equity and Diversity, Student Life, and Student Senate.

**Critical Thought**
Needs Improvement: Cause and Effect

Top Strategy: Create a multi-disciplinary course in general education that would have this as an outcome. This course could also cover issues in New Mexico Cultures and Cultural Sustainability.

Committee Interventions/suggestions:
- General Education is considering a course called Critical Thinking in Science.