

**NORTHERN NEW MEXICO COLLEGE
BOARD OF REGENTS MEETING
OCTOBER 25, 2013**

I. CALL TO ORDER

A regular meeting of the Board of Regents of Northern New Mexico College was held on Friday, October 25, 2013, in the Boardroom of the Montoya Administration Building on the Espanola Campus. Regents present: Michael P. Branch, Alfred Herrera, and Cecille Martinez-Wechsler. Regent Feliberto Martinez and Regent Rosario (Chayo) Garcia were unable to attend. Also present were Lisa Salazar and Gregg Padilla, Co-Student Representatives to the Board of Regents. Board President Michael Branch called the meeting to order at 8:05 a.m.

Northern New Mexico College staff present: Dr. Nancy "Rusty" Barceló, President; Dr. Anthony Sena, Provost and VP of Academic Affairs; Domingo Sanchez, VP for Finance and Administration; Ricky Serna, VP for Institutional Advancement; Bernie Padilla, Director of Human Resources; Ryan Cordova, Men's Basketball Coach/Athletic Director; Brian Salter, IT Director, Henrietta Trujillo, Director of Financial Services, John Waters, Director of Security, Andy Romero, Director of Facilities and Amy Pena, Assistant to the President and Recording Secretary. Faculty present: Tim Crone, Mike Frain, Dr. Patricia Trujillo, Dr. Matthew Martinez. Others present: Louis McGill, Reporter with the Rio Grande Sun.

II. APPROVAL OF AGENDA

Regent Branch requested that AQIP be added to the Agenda for all future Board of Regents Meetings.

The Agenda was approved as presented.

III. INTRODUCTIONS

President Barceló introduced:

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| 1. Tammy Salter, Purchasing Agent | Start Date 10/16/13 |
| 2. Chris Rendon, Student Success Center Technician | Start Date: 10/01/13 |
| 3. Shawna Chavez, Recruitment, Retention and Advising Coordinator | Start Date: 10/01/13 |

Dr. Patricia Trujillo introduced:

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| 1. Verna Trujillo, Accessibility Resource Center | Start Date: 10/16/13 |
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IV. APPROVAL OF MINUTES

The minutes for the regular Board Meeting of September 26, 2013, the Special Board Meeting of September 30, 2013 and the Special Board Meeting of October 4, 2013 were approved as presented.

IV. PUBLIC INPUT

There was no public input for this meeting.

VI. STUDENT REPORT

Lisa Salazar stated the College is having a hard time keeping students and she requested input at the Student Senate Meeting. Students stated Highlands University is recruiting the College's students. Highlands is promising full transfers, housing, lower graduation requirements and tuition is \$15.00 less per credit hour. Lisa Salazar stated the goal of the Student Senate is to find a way to be more active, promote and find out what

students need most so they can stay at the College to graduate. President Barceló stated this is hard to understand because of accreditation. If student leave their Senior year, their degree technically still needs to come from Northern New Mexico College. There is bottom line because of the number of hours they must have at a given institution and that would be at least 60 hours. President Barceló stated this would be looked into further as it is an important point as she would not the College's Seniors to be misled.

Gregg Padilla stated the students want to leave, particularly in Mechanical Engineering because of the issue of accreditation. The students are also not receiving all the opportunities they are entitled to because employers do not giving the students the opportunity to interview or intern with them because of the accreditation. One thing that would motivate a student to leave in their Junior or Senior year is because accreditation is being held over their head by companies when they are ready to enter the workforce.

Mr. Padilla also stated there is also another issue which is getting into Master's Programs. Students are not able to go into some of the Master's Programs if they do not come from an accredited program. President Barceló stated the College is currently in the process of fixing accreditation and the College received a good recommendation from the site group in June. Those students enrolled currently will be accredited.

President Barceló stated she is concerned all information is not being shared with students. This information should be disseminated through advising by informing students of what their opportunities are such as the joint program with UNM. If there is a student who would like to pursue a Master's Degree, they are able to do so. President Barceló will speak with the Provost about this issue.

