Northen New Mexico College  
College of Nursing and Health Sciences  
Nursing Community Advisory Board  
Meeting Minutes  
Date: 10/3/2014  
Time: 2 p.m.  
Place: Seledon Martinez Building Rm VE 201

Attendees: Ellen Trabka, Rebecca Archuleta, Theresa Lopez, Camille Ulibarri, Darlene Hess, Raj Inder Khalsa, Susie Frost, MaraTrainer, Karen Thomas, Ana Malinalli X Gutierrez Sisneros, Monica Leyba, Karen Green, Shirley Joan Walker, Julia Vasquez  
Recorder: Camille Ullibarri  
Parliamentarian: Rebecca Archuleta

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<th>TOPIC</th>
<th>DISCUSSION</th>
<th>OUTCOME</th>
<th>PERSON RESPONSIBLE &amp; DUE DATE</th>
<th>STATUS (OPEN/CLOSE)</th>
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| 01. Call to Order   | 1. Call to Order  
2. Roll Call  
3. Approval of Previous Meeting Minutes  
4. Approval of Agenda  
5. Introductions of new members                                                                                                                                  | Motion to approve minutes by Susie Frost, seconded by ???  
Minutes from 3/20/14 approved.  
Motion to approve the agenda by Raj Inder Khalsa, seconded by Ana Gutierrez Sisneros.  
Agenda Approved  
No Chair report.                                                                    |                               | Closed                        |

| 02. RN to BSN Program Report | Ellen presented a summary of program outcome data (see attached document). The Program is in the process of a 3 year curriculum revision. A curriculum retreat is scheduled for 11/1/14. The Program may need to add an additional full time faculty to keep up with growing enrollment and demands of accreditation.  
Darlene solicited input from the advisory committee regarding the curriculum (see attached handout). A handout with the program’s vision, mission, program outcomes, and course description was provided to members for review. Cards were given to all members to solicit feedback regarding the curriculum which will be reviewed and taken into consideration during the curriculum retreat. One committee member stated that “It’s interesting to see the students grow through the touchy-feely aspects of the program” (from a nurse manager). One member, who is a graduate of the program, reported that she still keeps her student portfolio on her desk at work. Another member reported that “it looks like a great program”. | Feedback from advisory committee will be considered during the program’s curriculum retreat on 11/1/14. |                               | Closed.                        |
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<td>CCNE Accreditation Report/Update</td>
<td>The Continuous Improvement Progress Report (CIPR) was submitted to the CCNE June 2014. Response from the CCNE is forthcoming following CCNE Board of Commissioners meeting October 7-10, 2014. The Program is up for a 10 year accreditation in FY 16.</td>
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<td>03. ADN Program Report</td>
<td>Theresa reported on the status of the ADN Program (see attached report). Karen Thomas and Susie Frost offered to sponsor 1 student each to take the NCLEX exam. Curriculum: The college’s Undergraduate Curriculum Committee recently approved a change in the number of credits required for both an associate degree and baccalaureate degree, from 64/128 to 60/120. This is a state and national initiative and a mandate from the new NNMC provost. Our ADN Program is currently 74 credit hours. The program is looking at ways to decrease the number of credits (see attached Proposed Curriculum Change document). Other possible changes are to elimination certain pre-requisites (nutrition, micro, biology, etc.), combine dosage calculations with pharmacology, incorporate CNA skills into Nursing fundamentals. Ellen and Theresa are piloting a “flipped classroom pedagogy this semester which incorporates pre-recorded lectures online that students watch ahead of time – more time for class discussions, group activities, case studies and other active learning activities etc.</td>
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<td>05. ACEN Accreditation Report/Update</td>
<td>The ADN Program has applied for Candidacy Status with ACEN. The program was deemed “eligible” for candidacy and has 1 year to complete the application.</td>
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<td>06. New Mexico Nursing Education Consortium (NMNEC) Update</td>
<td>Theresa reported that 5 schools implemented the NMNEC curriculum in the state of NM (UNM, CNM, SJC, SFCC, and NMJC).</td>
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<td>07. Employer Surveys</td>
<td>Theresa distributed Employer Surveys to committee members.</td>
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<td>08. Advisory Board Members/Concerns, Questions</td>
<td>None</td>
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<td>09. New Business</td>
<td>None</td>
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Respectfully Submitted by: ___________________________________________  
Approved by: ___________________________________________ / ___________________________________________
Camille Ullibarri

Theresa López, MSN Ed., RNC, CNE

Ellen Trabka, MSN, RN