Student Learning Outcome: Information Competency and Research					
Goal: performance at (1-2) in 100/200 level courses					
Goal: perform at (2-3) in 300/400 level courses					
	0	1	2	3	4
The Student…	Does not meet minimum expectations	Beginning	Developing	Accomplished	Exemplary
Skill 1: Basic research and Cognition. The student is able to determine the nature and extent of the information needed. Students are able to identify search terms appropriate to the topics and gather relevant information using an internet search engine.	Student does not submit assignment and/or cannot identify or search for relevant information.	Student identifies 50-60% of the information needed to conduct a basic search for information relevant to the topic using library resources and/or search engine (e.g. Google)	Student identifies 70% of the information needed to conduct a basic search for information relevant to the topic using library resources and/or search engine (e.g. Google).	Student identifies 80% of the information needed to conduct a basic search for information relevant to the topic using library resources and/or search engine (e.g. Google).	Student identifies 90% or more of the information needed to conduct a basic search for information relevant to the topic using library resources and/or search engine (e.g. Google).
Skill 2: Ethical Compliance in Reporting	Student does not submit assignment and/or reports falsified data. Plagiarism evident throughout and exceeds levels which may be associated with unintentional or accidental plagiarism.	Student reports data with high (20%) mistakes in reporting. Plagiarism, if evident, does not exceed 15% of reported information; and is unintentional or accidental.	Student reports data with moderate (15%) mistakes in reporting. Plagiarism if evident, does not exceed 10% of reported information; and is unintentional or accidental.	Student reports data with few (10%) mistakes in reporting. Plagiarism if evident does not exceed 5% of reported information; and is unintentional or accidental.	Student reports data with minimal (5%) mistakes in reporting. There is no evidence of plagiarism.

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Skill 3: Identify and solve routine hardware and software problems that occur during everyday use	Student is unable to identify virus protection or use email and basic computer hardware.	Student is able to identify virus protection, use email, the monitor, mouse, keyboard, and flash-drive.	Student is able to identify virus protection, use email, the monitor, mouse, keyboard, and flash-drive. Student is able to use a presentation system, projector, and/or smart board.	Student is able to identify virus protection, use email, the monitor, mouse, keyboard, and flash-drive. Student is able to use a presentation system, projector, and/or smart board. Student is able to identify proper hardware/software for a given task.	Student is able to identify virus protection, use email, the monitor, mouse, keyboard, and flash-drive. Student is able to use a presentation system, projector, and/or smart board. Student is able to identify proper hardware/software to enhance a class presentation.
Skill 4: Use of word processing	Student is unfamiliar with word processing applications or fails to produce a document.	Student is familiar with word processing applications and produces a document. The student is introduced to APA and MLA Guidelines	Student is familiar with word processing applications and produces a document with basic formatting structure (i.e. title page, reference page, in text citations) according to APA or MLA guidelines with multiple errors.	Student is implementing APA or MLA guidelines into their document with minimal errors.	Student is implementing APA or MLA guidelines without errors into their document.
Skill 5: Use of electronic presentation	Student is unable or fails to make an electronic presentation.	Student is familiar with electronic presentation applications and produces an electronic presentation.	Student is familiar with electronic presentation applications and produces an electronic presentation with basic formatting structure according to APA or MLA Guidelines with multiple errors.	Student is implementing APA or MLA guidelines into their presentation with minimal errors.	Student is implementing APA or MLA guidelines without errors into their presentation.

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Outcomes		Skills
A. Locate relevant information in printed and electronic form and credit it properly		Skill 1
B. Practice legal and ethical behaviors when accessing and communicating information		Skill 2
C. Identify various computer hardware systems and their basic functions		Skill 3
D. Utilize an operating system effectively and produce documents using generic office programs such as word processing, spreadsheet and presentation software		Skills 4, 5
E. Use the Internet to communicate effectively through e-mail and other communication tools		Skill 3

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