Gregg Padilla stated he has also had issues with obtaining a Professional Engineering License. He has received requests for accreditation requirements. Gregg was told was the Information Technology Program is going to be accredited but it does not have any influence over the Mechanical Engineering program. At least half of the students are looking into Professional Engineering Licensure and it is becoming an issue as far where students will finish their degree.

Gregg Padilla requested the College address the issue brought forward by the student at a Board Meeting requesting an apology and requested it be addressed as soon as possible. President Barceló will follow up on the request.

Lisa Salazar stated on November 8, 2013 there would be a guest speaker from a lab which won a Nobel Prize. He is donating the entire genome he and his mentor composed.

Regent Branch requested the Student Representatives assist with "getting the word out" regarding all events taking place on campus to students. President Barceló stated the reason some events are full is because Faculty will require students to attend events.

VIII. FACULTY REPORT

Gil Sena updated the Board on Faculty Member involvement:

- A. Institutional Research Board, new faculty is going to be assigned
- B. ERUC is beginning to meet and three faculty names have been submitted
- C. Space Committee, Gilbert Sena and Donna Winchell are members and the Committee meets on a regular basis
- D. Policy on Policies Committee has a faculty member
- E. President's Advisory Committee has a faculty member
- F. Advisement Committee has a faculty member
- G. Enrollment Management Committee is meeting on a regular basis
- H. Recruiting Office – Tony Gallegos sends out emails on a regular basis anytime recruitment is taking place at local High Schools. Faculty members will go to these and showcase the programs.

- I. Academic Planning is a task force of two, it is not currently but it will form into an interim Institutional Committee.
- J. Provost Search Committee is working diligently and it is down to 10 applicants.
- K. AQIP Process is an institutional committee
- L. Budget Committee has Mike Frain as the Chair of the committee and he will begin to meet with ERUC and report to the Senate so they are aware of the budgeting process for the upcoming year.
- M. Curriculum Committee is working on changes to all curriculum for the 2015 Catalog. All work will be completed prior to the end of the Fall Semester to be included in the new Catalog.
- N. General Education Committee is continuing with work
- O. Graduate Curriculum Committee has a Chair and that Committee is on hold.
- P. Honor Committee is working on emeritus status for some retired Faculty. They are also working on honorary degrees for any recommendations.
- Q. Personnel Committee is awaiting a response from the Board of Regents on the status of the Handbook to make any changes or anything that is necessary as requested.
- R. Standards Committee is working on Quality Matters Certification for Distance Education instructors.
- S. Tenure Committee has been set up and they have the requests for tenure applications and the process is ongoing. The information will be given to the Administration by the December deadline. Regent Branch would like to see what tenure looks like to the Faculty and how it is addressed as a Faculty, the structure and so on. President Barceló stated this should be a presentation to the Board. Gilbert Sena stated the tenure policy is tied by the June 2008 Handbook which was when the Faculty Handbook was approved by the Board of Regents. Gilbert Sena will speak with the Chair of the Tenure Committee to request a presentation be brought forward to the Board of Regents. Regent Herrera stated there needs to be a formalized post tenure review that needs to be sent to HED as a matter of record and asked if this process has taken place. President Barceló stated the College is submitted reports as it has to be done by Statute. Gilbert Sena stated the tenured faculty is evaluated every year.
- T. Faculty Senators will bring up adjunct issues to the Faculty to work on, deal with and make recommendations to the Administration as the Faculty Senate approves the issues.
- U. There is a Senator position from the El Rito Campus and it has not been dissolved and is open pending the status of El Rito.

Regent Branch reiterated the Regents are no longer focusing on the hiring and recognition of the hiring of employees as an official act of the Board of Regents. For Upper Management positions they will work in consultation with the President.

