

**NORTHERN NEW MEXICO COLLEGE
BOARD OF REGENTS MEETING
JUNE 28, 2012**

I. CALL TO ORDER

A regular meeting of the Board of Regents of Northern New Mexico College was held on **Thursday, June 28, 2012** in the Boardroom of the Montoya Administration Building on the Espanola Campus. Regents present: Michael P. Branch, Rosario (Chayo) Garcia, Alfred Herrera, Cecille Martinez-Wechsler, and Feliberto Martinez. Board President Michael Branch called the meeting to order at 8:04 a.m.

Northern New Mexico College staff present: Dr. Nancy “Rusty” Barceló, President; Dr. Anthony Sena, Provost and VP of Academic Affairs; Domingo Sanchez, VP of Finance and Administration; Ricky Serna, VP of Institutional Advancement; Frank Orona, Dean of Student Services; Stephanie Amedeo-Marquez, Interim Director, Assessment and Accreditation; Ken Dvorak, Director of Distance Education; Melissa Velasquez, Director of the El Rito Campus; Steve Martinez, Associate Dean for Academic Support; Todd Wilson, Director of Safety and Security; Fidel Torres, Director of Institutional Advisement; Carman Melendrez, Grants Writer; and Josephine Aguilar, Assistant to the President and Recording Secretary. Faculty present: Gil Sena, Walter Archuleta, Marcia Brenden, and Tim Crone. Others present: Louis McGill, Reporter with the Rio Grande Sun.

II. APPROVAL OF AGENDA

The final agenda was approved as presented.

A. Introduction of new employees.

The following new employees were introduced to the Board of Regents:

- Mr. Todd Wilson hired at Safety and Security Director effective June 18, 2012.
- Mr. Fidel Torres hired as Director of Institutional Advisement effective June 18, 2012.
- Dr. Steve Martinez hired as Associate Dean for Academic Support effective July 2, 2012.
- Ms. Carman Melendrez hired as Grants Writer effective May 24, 2012.

III. APPROVAL OF MINUTES

The minutes for the regular meeting of the Board of Regents held May 22, 2012 were approved as presented.

IV. FINANCIAL REPORT

A. Budget and Audit Update.

Mr. Domingo Sanchez, Vice President for Finance and Administration, presented an audit and budget update as follows:

Audit Update: Mr. Sanchez reported that the auditors completed the FY09 Single Audit. At the last Board meeting Mr. Sanchez explained the need and the purpose for the single audit. A letter will be submitted by the auditors to the State Auditor. Mr. Sanchez stated there is no need to represent financials. The **FY10 Audit** is also complete. The College is still waiting for the auditors to finish uploading the

information onto the federal clearinghouse. Financials for the **FY11 Audit** will be completed by next week. Mr. Sanchez anticipates an Audit Exit Conference will be set up within the next 2-3 weeks. The Business Office will then start preparing for the **FY12 Audit**. The auditors will start the field work onsite on August 16.

Budget: The FY13 Proposed Operating Budget was submitted to the Higher Education Department (HED) on May 1, 2012. To date HED has not approved the operating budget. The College needs to finish the FY11 Audit and submitted to HED before they act on the operating budget. HED wants to see the actual fund balance numbers in the FY11 budget before providing feedback to the College.

B. Approval of Fiscal Watch Report.

Mr. Sanchez presented the Fiscal Watch Report as of May 31, 2012 (attached) in the format prescribed by the HED. Mr. Sanchez has been providing the Regents monthly financial reports for I&G; however, HED wants to see a fiscal watch reports for all operating and plant funds, restricted and unrestricted combined. Now that the College is almost complete with the FY11 audit, Mr. Sanchez stated he is comfortable that the fund balances are accurate and can now produce the fiscal watch reports. The Business Office prepared a model using the same software the auditors use to prepare the financials; however, staff could not drop a trial balance into the model to produce the fiscal watch reports until there were good fund balances to work with. The College currently has to submit fiscal watch reports on a monthly basis. When the College gets off fiscal watch, it will report on a quarterly basis. Regardless of whether the College is on or off fiscal watch, Mr. Sanchez stated he wants to continue presenting monthly reports for the Board. Mr. Sanchez discussed the attached fiscal watch report in detail in the Finance Committee meeting of the Board on June 26. The Statement of Net Assets reflects cash and cash equivalents (money in the bank) at \$2,083,832. Total liabilities and net assets are at \$36,039,511. The Summary of Operating and Plant Funds reflect amounts for the FY2012 Original Budget, FY2012 Revised Budget, FY2012 Actuals as of May 31, 2012, and Percentage Earned/Spent. Another format prescribed by HED is a comparison of current year to the prior year. The operating fund numbers are very close (ending fund balance for FY2012 is at \$28,970,480 and for FY2011 the fund balance is \$29,455,701). The Cash Flow Statement provides an overview of all cash flow activities at the College.

