

NORTHERN NEW MEXICO COLLEGE

BOARD OF REGENTS MEETING

APRIL 23, 2015

I. CALL TO ORDER

A regular meeting of the Board of Regents of Northern New Mexico College was held on Thursday, March 26, 2015 in the Boardroom of Northern New Mexico College, Espanola Campus. Regents present: Rosario (Chayo) Garcia, Damian L. Martinez, Esq., Kevin F. Powers (Via Conference Call) and Melinda DeHerrera. Board President Rosario (Chayo) Garcia called the meeting to order at 8:31am.

Northern New Mexico College staff present: President Nancy “Rusty” Barceló, Ph.D., Domingo Sanchez, Vice President for Finance and Administration; Ricky Serna, Vice President for Institutional Advancement; Pedro Martinez, Ph.D. Provost/Vice President for Academic Affairs; Bernie Padilla, Director of Human Resources; Chris Trujillo, IT; Alex Williams, Senior Financial Analyst; Carmella Sanchez, Director of Institutional Research, Sally Martinez, Executive Assistant to the Provost and Vice President for Academic Affairs; Jimi Montoya, IT Director; Stephanie Montoya, Staff Reporter/PR Specialist; Brandi Cordova, Executive Assistant to the Vice President for Finance and Administration; Ryan Cordova, Athletic Director and Men’s Head Basketball Coach; Sandy Krolick, Creative Director, Communications and Marketing; Joshua Romero, Production Artist; Creative Director of Canal Seis; Jerome Williams, Bookstore Manager; Terry Mulert, Foundation Director; Jacob Pacheco, Director of Financial Aid; Evette Abeyta, Budget Analyst, Henrietta Trujillo, Director of Financial Services and Amy Pena, Recording Secretary. Northern New Mexico College faculty present: Dr. Ivan Lopez, Dr. Ulysis Ricoy, Dr. Anthony Sena, Dr. David Torres. Others present: Jake Arnold and Ardee Napolitano, Rio Grande Sun.

II. APPROVAL OF AGENDA

Regent Garcia stated she would like to move the report from the Vice President for Finance and Administration after the Board of Regents Comments. Regent Garcia stated Regent Powers would be available Via Conference Call for the meeting until 9:45AM. President Barcelo stated the documents that will be presented by Domingo Sanchez, Vice President for Finance & Administration will be scanned and sent to Regent Powers.

Regent Martinez moved for approval of Agenda as amended. Motion passed unanimously.

III. COMMENTS FROM THE BOARD

A. Board Committee Assignments

Regent Garcia stated the Board Committee Assignments will be as follows:

1. Executive Committee: Chair, Damian Martinez, Rosario (Chayo) Garcia, second Regent to sit on Committee.
2. Audit/Finance/Facilities Committee: Chair, Kevin F. Powers, Damian Martinez, second Regent to sit on Committee.

3. Academic Affairs/Student Affairs Committee: Chair, Melinda DeHerrera, Rosario (Chayo) Garcia, second Regent to sit on Committee until further notice of a new Regent.

B. Date Change for May Board of Regents Meeting

Regent Garcia suggested the May Board of Regents Meeting be moved to the same week as Commencement in order for Kevin Powers and Damian Martinez to reduce travel time. Regent Powers stated he will be out of the country May 4, 2015-May 15, 2015. Regent Powers also stated he is agreeable to having the meeting at the same time as Commencement. Regent Martinez stated he will be unavailable from May 14, 2015-May 18, 2015. Regent Garcia asked if the Regents would like to move the meeting to the May 21, 2015. Regent Martinez stated this date would not work for him and President Barcelo stated she would join the meeting via Conference Call. Regent Powers stated May 21, 2015 would work best for him. It was agreed upon by all Regents that the meeting would be moved to May 21, 2015 at 8:30AM.

IV. PRESIDENT'S REPORT AND ANNOUNCEMENTS

President Barcelo stated that the Spring Advisement and Registration Fair would take place the week of the April 23rd to encourage students to register for fall. Enrollment figures are really strong as of April 21, 2015 and Dr. Pedro Martinez, Provost and Vice President for Academic Affairs will provide additional information to the Board of Regents. President Barcelo stated the College has a new campaign which has been initiated called "Keep Calm and Register Early." This initiative began last semester and includes registration tables being set up outside the Board Room where Advisers are present to assist students. These services are also extending to the evening.