Regent Herrera stated he had requested the issue of the graduation report presented by Ricky Serna be addressed by Faculty and requested a status update. Gilbert Sena stated he met with Kathleen Sena to get a better handle on the issues. Ms. Sena is disseminating the information for each student and did find some of the students simply did not come back because they wanted to take a break. As soon as the information is correct, Mr. Sena will present it to the Board of Regents. Regent Herrera requested this information be brought to the next meeting.

President Barceló stated there was a \$6,000 donation that was made to the Automotive Program. Mr. Sena stated one of the older students noticed the younger students were getting bored towards the end of the semester because materials were not able to be purchased until there was a new budget. He asked if he could get some people to make donations to the program and he did so.

VIII. FINANCIAL REPORT

A. Financial report for the month ending September 30, 2013

Domingo Sanchez reviewed the Financial Report with the Board of Regents and stated the Finance Committee met and went through a lot of the information provided. Mr. Sanchez presented an overview of the 11 Funds for the College. The numbers do look better but the College does need to watch expenditures because of the drop in enrollment. Mr. Sanchez presented an overview of the 12 Funds for the College. These funds must be watched very closely because if they are in the negative and the only way to pay for it is with the money that is left over

in the 11 Funds. The residual in the 11 Funds are used as the College gets towards the end of the Semester. Mr. Sanchez reviewed revenues which are at \$549,000 as compared to 2012 at \$513,000 and expenditures were at \$525,000 in 2012 and are at \$614,000 in 2013.

B. Approval of Fiscal Watch Report

Mr. Sanchez reviewed the Fiscal Watch Report which is the standard report for the College submitted to the Higher Education Department (HED) each quarter. Current cash for the College is -\$51,000 at the end of September in comparison to a -\$500,000 in July. The cash situation for the College is improving but it is not what the College would like it to be. The unrestricted Fund Balance is \$535,000 and the issue with this is it is all funds for the institution. The College will submit a BAR with HED so the College can take into consideration all the BARs completed for the first quarter. The College is holding its own regarding spending but still has November and December where collections are low. The College will have to watch the expenditures and is currently doing so.

Regent Herrera requested Mr. Sanchez to bring the number in from the transfers in and transfers out as a comparison for the Board of Regents. Mr. Sanchez stated it could be done but it will throw the numbers off differently. The practice in the past was to do it at the end of the year and Mr. Sanchez required the College to do it at the beginning of the year so it was clear to the Departments what their operating budgets would be. Regent Herrera requested Mr. Sanchez review this request and report back to the Finance Committee as it would make it easier for the Board to see where the College is at.

Alfred Herrera moved for approval of the Fiscal Watch Report as presented by Domingo Sanchez. Motion carried unanimously.

C. Approval of Budget Adjustment Requests (BARs)

Mr. Sanchez reviewed the packet provided to the Board of Regents of BARs. In the months of September and October there are a lot of BARs because the College is adjusting to the award letters received for the different grants. All BARs were discussed in detail in the Finance Committee Meeting. BARs are given to the Board of Regents whenever the College is transferring money from one organization to another and if it is a budget increase or decrease. The change by Regent Herrera has been made and Mr. Sanchez will ensure everything is completed for the BAR (Number 21) which did not have the revenues.

Alfred Herrera moved for approval of the Budget Adjustment Requests as presented to include with BAR 131-421 to include the revenue to correspond with the expenditures. Motion carried unanimously.

D. Capital Projects update

Mr. Sanchez stated the College is going to begin the renovation of the second half of the Administration Building. The College is going to build a "one stop shop" environment for students to be able to work with all offices. All departments will meet regarding the renovation and Mr. Sanchez will work on getting a contract in place for approval by the Board. The construction should be completed in December 2013/January 2014. The largest costs will be electrical, heating and cooling.

Mr. Sanchez stated Library project is completed and the College is working with the contractor on a final punch list.

Mr. Sanchez stated the College did get in the HED recommendation for the upcoming Legislative Session and received a recommendation for \$2.2M for infrastructure for the College. This is a good start but not a guarantee. This does show HED saw the needs of the College. Mr. Sanchez stated the College will be talking to the LFC about the amount requested for the renovation of the Administration Building so the College may receive more than 2.2M.

