



## DEPARTMENT OF COSMETOLOGY

The Department of Cosmetology includes programs which are designed to provide the skills necessary to prepare you for New Mexico licensure and to provide the entry skills necessary for full- and part-time employment in this career cluster. These programs include:

- Associates of Applied Science in
  - Cosmetology
  - Barbering
- Certificates in
  - Cosmetology
  - Barbering
  - Manicurist/Esthetician
  - Manicurist/Pedicurist
  - Esthetician
  - Cosmetology Instructor

Basic program information

The Cosmetology department accepts students in the Fall and Spring terms only. Requirements include:

1. Final admission standing in the College as a degree-seeking student.
2. Applicants must achieve a Course Placement Score placing them into ENG 109N or show evidence of having completed its pre-requisite (ENG 108N).
3. After having met criteria 1 and 2, arrange for an appointment with the Cosmetology Department for an admission interview prior to being accepted into one of the above programs. Call (505) 747-2473 for an appointment.
4. Complete the registration process required by the New Mexico State Board of Barbers and Cosmetologists upon acceptance to the program.

### Associate of Applied Science COSMETOLOGY

This program provides you with the courses required by the New Mexico Board of Barbers and Cosmetology for licensure (45 credit hours, 1600 clock hours) and expands those skills with the addition of General Education courses. This is not a transfer program.

	COMPLETED	Planned Timeline (By Semester)
<b><u>Communications (6 crs)</u></b>		
ENG 111 English Composition I (3) <i>Pre-requisite: ENG 109 or adequate score on the Course Placement Evaluation</i>	_____	_____
SP CH 130 Public Speaking (3) <i>Pre-requisite: ENG 109 or adequate score on the Course Placement Evaluation</i>	_____	_____
<b><u>Math/Computers/Lab Sciences (6 crs)</u></b>		
BA 200 Business Computer Applications (3)		
BA 117 Business Math (3)		
<b><u>Social/Behavioral Sciences (3 crs)</u></b>		
Elective (3) _____ <i>Pre-requisite: ENG 109 or adequate score on the Course Placement Evaluation</i>	_____	_____
<b><u>Humanities and Fine Arts (3 hrs)</u></b>		
Electives (3) _____ <i>Pre-requisite: ENG 109 or adequate score on the Course Placement Evaluation</i>	_____	_____
<b>HEALTH, PHYSICAL EDUCATION &amp; RECREATION (1 cr)</b>		
Electives (1) _____	_____	_____

**PROGRAM REQUIREMENTS (45crs)**

COSM 111	Theory I (2)	_____	_____
COSM 112	Facials (3)	_____	_____
COSM 114	Shampoos, Rinses, and Scalp Treatments (3)	_____	_____
COSM 116	Hair Cutting (6)	_____	_____
COSM 122	Chemical Restructuring/Perms (4)	_____	_____
COSM 160	Theory II (2)	_____	_____
COSM 162	Sterilization and Sanitation (2)	_____	_____
COSM 164	Manicuring/Pedicuring (3)	_____	_____
COSM 170	Hairstyling (3)	_____	_____
COSM 212	Theory III (2)	_____	_____
COSM 214	Clinical Practicum (6)	_____	_____
COSM 216	Hair Coloring/Bleaching (3)	_____	_____
COSM 218	Personal and Community Health (3)	_____	_____
BA 220	Introduction to Business (3)	_____	_____

TOTAL CREDITS 64

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**Certificate  
COSMETOLOGY**

This program provides you with the courses required by the New Mexico Board of Barbers and Cosmetology for licensure in this area (45 credit hours, 1200 clock hours) and expands those skills with the addition of General Education courses.

		<b>COMPLETED</b>	<b>Planned Timeline (Semester)</b>
<b>GENERAL EDUCATION (6 crs)</b>			
<b><u>Communications (3 crs)</u></b>			
ENG 109N	Basic English II (3) or a higher level course	_____	_____
<i>Pre-requisite: ENG 108 or adequate score on the Course Placement Evaluation</i>			
<b><u>Mathematics (3 crs)</u></b>			
BA 117	Business Math (3)	_____	_____
<b>PROGRAM REQUIREMENTS (45crs)</b>			
COSM 111	Theory I (2)	_____	_____
COSM 112	Facials (3)	_____	_____
COSM 114	Shampoos, Rinses, and Scalp Treatments (3)	_____	_____
COSM 116	Hair Cutting (6)	_____	_____
COSM 122	Chemical Restructuring/Perms (4)	_____	_____
COSM 160	Theory II (2)	_____	_____
COSM 162	Sterilization and Sanitation (2)	_____	_____
COSM 164	Manicuring/Pedicuring (3)	_____	_____
COSM 170	Hairstyling (3)	_____	_____
COSM 212	Theory III (2)	_____	_____
COSM 214	Clinical Practicum (6)	_____	_____
COSM 216	Hair Coloring/Bleaching (3)	_____	_____
COSM 218	Personal and Community Health (3)	_____	_____
BA 220	Introduction to Business (3)	_____	_____

TOTAL CREDITS 51

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**Certificate  
COSMETOLOGY INSTRUCTOR**

This program provides you with the courses required by the New Mexico Board of Barbers and Cosmetology for licensure in this area (30 credit hours, 1000 clock hours). Pre-requisite for acceptance into this program: a valid New Mexico Cosmetology license and an associate degree from an accredited college.

