



WEEKLY PLANNING AND REFLECTION REPORT

Teacher Candidate: _____
Week # _____

Directions: The teacher candidate and the mentor teacher should complete this form together.

I. Classroom/School Responsibilities

The specific responsibilities I will assume this week are:

Teaching Responsibilities

A.

B.

C.

Non-Teaching Responsibilities

A.

B.

C.

II. Weekly Reflection

Reflect on the responsibilities in which I participated this week.

I feel I gained new skills in:

I feel I need to improve on these areas:

III. Summary (to be completed with feedback from Mentor Teacher)

Observation of growth and recommendations for continued progress

Candidate Signature _____ Mentor Signature _____