Regent Branch stated the Department of Transportation did take a look at the State Road going to El Rito (lack of shoulders and railing). Commissioner Roman Maes also looked into the issues of the road and the entrance into the Espanola Campus. Mr. Branch requested Mr. Sanchez speak with the LFC to place these issues on their five year plan. Mr. Sanchez stated this would mean the College being included in the State Transportation Improvement Plan and Mr. Sanchez will set a meeting up to broach the subject.

IX. OLD BUSINESS

A. Approval of Internal Auditor Contract

Mr. Sanchez stated the College was directed to put a contract together for the Internal Auditor. It has been reviewed in the Finance Committee Meeting and there were changes proposed. The Contract is to have the Internal Auditor work on the areas the Board of Regents feels are important. There is discussion about how long and what items which should be listed regarding the work they are doing. Mr. Sanchez stated this would be a discussion the Board of Regents can have and as long as there is a clear plan, the College can minimize the amount of dollars the College has to spend. Currently, there is \$25,000 planned for the year but if the Board of Regents would like to go beyond that they can make that decision. Regent Branch suggested Board Members who would like to address these areas attend the Finance Committee Meetings or speak with the Chair regarding the items. Items that need to be addressed can include anything regarding review procedures such as federal guidelines over grants, any areas within the College the Board has questions. Not everything is covered by the Auditors when they come in and there are many areas that can be addressed.

Regent Herrera moved for approval of the Internal Auditor Contract as presented. Motion carried unanimously.

X. NEW BUSINESS

A. Disposal of Inventory of Computer Equipment approval

Mr. Sanchez and Brian Salter, IT Director, presented the Board of Regents with an inventory list and IT overview. Mr. Salter stated there are 562 pieces of equipment that will be disposed of with Board approval. Mr. Salter is reviewing procedures for disposal of inventory. Mr. Salter stated the College is purchasing some modern equipment now so the College is up to par and the College will have a rotation every four years so the equipment is up to date. Mr. Branch requested clarification of funds available for the rotation. Mr. Sanchez stated the ER&R is not a healthy amount of money when looking at the overall needs of the institution. However, the way to supplement it is to discuss with Legislators the same kind of practice that was used in 2013. The College asked Legislators if they had any money not spent and needed to be reauthorized. The College received approximately \$145,000 last session with this request. The College will get a plan together to know what the rotations are to really budget the amounts and the costs. President Barceló stated the cycling will give the College the knowledge of the greatest need and where the funds would go. Mr. Salter stated there is some institutional hardware that is being looked at to leverage some of the infrastructure hardware. Regent Branch stated a lot of the equipment received by the College is a result of Grants the College receives so it is not all out of ER&R.

Regent Herrera asked for clarification of where the equipment would go for disposal. Andy Romero, Director of Facilities, stated an Albuquerque Company comes to the College, cleans out the hard drives, pulls out recyclable items and the remainder goes into a crusher. Once this is completed, the College receives paperwork how the items were processed. Mr. Sanchez stated not everything the College has goes off to be crushed and recycled. If there is some value and there is an organization who has need for some of the items, they would be wiped clean and donated to the organization.

Regent Martinez-Wechsler moved to approve the Disposal of Inventory of Computer Equipment. Motion carried unanimously.

B. 2012-2013 American Indian Center Annual Report by Dr. Matthew Martinez

This discussion has been tabled until the next Board of Regents Meeting.

C. Human Resources Annual Report regarding Title IX by Bernie Padilla

Mr. Bernie Padilla, Director of Human Resources presented the first year report (attached) done by the College as required under Title IX. The College is required to report to the Board per the US Department of Education any Title IX issues that have occurred during the course of the year where the College has taken some form of action (formal complaints addressed). In 2014, the College will have a much more detailed report and because all this information is confidential, the College is not able to release detail but the College is able to release the numbers and statistics.