President Barcelo stated the College of Education will be hosting a symposium on Culture Based Education and educators and community members have been invited. This project is a kickoff to the many events that the College's new Grant will provide to the Region. This Grant is an emphasis on preparing Native American teachers to work with the native population.

President Barcelo stated the Veteran's Resources Center is going to be hosting a retreat in El Rito on May 1 and 2, 2015 called "Resiliency Training, Relief and Release, Control PTSD Don't Let it Control You." The Veteran's Resource Center is coming to life and doing some really important things the College is excited about. The College will also be providing lodging and the retreat is open to Veteran and Non-Veteran students and community members.

President Barcelo stated students are being recruited for a summer residential STEM Camp that will take place in El Rito. The Camp will be open to High School and College Students at Northern, UNM-LA and UNM-Taos and Santa Fe Community College. This program is being funded by the College's Title III Grant which is a collaborative project with the two year institutions named.

President Barcelo stated she met with John Romero, President of El Rito Normal School Alumni Association. Approximately six months ago the Board of Regents approved a proposal by the Alumni Association to build a memorial on the El Rito Campus and since then the Alumni Association has raised the funding needed to break ground. The College has committed some resources as well. The College is trying to plan a ceremony in El Rito around Graduation on May 15, 2015. There will be a dedication ceremony on August 23, 2015 when it will be unveiled. As part of this meeting, President Barcelo and John Romero discussed their interest in working with the College on partnering around the El Rito Campus.

President Barcelo stated the College is hosting a Financial Aid Application Completion Workshop. This effort not only helps students from the College but anyone interested in attending College or University. The larger workshop will be on April 29, 2015.

President Barcelo stated on May 7, 2015 the College has combined the Student Senate End of Year Barbecue with the Annual Academic Research Creativity and Scholarship Symposium which provides a forum for students and faculty to highlight research interest, peer mentoring and to discuss the roll of research and scholarship at the College. The College will issue service pins to Faculty and Staff who are celebrating their fifth, tenth, fifteenth and twentieth year of service during this time. Student Senate will also be issuing awards to faculty and staff. A full Agenda of all activities will be sent to the Board of Regents. President Barcelo encouraged the Board of Regents to see the research projects as they will be able to see the work faculty is doing with students.

President Barcelo stated Commencement will take place on May 16, 2015, followed by honoring of retirees and the Nursing Department Pinning Ceremony.

V. APPROVAL OF MINUTES

Regent Martinez moved to approve the minutes (Regular Meeting of March 26, 2015, Work Session of April 10, 2014 and Regular Meeting of April 10, 2015) as presented. Motion passed unanimously.

VI. INTRODUCTIONS

Ricky Serna, Vice President for Institutional Advancement stated Miriam Foronda is the EOC Education Advisor/Outreach Specialist and the reason she was not in attendance is because she works out of an office the College leases in Taos to provide services to Taos and San Miguel Counties. She was not able to make it this month but joined the EOC staff four weeks ago and was previously employed with the College.

VII. FACULTY SENATE PRESIDENT'S REPORT

Dr. David Torres, President of Faculty Senate stated Faculty Senate had a meeting and discussed the following:

1. Reports from the undergraduate curriculum committee.
2. Faculty Senate is reviewing the general education requirement. Faculty Senate passed a new general education requirement which puts the freshman year experience courses and first year experience course in a different area. There are typically five areas in general education that higher education looks at and Faculty Senate created a new area called Area Six where the first year experience course was placed. This means that there are changes throughout many of the degrees and the College is trying to manage it in an efficient way. This will be managed primarily by the Registrar. The College is not requiring all departments to submit new sheets to curriculum and faculty senate. A lot of the degrees are trying to move to 60/120 hour, decreasing the Bachelor's Degrees by 1 degree and decrease the Associate's Degrees by 2 degrees. Faculty Senate is trying to prevent a slew of new buck sheets or changes going through both committees and handle it in an efficient way.
3. Faculty Senate also went over rules for proxy. Faculty Senate is trying to establish rules for allowing someone to substitute for someone else who is absent and what rules should be established for the Faculty Senate.

