

Exhibit 3.3.a.1 Memorandum of Understanding

College of Education
NORTHERN New Mexico College



Associate of Arts in Early Childhood Education or Elementary Education (AA)
Bachelor of Arts in Elementary Education (BA)
Alternative Licensure Program (ALP)
Student Teaching/Field Experience/Practicum

Memorandum of Understanding 2013-2014

This cooperative agreement is made between Northern New Mexico College (NNMC) and the College of Education (COE); hereafter "College of Education" and the designated School/Center.

School/Center	
Principal/Director	
Address	
City	
Zip	
Phone	
Fax	
School/Center Website	

The NNMC's College of Education is accredited by the New Mexico Public Education Department which requires varied instructional experiences (full-time student teaching, field experience, or practicum) for its teacher candidates under the supervision of a licensed, mentor teacher.

Scope of Instructional Experiences:

1. Student teaching requires a **full-time assignment** under the supervision of a licensed, mentor teacher:
 - BA teacher candidates: *Approximately 14 weeks (or a full semester), five days a week*
 - ALP teacher candidates: *95-125 hours/semester, five days a week*
2. Field experience/practicum students have a **more limited classroom** assignment ranging from observing a class/lesson to limited, supervised involvement such as teaching a lesson: *10-45 hours per college course, throughout the semester*

General Processes:

The College of Education will submit a list of names, majors, minors, or grade levels of the prospective student teacher candidates or practicum candidates to the appropriate school/center administrator for specific assignments. Full-time student teaching candidates/supervised field experience/practicum candidate work assignments will be determined by the College of Education and the school/center administrator designee in collaboration.

The school/center insures that cooperating teachers provide appropriate supervision of student teaching/field experience/practicum candidates. Teacher candidates should be treated as professionals and be expected to follow all rules and regulations established by the district/school/center.