President Barceló stated when she arrived at the College this was an area the College was out of compliance with and when Mr. Padilla arrived he did an outstanding job of developing a process where staff, faculty, students and employees feel confident that their issues are going to be addressed. Lisa Salazar stated the confidence of students to make the College aware of what is going on is a lot easier now. Mr. Padilla stated the College works as a team and there are numerous avenues for people to file complaints whether it is informal or formal, if it is a student or employee who does not feel comfortable going to Mr. Padilla. Mr. Padilla explained if there is a student issue, Dean Frank Orona would be called in to address the issue.

Mr. Padilla stated the number stated on the report does not reflect the number of informal complaints received that are handled by the College because those are informal in nature. Mr. Padilla stated most informal complaints are handled informally because once the person is brought in they are not aware they have offended someone. Mr. Padilla stated the Title IX Policy is reviewed at Convocation with faculty and staff.

Regent Branch asked for clarification regarding an alleged gun incident and requested more clarification. Mr. Padilla explained this would be part of the Security Report and would not be a Title IX issue unless there was a weapon involved in a sexual assault.

D. Securities Annual Report Regarding Cleary Act

Mr. Bernie Padilla, Mr. Andy Romero and Mr. John Waters presented the Campus Safety and Security Survey required under Federal Law for each College and University to report to the Board of Regents. The premise for the report is when a student is looking at the College they need to be able to look at the website to find out if it is a safe school, safe campus and somewhere they would like to go to school or if it is somewhere it may not be a good fit. For the past few years the data was not maintained by the College as required as the security agency contracted by the College had no obligation to report this information or maintain the report. The data presented to the Board is limited and is from 2011-2012 and does not contain a lot of information.

Mr. Waters stated by 2014 there will be a more comprehensive report with more detail that will be important for the Board of Regents, the public and those attending the College to be aware of. As the College goes into the housing phase of the dormitories it will change the Security makeup on campus. Mr. Romero and Mr. Waters are already addressing any issues that might come up with the residential halls. All information will be maintained at a higher level and the College will be going into a new Security system which will change the dynamics of a lot of the issues currently occurring on campus. Mr. Romero stated the College will be getting the camera systems by the end of 2013, beginning of 2014 (exterior walkways, interior cameras in hallways to cover corridors). There will also be a camera recording every license plate when it enters campus.

Mr. Waters stated he has been working on the sixty day reports for the Cleary Act which is the report on all crimes on campus. There are other items the College needs to update to be in compliance with the Cleary Act. There will be approximately seven years of crime information kept in Security for anyone wishing to view the documents. Mr. Waters stated the Cleary Act is very specific on what crimes are to be reported and the College found a reporting company who will assist the College in reporting specific Cleary Act Crimes. The College

does not just want to report the information which occurs on campus, they are making changes to make the College better.

Regent Martinez-Wechsler asked for clarification on lockdown, fire drills and safety. Domingo Sanchez stated the College will be planning fire drills and will identify safe zones for staff, faculty and students to congregate and there will be panic stations put around the College Campus along with individuals who will be identified to ensure the buildings are evacuated. Mr. Sanchez stated the College sent out to the entire community a map of the campus with the locations of where they would go in case of emergency. There will also be unplanned emergency evacuations so the community gets used to the emergency protocol. Mr. Sanchez stated those assigned to each building will make walkthroughs of office, bathrooms, and classrooms as assigned. President Barceló stated all of the information provided is federally required in order to receive federal funds and the College must be in compliance.

Mr. Waters stated the College will take a fire department stand in vacating buildings. Because headcounts cannot be used, there will be a two way radio system to ensure areas are clear; this will be done by the Facilities Department. There are different areas for staff, faculty, and students to go through in case there are areas they are not able to go to should it be damage. Mr. Romero stated there is a speaker in every room and there will be a verbal announcement of what is happening and what they should do. Once the first fire drill is completed, the Facilities Department will go back and have a bomb threat, tour the building and cover both areas at once.