4. A subcommittee was created by the Tenure Committee. This subcommittee was devoted to reviewing the guidelines for Tenure. Dr. Torres was a member of the committee and they drafted new guidelines. These guidelines along with a detailed flow chart have been passed on to the new co-chair of the Tenure Committee, Ulysis Ricoy. The Tenure Committee will be looking at the guidelines.

VIII. STAFF REPORTS

A. Provost and Vice President Report

1. AQIP Report and other Academic Initiatives

Carmella Sanchez, Director of Institutional Research presented the AQIP Report to the Board of Regents (attached). The College's has 9 categories in the Systems Portfolio which is the College's Self Study. The Higher Learning Commission (HLC) evaluators will come to the College in May of 2015. They will look at the most recent systems portfolio that is posted online and they will identify 8-12 issues that they want to investigate when they are at the College. They will give notice of those issues. The College has nine category teams who are screening what was submitted in 2013 and that the College is updating the data. The College is also responding to any concerns or recommendations that the HLC gave the College in the feedback report.

The systems portfolio will be edited by a team of five staff members including a Lead Editor, Accreditation Monitor, Consistency Monitor, Final Reviewer and Data Monitor. Ms. Sanchez reviewed the Editing Timeline for the Board of Regents (attached). The final document will be published online on June 1, 2015 which is a self-imposed deadline. The reviewers for the HLC have been identified and they will start looking at the College's documents. Ms. Sanchez spoke with the HLC liaison and he is pleased with the strategy the College is working on.

President Barcelo stated she has read some early drafts of the report and the level of sophistication is exceptionally higher than it has been in the past. The College has taken it really seriously, everyone has come together and it has been exciting. This is going to be a document that can really help the College as the College thinks about future strategies as well.

Dr. Martinez stated the faculty; especially the curriculum committee has been busy in terms of being able to lower the number of credit hours the College offers. It is part of the metrics that HED requires. The College was given this charge last summer. Dr. Martinez is proud in the fact that the faculty has been able to work and has been able to reduce those numbers. The Board of Regents has this report (attached) and will get an updated copy. Dr. Martinez stated 20 Associate Degrees were modified so they would become closer to 60 credit hours, 12 of them were already close to the 60 hours. The Bachelor's Degrees, 6 were modified and 4 were already close to the 120 hours. The certificates were not touched because they are not required by HED to be able to modify them. Dr. Martinez stated there will be some more changes as the College gets closer to the end of May.

President Barcelo stated this is a national issue and what has happened over the last 20 years has been what is called credit creep. As new courses have been added, it was taking longer for students to graduate. This is about addressing outcome type of measures while maintaining the quality and the preparation of the students. This is an important discussion the College is having and it is not an easy discussion. It should help the graduation rates and funding in the end.

Dr. Martinez stated it will take less time for students to complete degrees and they will not get penalized if they ever transfer to other institutions. Of course, the College wants to keep them, but the College tries to be as close to the standards as possible.

2. Recommendation for Faculty Emeritus Status

Dr. Martinez stated he received a request from faculty to give Emeritus Status to Dr. Anthony Sena. Dr. Martinez explained the meaning of the word Emeritus to the Board of Regents. This is a title given as part of the service given, however, in academia, people have to distinguish themselves in order to get that term. Dr. Martinez introduced Dr. Ricoy who provided the Board of Regents with the criteria used and presented to Dr. Martinez so the College could recognize Dr. Sena as an Emeritus. Dr. Sena, given the Board of Regent's approval will be able to carry that title for eternity.

Dr. Ricoy presented his background information on Dr. Sena. Dr. Ricoy presented the Board with information from the faculty handbook with regards to Emeritus. This recognition is reserved for individuals who have had at least five years of continued service and who have made exceptional contributions in teaching, scholarship and institutional advancement to the College. Dr. Ricoy stated he has been mentored by Dr. Sena and the real loss when he retires is the students love him and he is a great instructor. Dr. Sena has more than 35 years teaching. Looking at his curriculum, he does not have a traditional path of academic training in terms of going to undergraduate, graduate and Ph.D. He has endured and received his Ph.D. He has been from the very beginning involved in undergraduate mentorship and advising. Dr. Ricoy stated the main reason he came to the College was because of Dr. Sena. He has received recognition at the national level for his mentorship; he has been recognized by SACNAS as outstanding community college mentor. Dr. Sena has given himself to the institution and that in itself says everything. Dr. Ricoy would be delighted for Dr. Sena to continue to be part of the department, mentoring students, advising students and teaching students because he has been doing it for more than 35 years. As long as Dr. Sena would like to do this, Dr. Ricoy would be more than happy for him to do this.