**GENERAL EDUCATION (6 crs)**

*As evidenced by college level English and math courses in an earned associate degree. If such evidence is not presented, you must complete at least ENG 111 (3) and MATH 130 (3) to meet this requirement.*

		COMPLETED	IN PROGRESS (Semester)
<b>PROGRAM REQUIREMENTS (30 crs)</b>			
COSM 250	Theory I (2)	_____	_____
COSM 252	Course Development and Lesson Planning (4)	_____	_____
COSM 258	Theory Teaching and Classroom Management (8)	_____	_____
COSM 260	Teaching Aids (2)	_____	_____
COSM 264	Teaching Methods (4)	_____	_____
COSM 270	Laboratory or Clinical Supervision (8)	_____	_____
COSM 274	Testing and Student Evaluation (2)	_____	_____
TOTAL CREDITS		36	

**Certificate  
ESTHETICIAN**

This program provides you with the courses required by the New Mexico Board of Barbers and Cosmetology for licensure in this area (19 credit hours, 600+ clock hours) and expands those skills with the addition of General Education courses.

		COMPLETED	IN PROGRESS (Semester)
<b>GENERAL EDUCATION (6 crs)</b>			
<b>Communications (3 crs)</b>			
ENG 109N	Basic English II (3) or a higher level course <i>Pre-requisite: ENG 108 or adequate score on the Course Placement Evaluation</i>	_____	_____
<b>Mathematics (3 crs)</b>			
BA 117	Business Math (3)	_____	_____
<b>PROGRAM REQUIREMENTS (16-19 CRS)</b>			
COSM 111	Theory I (2)	_____	_____
COSM 112	Facials (3)	_____	_____
COSM 162	Sterilization and Sanitation (2)	_____	_____
COSM 170	Hairstyling (3)	_____	_____
COSM 212	Theory III (2)	_____	_____
COSM 214	Clinical Practicum (3-6)	_____	_____
COSM 218	Personal and Community Health (3)	_____	_____
BA 220	Introduction to Business (3)	_____	_____
TOTAL CREDITS		22-25	

**Certificate  
MANICURIST / PEDICURIST**

This program provides you with the courses required by the New Mexico Board of Barbers and Cosmetology for licensure in this area and expands those skills with the addition of General Education courses.

		COMPLETED	IN PROGRESS (Semester)
<b>GENERAL EDUCATION (6 crs)</b>			
<b>Communications (3 crs)</b>			
ENG 109N	Basic English II (3) or a higher level course	_____	_____

Pre-requisite: ENG 108 or adequate score on the Course Placement Evaluation

**Mathematics (3 crs)**

BA 117 Business Math (3) \_\_\_\_\_

**PROGRAM REQUIREMENTS (13-16 CRS)**

COSM 111	Theory I (2)	_____	_____
COSM 162	Sterilization and Sanitation (2)	_____	_____
COSM 164	Manicuring/Pedicuring (3)	_____	_____
COSM 214	Clinical Practicum (3-6)	_____	_____
BA 220	Introduction to Business (3)	_____	_____

TOTAL CREDITS 19-22

**Certificate  
MANICURIST / ESTHETICIAN**

This program provides you with the courses required by the New Mexico Board of Barbers and Cosmetology for licensure in this area (19 credit hours, 600 clock hours) and expands those skills with the addition of General Education courses.

**COMPLETED**

**IN PROGRESS  
(Semester)**

**GENERAL EDUCATION (6 crs)**

**Communications (3 crs)**

ENG 109N Basic English II (3) or a higher level course \_\_\_\_\_

Pre-requisite: ENG 108 or adequate score on the Course Placement Evaluation

**Mathematics (3 crs)**

BA 117 Business Math (3) \_\_\_\_\_

**PROGRAM REQUIREMENTS (13-16 CRS)**

COSM 111	Theory I (2)	_____	_____
COSM 112	Facials (3)	_____	_____
COSM 162	Sterilization and Sanitation (2)	_____	_____
COSM 164	Manicuring/Pedicuring (3)	_____	_____
COSM 214	Clinical Practicum (3-6)	_____	_____
BA 220	Introduction to Business (3)	_____	_____

TOTAL CREDITS 22-25

# Educational Planning Form (Semester)

Name \_\_\_\_\_ Date \_\_\_\_\_

Major \_\_\_\_\_ Student ID \_\_\_\_\_

<b>Fall Semester</b>	<b>Spring Semester</b>	<b>Summer</b>
<b>Total Units</b>	<b>Total Units</b>	<b>Total Units</b>
<b>Fall Semester</b>	<b>Spring Semester</b>	<b>Summer</b>
<b>Total Units</b>	<b>Total Units</b>	<b>Total Units</b>
<b>Fall Semester</b>	<b>Spring Semester</b>	<b>Summer</b>
<b>Total Units</b>	<b>Total Units</b>	<b>Total Units</b>

Advisor's Signature \_\_\_\_\_

Student Signature \_\_\_\_\_