Regent Martinez-Wechsler requested clarification on drug violations and how they would be handled once the residence halls are on campus. Mr. Waters stated there is a zero tolerance for drug violations. Security immediately involves Frank Orona, if it is a student. Everything has a report, minor, major or alleged offense and depending on the violation, law enforcement is contacted for guidance as to how to proceed. When the dorms are on campus, crime will increase and it will be an issue. Law enforcement has been contacted and Mr. Waters spoke with them on several occasions concerning the residence halls and they are prepared to respond when necessary should there be violations. The College will also need to pick up Security when the residence halls are completed. Regent Herrera stated all of this will play a vital role in students making decisions when deciding what College to attend and it will help in the recruitment area.

Regent Branch requested clarification on the information provided for El Rito. Mr. Sanchez stated El Rito should be included and there should be a distinction when doing so. Mr. Waters spoke with the auditors from Cleary and they have determined the housing in El Rito does not have to be considered dormitories because there are not long term students staying there, however, this information can be kept by the College.

The Board took a break at 9:50AM and reconvened at 10:00AM.

XI. COMMENTS FROM THE BOARD

Regent Martinez-Wechsler stated there was a meeting of Student Affairs Committee and they will have a document for the Board of Regents to approve. Regent Martinez-Wechsler stated she will be reviewing the Faculty Handbook and will present a report at the next meeting.

Regent Herrera stated a meeting which Western New Mexico University initiated was held on October 24th with HED in attendance. The meeting was an initiative to bring the comprehensive schools together to learn more about the funding formula and items that can be expected out of HED or at least their initiative out of the upcoming Legislative Session. Mr. Herrera stated there were no commitments made for the College but one thing did come out of the discussion. HED would be willing to come and meet with the Board of Regents to have a similar discussion. Regent Herrera stated he was the only Board Member present and it was not fair for the other Board Members not to be part of the discussion. HED is scheduled to present their official recommendations to LFC on November 1st.

Mr. Serna stated HED has a statutory deadline to make a budget recommendation to the LFC. Regent Branch stated if HED comes to the College it will give the College an opportunity to bring up distinctions and make them public as to how the formula is affecting the College. The College does not have the same requirements as some of the other institutions and if the College did, it would eliminate the majority of the students at the College. Regent Branch concurs with the recommendation for the meeting to express in a public session how it will affect the College.

Regent Martinez-Wechsler stated HED needs to know 70% or more than 70% of the students coming in are below where they need to be in reading or math. The \$35,000 extra is not enough and the College needs a fair share in terms of what the College is trying to do. The models the Council of University Presidents (CUP) has been exploring sets the College further behind some times. CUP is also trying to figure out how to bring institutions like Northern New Mexico College and Western New Mexico University to keep them functioning.

Mr. Serna stated if you look at public school models when a student requires additional resources or when the school is small there are adjustments. These are the realities the public education system identifies as need for additional resources. When those students matriculate to the College underprepared, the funding formula at the HED level funds them at the lowest dollar amounts. At the HED side they are trying through policy, to eliminate the need for developmental education by not funding HED institutions for serving them. From a policy standpoint, the College does not have an impact on reducing the number of students coming who need developmental studies unless the College creates parameters around admissions processes, which means some students would not be able to go to the College.

Regent Branch stated this meeting with HED will give the College the opportunity to explain in detail what is occurring and also see if the College can receive a response because their constant quote is "what are we going to be when we grow up." The College is both levels, two year and four year and they want the College to be cookie cutter types of operations.

President Barceló stated part of her conversation with Secretary Garcia was the issue of how do you define success. President Barceló stated the College would like the students to graduate in four years however, the State ideal is six years. For an institution like the College, that may not be a reality as some students do not qualify for lottery, are taking one or two courses at a time and they do not qualify for financial aid. President Barceló asked Dr. Garcia how this is being factored in for an institution like the College.