President Barcelo stated Dr. Sena agreed to stay on as Provost on the condition that he is allowed to continue his teaching. This speaks volumes to his commitment to undergraduate education.

Regent DeHerrera moved to approve Faculty Emeritus Status to Dr. Anthony Sena. Seconded by Regent Martinez. Motion passed unanimously.

Dr. Sena thanked the Board of Regents for their support. Dr. Sena also wanted to thank President Barcelo and Provost Martinez for their support. Dr. Sena particularly wanted to thank his peers in the Department of Biology and the College of Arts & Sciences for their support. It is a privilege and an honor to work at the institution. Dr. Sena stated he will continue to help in any capacity that he can and the College has meant a lot to thousands of people over the past few years. Dr. Sena is optimistic about the future and the College is on the right track. It is transformative not only for the community but for all North Central New Mexico. Dr. Sena is proud to be part of the institution.

President Barcelo stated Dr. Sena will be duly recognized at the annual recognition of the faculty following Commencement.

B. Vice President for Finance & Administration

1. Fiscal Watch

Domingo Sanchez, Vice President for Finance & Administration presented the Fiscal Watch Reports to the Board of Regents (attached) which are presented at every Board of Regents Meeting. Details are of the Fiscal Watch Reports are discussed during the Audit/Finance/Facilities Committee Meeting. Everyone is invited to attend this meeting which takes place two dates before the Board of Regents Meeting. The College will need to know what Regents will be attending so if there is a quorum it will be advertised.

Mr. Sanchez stated the College is required to submit these reports to the Higher Education Department (HED) and they are required on a quarterly basis. Mr. Sanchez stated the College did still end the month with positive cash, approximately \$600,000. The fund balance of the College is now starting to go negative and Mr. Sanchez had explained this to the Board of Regents in the past that this would occur between now and the end of the year.

Regent Powers stated the Audit/Finance/Facilities Committee was a very informative meeting and a lively discussion took place regarding a couple of areas. Regent Powers stated some of those discussions led to additional work for staff that the Board of Regents will hear about.

Regent Powers moved for approval of the Fiscal Watch Reports as presented. Seconded by Regent Martinez. Motion passed unanimously.

2. Budget Adjustment Requests (BARs)

Mr. Sanchez presented the Budget Adjustment Reports (BARs) (attached) to the Board of Regents. BARs are brought to the Board of Regents every month and the College provides the Board of Regents an overview of the different areas that the College is making adjustments to the budgets on. At the end of March, the College has over 402 BARs which reflects the amount of activity going on and the ongoing work the College has on the Budget. The numbers of BARs the College prepares in May and June will decrease because the College has approximately 2 1/2 weeks of real activity on campus within the departments. The College will then be preparing for end of year closings and the auditors. In terms of the BARs, there are 20 BARs the College is asking for approval. Of those BARs, they represent amounts that are increasing the budget, decreasing the budget or transferring out of one department to another. The College really only does formally, through HED, two BARs a year, one at mid-year, which at that point the College has done and rolls it into that so they formally get one and one is done with the Operating Budget and it will be brought to the Board of Regents for signatures.

Regent Powers moved for approval of the BARs as presented. Seconded by Regent Martinez. Motion passed unanimously.

3. Capital Projects Update

Mr. Sanchez stated regarding Capital Projects, the College had been in a holding pattern as it was building the budget and waiting for approvals from the Board of Finance and HED in January. The College had a walk through with HED and reviewed all the projects that the College had already completed to make sure HED felt comfortable the College had not used bond money inappropriately. HED was comfortable with what the College had done. One of the comments made was that they did not see anything that was concerning and they thought the College was modest in what it had done.

Mr. Sanchez stated the College has a few more projects it will be taking forward to the Board of Finance for consideration in May from the bond money that the voters approved in November. This is primarily heating and cooling of the buildings, the main infrastructure and repaving of the roads or parking lots that have dirt right now. Mr. Sanchez will provide more detail in May.

