



NNMC COE Appeals Committee Meeting Minutes

Tuesday 04/28/15 @ 2:45 – 3:45

Attendance: Kristy Pruitt, Tamara Trujillo, Rose Cavalcante, and Sarah O'Brien

## **I. Introduction and Appeals Review**

- Kristy gave a brief listing of the appeals by students that would be reviewed by the committee
  - Erika Montoya – Student Teaching placement
  - Tony Gallegos – petition to graduate
  - Michelle Montes – overload
  - Jessica Rummel – course substitution(s)

## **II. Erika Montoya Appeal**

Committee members were made aware of the request by Erika to remain an IA with PVIS for Kindergarten while student teaching Spring 2016. Kristy gave everyone copies of the revised handbook as a resource for better informed decisions which included the following excerpt from the NNMC COE Handbook:

20.5. Student teacher candidates who are employed in a school district or have any other type of employment will be allowed to complete their practice teaching concurrently as long as their work responsibilities do not interfere with any of their student teaching activities and responsibilities. The COE requires that student teachers are completely involved in the classroom in a teaching role and that they put forth their best effort in their school work during this period. . Students may appeal this policy following the guidelines associated with the NNMC COE Field Placement Appeals Committee. \*refer to the Appeals Committee Policy see for further details

- Further information regarding Erika's situation was provided; Kristy reported that she had called the principal and confirmed that Erika would be with a Tier II or Tier III (preferable) mentor and that she would need to take over full responsibilities of the classroom as per the gradual design model of the placement.
- The committee determined that Erika would comply with handbook guidelines if she maintained employment with PVIS while student teaching.
- A majority vote of "yes" approved Erika's request (appeal) to student teaching while maintaining employment with PVIS.

## **III. Tony Gallegos Appeal**

Committee members were made aware of the request by Tony Gallegos to petition to graduate which he failed to do at the time of this expected graduation (10 + years ago/2002). Tamara explained Tony's request further.

- Rose suggested that Tamara talk to Kathleen Sena (registrar) regarding his employment record.



- A majority vote of “yes” approved Tony’s request to petition to graduate.

#### **IV. Michelle Montes Appeal**

Committee members were made aware of the request by Michelle Montes to complete an Independent Study or take 2 (additional) courses while student teaching. Tamara provided more information regarding the appeal.

- A few items regarding Michelle were unclear; therefore, the committee decided to table the decision until further information could be gathered.

#### **V. Jessica Rummel Appeal**

Committee members were made aware of the request by Jessical Rummel to substitute courses. Tamara provided more information regarding Jessica’s request.

- Request to Replace HSS388 with HSS222
- The course descriptions (from the catalog) were shared and discussed to make a sound decision.
- A majority vote of “yes” approved Jessica’s appeal.