

**SITE-REQUEST FORM**

AA/EARLY CHILDHOOD EDUCATION

AA/BA IN ELEMENTARY EDUCATION

Name: \_\_\_\_\_ Course \_\_\_\_\_

Banner ID: 0000 \_\_\_\_\_ NNMC E-mail \_\_\_\_\_

Mailing Address \_\_\_\_\_

Home Phone \_\_\_\_\_ work \_\_\_\_\_ cell \_\_\_\_\_

**Student demographic information:** gender \_\_\_\_\_ ethnicity \_\_\_\_\_

\_\_\_\_\_ **Check if background check has been submitted to Field-Placement Office—must be on file for placement in schools.**

Are you contracted \_\_\_\_\_yes or \_\_\_\_\_no. If contracted, provide *name of school* \_\_\_\_\_

Current Position \_\_\_\_\_

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**Directions: Locate your current class below and fill in the areas indicated for *Semester* and *School Site*.**

**AA/Early Childhood Education (Current Program)**

Course	Type of Field Experience	# hours	Semester	School Site
ECE 238	Field Observations	75		
ECE 264	Field Observations	75		

**AA/Early Childhood Education (Old Program)**

Course	Type of Field Experience	# hours	Semester	School Site
ECE 234	Field Observations	48		
ED 235 (Infant/Toddler) ED 236 (Pre-School) ED 237 (Elementary)	Clinical Practice	100		

**BA/Elementary Education**

Class	Type of Field Experience	# hours	Artifacts:	Semester	School Site
ED 213 Lab I	Field Observations	37.5	Code of Ethics		
ED 311 Lab II	Field Observations	37.5	Classroom Mgmt Plan		
ED 411 Lab III	Field Observations	37.5	NES Test		
ED 313 Sci and Math I	Field Observations	10			
ED 423 Sci and Math II	Field Observations	10			
ED 322 Math I	Field Observations	10			
ED 422 Math II	Field Observations	10			
ED 479 ED 480	Clinical Practice	15 weeks full time student teaching	Competency-based collection of artifacts		



**BA PRE AND POST STUDENT TEACHING INTERVIEW**

✓ **check one:**

\_\_\_\_\_ Pre-Interview: BA Student Teaching

\_\_\_\_\_ Post-Interview: BA Student Teaching

Interviewer: \_\_\_\_\_

Candidate's Name \_\_\_\_\_

Date \_\_\_\_\_

Interview		RATING			
*Choose 4 Interview Questions per Survey Scale		4	3	2	1
	Pre and Post Questions:				
1.	How do you individualize your teaching to meet the needs of diverse learners including English Language Learners and Students with Special Needs considering those from disadvantaged socio-economic backgrounds?				
2.	How would you use technology and informational literacy in your classroom to engage students in critical thinking across various content areas and to promote 21 <sup>st</sup> Century Skills?				
3.	What assessment methods would you use for measuring student achievement? (i.e. designing, implementing, data mining, etc.,)				
4.	What are ways in which you plan on increasing parent/guardian involvement and involvement from various stakeholders within the community?				
	Application: Please share some experiences from your field lab experience/student teaching experience (i.e., daily routines, time management, teaching strategies; addressing the needs of individual learners, classroom management, differentiation, etc.)				
Post (only) Questions:					
*Do not use Survey Scale for the Post only questions					
6.	What do you plan to be doing in five years? What are your career goals?				
7.	Do you have any questions of us? Would like to share further student teaching experiences?				

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4	3	2	*Scale based on 4 Interview Responses: 13 – 16 = Exceeds (Pass) 9– 12 = Meets (Pass) 8 or below = 2 <sup>nd</sup> Interview required
Exceeds Expectations	Meets Expectation	Needs Improvement	
--Candidate responds with excellence as a future professional --Demonstrates a strong commitment and ability to integrate/apply new skills and concepts Non-Verbal Communicators: - shook hands and/or acknowledged the interviewers - dressed professionally	--Candidate responds with minimal, average statements --Demonstrates an average commitment and ability to integrate and apply new skills and concepts. Non-Verbal Communicators: shook the interviewers' hands and/or acknowledged the interviewers and was	--Candidate is weak in responses; unable to elaborate --Demonstrates little commitment and or ability to integrate/apply new skills and concepts Non-Verbal Communicators: -did not shake hands nor acknowledged the interviewers - dressed casually	--Candidates cannot or inaccurately responds to statements --Demonstrates no commitment or displays very little regard to integrating/applying new skills and concepts. Non-Verbal Communicators: - did not acknowledge the interview- ers - dressed un-professionally - rarely made eye contact



<p>- made eye contact with the interviewer and presented themselves in a confident assured manner                  -smiled and sat up straight  <b>Verbal Communicators:</b>                  - voice was clear and confident with changes in tone for emphasis                  - answered questions without pauses or um, ers, and ect                  - spoke without slang or grammatical error                  - presented themselves with enthusiasm</p>	<p><b>dressed neatly</b>                  - made eye contact with the interviewer and presented themselves in a fairly professional manner                  -smiled occasionally  <b>Verbal Communicators:</b>                  - voice was pretty clear and fairly confident with some changes in tone for emphasis                  - answered questions with a few pauses or um, ers, and, ect                  - spoke without slang and only a few grammatical errors                  - presented themselves as if they were interested in the program</p>	<p>- made eye contact with the interviewer and appeared somewhat nervous                  - rarely smiled and slumped in their seat  <b>Verbal Communicators:</b>                  - voice was somewhat quiet and nervous with no changes in tone for emphasis                  - answered questions with several pauses and um, ers, and, ect                  - spoke using some slang and some grammatical errors                  - did not present themselves enthusiastically</p>	<p><b>with the interviewer and presented themselves in an unprofessional manner</b>                  - did not smile and slumped in their seat  <b>Verbal Communicators:</b>                  - voice was not clear and confident, did not answer all the questions, and left conversation with many pauses, ums, ers, and, ect                  - spoke using slang and did not seem to want to be there</p>
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**Tips for Candidates:**

1. Dress professionally for the interview
2. Arrive on time
3. Use correct grammar
4. Be prepared