Regent Garcia asked if Mr. Sanchez placed sidewalk repairs on the list, especially for handicap access. Mr. Sanchez stated the College does have money for this. The first roll out mentioned is heating and paving but the College can try to move this in there and Mr. Sanchez will make sure this is in the first round.

Regent Martinez asked Mr. Sanchez if there is anything the Board of Regents can do to help him out with Capital Projects. Mr. Sanchez stated at this point he does not believe so.

If there are sticklers or issues, it would be at the Board of Finances, none of these, as Mr. Sanchez has been told are going to the Board of Finance. At some point there might be projects that rise to that level and at that point the College would ask the Board of Regents for their support in terms of going to the meetings.

Mr. Sanchez stated President Barcelo and Mr. Sanchez met with the HED Secretary and they did mention because the expenditures for infrastructure are so high, the College is going to need to ask for another amount to grow that amount. It is better the College does this before going to the next project otherwise the College will do a piecemeal approach to it and it will not address the issues the way it needs to. There are some major drainage issues that need to be addressed on campus and that is another reason the College needs to address it right. Two million was not enough and Mr. Sanchez wants to make sure the Board of Regents is aware of this. Mr. Sanchez stated when the Board of Regents makes its capital outlay presentations in August to HED; the Board of Regents will be seeing them before they are submitted. The Board of Regents will also get an overview of the five year capital project plan.

4. Disposition of College Property

Mr. Sanchez stated at this point there are not any items under this Agenda item. The College keeps it on the Agenda as a standing item because the College is always working on it and a lot of work is being done on the inventory, especially in an attempt to try to address the audit finding the College received. There is already a plan in place to address the issue because it was a major issue in the audit last year. Another issue was the cash reconciliations, even though they were being done, they were not as quickly as they would like them to be done and the College has made a lot of headway and put in a process of where it is and who is reviewing those cash reconciliations. An overview of these items will be given at the Audit/Finance/Facilities Committee Meetings along with what issues the College anticipates as issues in the audit. Currently, the College does not believe there are any issues to be concerned about. The issue is enrollment when the College gets to the fall.

5. FY16 Budget

Mr. Sanchez stated the Board of Regents received two handouts (attached) and at the previous meeting, the Board of Regents approved the Operating, the guidelines, the 8.9% increase where it was discussed the programs that needed to either cut or pair down in order to position the College for the Operating Budget. The three documents given to the Board of Regents are the three main documents HED and the College will review. Mr. Sanchez stated Exhibit 1 lists what the College started out the year with, the estimated column (revenue and expenditures for the current year), and the money being taken forward for the following year as the beginning fund balance. Mr. Sanchez stated in the estimates, the College mentioned it started the year with a -\$1,860,000. The College is estimating revenue, expenses and it is estimating it will be bringing the negative hole down from - \$1,860,000 to approximately - \$900,000. When the math is done and the budget recommendation at the very end is going to be zero because the College did a balanced budget. The College knew last year and this year was going to be what it was going to be. Now this is behind the College and it needs to work on enrollments and hope that enrollments can be grown in that regard.

Mr. Sanchez stated the overall operating budget has two columns, one is unrestricted (all auxiliaries and general fund operating programs) and restricted (Grants). The Operating Budget the College is submitting is \$18.6M in unrestricted and \$9.5M in unrestricted, total of \$28M. This is down by several million as compared to last year. This gives the Board of Regents the big picture overview and includes all items discussed.

Mr. Sanchez stated the additional backup given to the Board of Regents is transfers in the summary and detail behind the transfers. Mr. Sanchez stated it is broken down with a little more clarity so the Board of Regents can see how much money is transferred between departments or between exhibits or activities within the College.

Mr. Sanchez stated the last document given to the Board of Regents is the I&G which gives the Operating Budget or I&G Operating Budget. In I&G, the College has approximately \$13.4M unrestricted and \$4.3M restricted. The total Operating Budget out of the \$28M is \$17M that is I&G related. I&G is an important exhibit because it is instruction and general, it is what the College does and where the primary monies the Legislature gives the College and the tuition and fees gathered go into.

