



Certificate LIBRARY TECHNOLOGY

This program is designed to prepare you to pursue a degree for rewarding career opportunities in public school, academic, or special libraries.

GENERAL EDUCATION REQUIREMENTS (6-7 crs)

COMPLETED **Planned Timeline
(By Semester)**

Communications (3 crs)

ENG 111 English Composition I (3)

Pre-requisite: ENG 109 or adequate score on the Course Placement Evaluation

Mathematics (3-4 crs)

Choose **one** of the following two courses:

MATH 130 Intermediate Algebra (4)

Pre-requisite: MATH 102 or adequate score on the Course Placement Evaluation

MATH 145 Introduction to Probability and Statistics (3)

Pre-requisite: MATH 130 or adequate score on the Course Placement Evaluation

PROGRAM REQUIREMENTS (30 crs)

BCIS 102 Computer Literacy (3)

ENG Choose either ENG 280 or 290 (3)

LT 201 Technical Services – Cataloging (3)

LT 202 Technical Services – Acquisition (3)

LT 205 Library Public Services (3)

LT 207 Basic Reference Materials (3)

LT 209 Media Services (3)

OA 104 Principles of Keyboarding (3)

LT Electives: Choose **two** of the following four courses:

LT 213 Special Libraries (3)

Pre-requisites: LT 201, 202, 205, and 207

LT 215 Public Libraries (3)

Pre-requisites: LT 201, 202, 205, and 207

LT 217 School Libraries (3)

Pre-requisite: acceptance into the Machinist Apprenticeship Program

LT 219 Academic Libraries (3)

Pre-requisites: LT 201, 202, 205, and 207

TOTAL CREDITS 36-37

Educational Planning Form (Semester)

Name _____ Date _____
Major _____ Student ID _____

Fall Semester	Spring Semester	Summer
Total Units	Total Units	Total Units
Fall Semester	Spring Semester	Summer
Total Units	Total Units	Total Units
Fall Semester	Spring Semester	Summer
Total Units	Total Units	Total Units