Regent Herrera stated Dr. Garcia recognized the College has unique situations and it is unique in many areas but he does not want the uniqueness to be perceived as the College getting special treatment. Regent Herrera stated the College needs to be treated fairly and it is the entire idea and the playing field needs to be leveled. To do this, the College must say they are unique, why they are unique and in terms of addressing this uniqueness, they must make recommendations for this. The door is open for exceptions for some concessions to the funding formula at the meeting. To accommodate the situations, you must look at the uniqueness. Regent Herrera stated the non-traditional students coming to the College who are working full time and are carrying a full time College load are not going to graduate in two years or four years and this must be factored.

Regent Branch stated there are items that were requested as a Board and unless they remind people of action items, there is no process as to follow up. Items include (a) AQIP; and (b) working with Espanola School District on Coordinating Exam versus Curriculum. A tracking process needs to be developed for follow through on items requested by the Board of Regents.

XII. PRESIDENT'S REPORT

President Barceló discussed possible dates for Board of Regent's Retreat dates. As the Regent's meetings for November and December fall on the Holiday it was suggested the Retreat be held in November and the Board of Regents Meeting be held before the Holiday. The Regents Retreat was tentatively scheduled for November 20 at 9:00AM.

President Barceló presented the Board with a list of events taking place at the College and invited all the Board to attend as many events as possible.

President Barceló stated the Enrollment Management Committee and the Academic Planning Committee are not Senate committees at the College presently. They are special committee that were formed to address issues.

Ricky Serna stated the Foundation Dinner would be taking place on November 16, 2013. Regents should contact Mr. Serna if there are any questions regarding reservations of tables. There is a target to increase revenues for the event by \$15,000 in comparison to 2012. Regent Branch stated there was in the past some discretionary funds for students for extraordinary things that occurred during the year, not full scholarships, but an amount to assist students. Mr. Serna stated the College does not have these funds, the Foundation has over the past couple of years has provided a budget to the College for operations (approximately \$146,000) and it was for payment of office supplies, sponsorships, the President's Discretionary Fund, Golf Tournament and coordination of events. These monies are unrestricted dollars and the Foundation raises this money throughout the course of the year. A large majority of the Foundation's holdings are restricted to one time scholarships and endowed funds which are awarded through a competitive scholarship process. The Foundation is hoping to increase the unrestricted revenue so it might have dollars to use for types of emergencies, supplemental funds, etc. Mr. Serna requested the Foundation Board commit on the front end, \$10,000 annually to the President's Fund and this occurs upon approval of the Annual Budget. It is more effective to award a discretionary fund rather than for the College to generate this as a fundraiser. President Barceló stated it has been really helpful to have the discretionary funds because they are primarily used for buying things for the College in terms of hosting luncheons, etc., for accreditations.

President Barceló stated there was an outstanding Faculty Development Workshop during the fall break which was focused on enrollment management. Faculty was volunteering to participate in workshops at night in high schools with Admissions. The data shared was very informative and the President received a lot of good feedback from many of the Faculty. Regent Herrera asked if there is a concerted effort on the College's part to engage the Faculty in things they could be doing to help with the funding situation (ex., funding formula accountability, graduation, advisement, diplomas, etc.). President Barceló stated this was part of the discussion for the Faculty Development workshop.

XIII. EXECUTIVE SESSION

Regent Martinez-Wechsler moved the Board of Regents enter into Executive session pursuant to Sections 10-15-1(H)(2) and 10-15-1(H)(7) and 10-15-1(H)(5) of the Open Meetings Act to discuss limited personnel matters, legal matters, and collective bargaining issues. Any action taken by the Board will be made in open session.

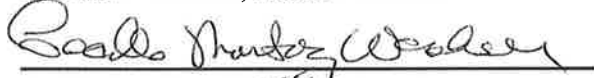
XIV. ADJOURNMENT

Regent Martinez-Wechsler moved to adjourn the meeting. The meeting adjourned at 11:00 a.m.

Amy Pena, Recording Secretary

APPROVED: March 19, 2013


Michael P. Branch, Board President


Cecille Martinez-Wechsler, Secretary