Mr. Sanchez stated the Board of Regents was also provided a handout with tuition fees. This allows the Board of Regents to see what the College will be looking at come fall. It includes the 8.9% as was approved. The College was also directed to guarantee this for the next 120 hours or 4 years. What the College had to do in order to be able to do this with the fees is to essentially create a fee. This is how the College is going to track how people are accounted for to make sure the College guarantees the rate, whether it is tuition or fees for them going forward. It is broken down by credit hour what would be charged (attached). There is also a senior rate by breakdown and by statute if an individual is taking six hours or less, they get a \$5.00 per credit hour break on the tuition. There is also a community rate listed where the College is trying to encourage the community to using the College and taking advantage of courses the College has. A lot of those community members, when the rate was increased, dropped out of participation because they thought the fee was too high. The College came up with a community rate for those who do not want a degree; they just want to participate in the class.

Mr. Sanchez reviewed the graduate rates. The College does not have a lot of graduate income that it generates on tuition. The College has some agreements with NMSU and Adams State where the College's students can take courses and get a Master's level degree.

Regent Garcia thanked Mr. Sanchez for the documents as they make it easy to understand.

Regent Powers stated this is consistent with what he remembered from the Board of Regents Meeting. Regent Powers asked if all things worked out the way it is projected, the enrollment comes in at the projected number, vacancy rates come in at the projected number and state funding comes in at the projected number, if the College should end up 2016 roughly flat in terms of fund balance. Mr. Sanchez stated this is correct. Regent Powers stated any improvements to these conditions would help the College towards a positive fund balance and certainly an enrollment increase or enrollment decrease of less than 10% would help as well. If things went poorly and enrollment declined more than 10% and/or other conditions, or worse, then the staff would have to take action to reduce expenditures during the fiscal year in order for the College to come out of that flat fund balance level. Mr. Sanchez stated this is correct and the College will probably be, like last year, especially in July and August, looking at those numbers of enrollment daily and in some cases hourly from morning to afternoon and the College will pull back early. The College has to react early because if it doesn't, once you sign a contract, you have a contract for that employee for the year regardless of what the numbers are good or bad. This is why it was watched so closely last year and Mr.

Sanchez reminded the Board of Regents the College ended up pulling 22 positions off the table because enrollments were not there.

President Barcelo stated she received a report regarding enrollment, given the push in registration, pre-registration is up 43% higher over the same time last year. President Barcelo is hoping the College can hold those numbers. This is a testimony to the faculty and staff coming together and getting the students on board. Regent Martinez asked if the report has the number of students actually enrolled. President Barcelo stated it does. Carmella Sanchez, Director of Institutional Research stated at this time last year the enrollment was 107 and this year it is 153. It is a snapshot in time.

Regent Powers stated the level of tuition increase is higher than what any of the Regents or Staff would prefer, however, given the number of circumstances the College is dealing with the loss of Grants that are expiring and that cannot be renewed for some period of time and the drop in State funding, it would be imprudent for the College to ignore those factors and do something that would not get the College where it needs to be in terms of financial solvency. The College was able to hold the line the last two years and not increase tuition and fees during the previous two fiscal years. This may be a little bit of a move to catch up for those two years of not increasing. Looking at this over three years, it is not as dramatic as it would be.

Regent Powers moved to approve the budget as recommended. Seconded by Regent Martinez. Motion passed unanimously.

C. Vice President for Advancement

The Board of Regents took a brief recess at 9:40AM and reconvened at 9:54AM. At this time, Regent Powers left the meeting.

1. Tuition Lock Implementation Update

Ricky Serna, Vice President for Advancement provided the Board of Regents an update of the single rate plan (attached) so the Board of Regents is aware of how the College will move forward with implementation. The College had to move quickly on all of the administrative items because registration began on April 20th. Mr. Serna reviewed the webpage going through the tuition and fees with updates and changes per the Board of Regents approval. The old rates are listed on the website because anyone who registers for summer is subject to the old rates. Mr. Serna stated two items the Board of Regents need to be aware of are: (1) the renaming of the tuition lock program to the "Tuition Promise Program"; and (2) the College created an FAQ that is available to all students that addresses any potential questions they may have about the program. This can be accessed off the College's program and essentially what the College has done is implement the Tuition Promise Program that guarantees students fall 2015 tuition and general fee rates for a total of 120 hours or until that student falls below 12 credit hours. There is no GPA requirement and all students are eligible including out of state, in state transfers and international students. There is no application for the program and when a student transfers in with credit hours, the College does apply them towards their 120. Whether the student is seeking a two or four year degree, the tuition and general fees will be locked in with the 2015 rate.

Regent Garcia asked if a student only had only one or two years to graduate and it would be 120 credit hours and the student decides that they have 60 more hours to lock in the tuition even though they graduated, what would occur. Mr. Serna stated they can do so, because the College has post baccalaureate programs or alternative licensure programs that they might want to take that would advance them professionally. Regent DeHerrera is an example of this; she is currently in the post baccalaureate program. Even though she has received a Bachelor's Degree, she is eligible for the Tuition Promise Program to continue taking

courses. Regent Garcia asked if it is 120 hours and not 120 hours or graduation. Mr. Serna stated this is correct. Mr. Serna stated the other program that is popular is the Alternative Licensure Program, meaning that if any student graduates with an undergraduate degree in the field, the Alternative Licensure Program allows them to earn the credits towards teacher licensure credentials. This is another example where a student would greatly benefit from being able to take credits in addition to their Bachelor's Degree.

Mr. Serna stated to help implement the Tuition Lock Program what the College did is because the College is guaranteeing not only the tuition but also the general fees is to roll up all the general fees into one rate per credit hour. Administratively, the College would need to lock the students to 8 different fees and this was going to potentially create complications. The College rolled up all of those fees into a single credit hour rate of \$57.26. Every single student will now rather than see 8 different fees, they are going to see one fee per credit hour of \$57.26. The College did not make any changes to the Board of Regents approved fees. The College applied the 8.9% increase across the board to all of them (except the registration fee), added them up and got the \$57.26. The College provided students with a chart (attached) that shows them by the dollar where the \$57.26 is distributed once it is paid. It does not change what the College is doing right now, they are the same exact fees, all the College did was apply the 8.9% increase and it yields the distribution. What this does is help mostly the finance department better monitor that the students are going to be locked into these fees as part of the Tuition Promise Program rather than locking in each individual fee. Those students who have already registered for the fall semester are already seeing the changes, both the increase and the consolidation of all fees. Thus far, the College has not heard of any problems. The College will be telling students they can see where fees are being distributed on the website.

2. Naming Facility: Nursing and Health Sciences Building

Mr. Serna stated one of the items Mr. Serna wanted to bring to the Board of Regents attention is as per institutional policy, the President has appointed a committee that is entertaining a proposal to name a laboratory within the Nursing and Health Sciences Building in honor of one of the College's largest donors to the Northern New Mexico Foundation. Mr. Serna provided the Board of Regents with a proposal for the request (attached). The facility is located in the Seledon Martinez Building and the College is proposing that the simulation laboratory which is comprised of three rooms be named in honor of this donor. The benefactor has contributed over \$1M which has been scholarship awards and it is done through a permanent endowment fund that is done in excess of \$750,000 currently. What the College is doing now, per institutional policy, is the Committee is reviewing this proposal and the Committee's recommendation will move to the President who per policy can approve the request. The College is hoping it can be moved through the process because what the College would like to do is make the announcement of that recommendation at the pinning ceremony which will take place on the evening of May 16, 2015. This is an honor because the College has been very selective about naming buildings after individuals.

3. Northern New Mexico College Foundation Update/Presentation

Mr. Serna stated he would like to present to the Board of Regents an update regarding the Foundation. Mr. Serna introduced Terry Mulert, Foundation Director. Mr. Serna provided the Board of Regents the Memorandum of Agreement of 2008 signed between the Foundation and the Institution that articulates all of the roles and responsibilities of the College and the Foundation. The Foundation is its own 501(c) (3) and has its own Governing Board which is comprised of 7 members and they are responsible for managing the \$3.2M in their Endowment and/or cash accounts. The College is working with the Foundation Board now on updating the MOU in the next six months or so. Ultimately, the College is responsible for the day to day operations of the Foundation including employing the Foundation Director, providing the office space and the financial oversight and support that are done by the Business Office. The Board is responsible for managing under the law as a 501(c) (3) all of the revenue that goes into the foundation.

Mr. Serna provided the Board of Regents with a Foundation Report that gives the Board of Regents a high level summary that was prepared by Terry Mulert, Foundation Director. The Foundation is moving into 20 years and Mr. Serna noted the College has talked a lot about the financial cleanup that went on at the Institution both on the single audit side and the institutions finances and Mr. Serna noted that in the past three years, the College has also done a lot of work in cleaning up the financial stability of the Foundation as well as it was not always as organized as the College felt it should be. Currently, there is management of about \$3.2M, most of which is being invested by Charles Stevens who is the Foundations Financial Adviser. The Foundation has awarded over \$1.2M in Scholarships and that have gone to over 1,000 recipients. This year, the College will be giving to another 100 students.

Mr. Serna stated the new funds established in the last six months include: (1) The Lindblom Family Arts Scholarship; (2) a fund that is helping the College develop a curriculum for training home health care providers in the valley; and (3) Robert White Mountain Sanchez Scholarship. These three scholarships are all new scholarships that have come in over the last six months.

Mr. Serna stated regarding the scholarships, there were 100 applicants who applied for about 65 awards and the Foundation works very closely with the Financial Aid Office who screens and does all the application process.

Mr. Serna stated there is also a fund that is dedicated to GED Graduates. This fund provides all the GED Graduates with a bridge scholarship for their first entire year, depending upon how many graduates the GED Program has. The Foundation has also been able to fund GED Graduates for their entire first year at the institution.

Mr. Serna stated Terry Mulert has done a phenomenal job reconnecting the Foundation with the College. The Northern New Mexico Region is not a really cash rich region so what the Foundation has done is taken a step forward in organizing the fundraising efforts because often times what the Foundation does is put a financial strain on the people in the valley that have the capacity to give and the Foundation wants to move away from this slowly.

Mr. Serna stated the College is working closely on building an Alumni Association. The College has an institutional wide committee that is working on redeveloping the Alumni Association. The College is working on connecting with the El Rito School Normal School Alumni Association because they are very active. They have a lot of strength and for the most part, the College can borrow a lot from what they have done to keep their graduates connected to the institution.

Mr. Serna asked the Board of Regents to save the date for the Annual Gala which is November 14, 2015. The Annual Gala is the Foundation's single largest fundraiser of the year. The Foundation continues to work on growing the Foundation Board and of course understanding what the Foundation needs to do next to launch the College's very first forma Capital Campaign to grow the endowment size.

IX STUDENT SENATE PRESIDENT'S REPORT

None.

X. OLD BUSINESS

None.

XI. EXECUTIVE SESSION

Regent Martinez moved to enter into Executive Session pursuant to

- (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee;**
- (2) Bargaining strategy preliminary to collective bargaining;**
- (3) Threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant; and**
- (4) Real estate acquisition or disposal.**

Pursuant to provisions of NMSA 1978, Section 10-15-1(H) (2) (5) (7) & (8)

A Roll Call vote was taken and all Regents voted unanimously to enter into Executive Session (Regent DeHerrera – yes, Regent Damian Martinez – yes, Regent Garcia – yes). President Barceló asked that the President’s Executive Team join the Executive Session. The Board of Regents entered into Executive Session at 10:10AM.

XII. POSSIBLE ACTION ON EXECUTIVE SESSION

Regent Powers moved the Board of Regents return from Executive Session. No action was taken and only matters pursuant to provisions of NMSA 1978 Section 15-1 were discussed. Roll Call Vote was taken – Regent DeHerrera – yes, Regent Powers – yes, Regent Damian Martinez – yes, Regent Garcia – yes. The Board of Regents returned from Executive Session at 11:23AM.

Regent Garcia stated prior to adjournment she would make a statement:

As many of you are aware, the College’s efforts to change the name to Northern New Mexico University have been met with some obstacles. Unfortunately, there is no clear process in statute or law that guides an institution through a name change.

Therefore, the process the Board and administration employed was driven by advice from our legal counsel and combined with the process the institution followed when it changed its name several years ago.

Over the past several months, concerns have been raised to both the Board and the administration about the name change.

In light of the concerns, we have elected to continue to identify ourselves as Northern New Mexico College.

Our intent is to reintroduce legislation in 2016 to formally change the name for common convenience.


XIII ADJOURNMENT

Regent Martinez moved to adjourn. Motion passed unanimously. The Board of Regents Meeting adjourned at 11:30PM

APPROVED:



Rosario (Chayo) Garcia, Board President



Damian L. Martinez, Esq., Vice President.

Kevin F. Powers Sec/Treasurer