Regent Alfred personally thanked Mr. Sanchez and his staff for the tremendous amount of work accomplished thus far to bring the College to the point it is today.

Regent Herrera moved to approve the Fiscal Watch Report as of May 31, 2012 as presented. Motion carried unanimously.

C. Grants Update.

Mr. Sanchez stated that this item will be a standard agenda item at future Board meetings to provide the Regents with an abbreviated overview of some of the grants the College will be submitting. The Regents will be presented with information regarding deadlines, internal routing process, review of future budget commitments, requirements for in-kind, requirements for indirect, etc.

D. Capital Projects Update.

The College is down to one last capital project, the Ben Lujan Library addition. Completion date is set for the end of July, 2012. A certificate of occupancy will be obtained at this time. Mr. Sanchez has been assured that all sub-contractors are on board to do what they have to do to finish on time and on budget. The contingency fund is not much; about \$50,000. Mr. Sanchez will see where cuts can be

made, if any. Regent Branch asked Mr. Sanchez if the “Art in Public Places” requirement is being addressed along with the state LEED requirements.

Art in Public Places: Mr. Sanchez explained that one percent of the total appropriation for new construction or renovation of any building is deposited into the *Art in Public Places* (a division of the Department of Cultural Affairs) fund after the issuance of the appropriate bonds or release of general funds. Discussions have taken place with regard to the amount of money going back to the Teacher Education Building. There are time limits so the College needs to make sure funds are spent before monies revert back to the state. Mr. David Schutz had put together a committee to review and select the artwork for the building; however, this process was put on hold for the time being. President Barceló stated that the committee needs to make sure the pieces selected are appropriate and that there is as much diversity reflected throughout the campuses as possible. The final pieces are presented to the President for approval.

GO Bond Campaign: The kick-off meeting for the 2012 GO Bond Campaign took place on May 16, 2012. The total amount for the Bond Issue is \$119.4M. Northern’s portion is \$2M for power/campus security and equipment upgrades at both campuses. All institutions will participate in one form or another to make sure the bond passes at the upcoming November election. Since state-appropriated funds cannot be used to promote the Bond Issue, a formula has been developed to assign institutional responsibility for raising \$269,000; Northern’s contribution is around \$4,000. The last Bond Issue did not pass statewide by a slim margin; however, it did pass in Rio Arriba County. Dr. Barceló stated that at the CUP meeting, Northern was acknowledge for the great job it did in promoting the Bond Issue; a video was developed that ran continuously in Canel Seis. The second statewide campaign meeting will take place July 18 at which time promotional brochures will be distributed, final creative concepts disseminated, website access explained and the media plan described.

LEED Certification - SERPA and Teacher Education Building: Mr. Sanchez had a conversation with the Architect and asked what the College needs to do to bring the **Teacher Education Building** to a conclusion with regard to acquiring LEED Certification. (The individual contracted to do this passed away and the son pick up the pieces with no results to report.) The Architect said he is willing to work with the College, but said that even though he has a certain amount of money for the LEED certification, bringing someone new is essentially extra work so he would end up having to pay the difference (\$5,000 to \$10,000). Mr. Sanchez said he will follow-up with the architect.. With regard to the **SERPA Building**, Mr. Sanchez stated that a checklist has to take place 10 months after the project is complete. Mr. Sanchez will also follow up for more clarification, but does not see any problems with this issue. Engineering faculty and staff moved into the building about a month ago.

E. Approval of revised Internal Audit Contract.

Mr. Sanchez stated there were two pieces of work in the original contract entered into between the College and Abeyta, Weiner, Cherne, P.C. One was the internal audit functions and the other was the financial accounting support in order to finish the audits and prepare financials. Mr. Sanchez revised the contract to eliminate the audit functions at the present time. This will allow time necessary to gather thoughts and determine the structure within the Finance/Audit Committee of the Board. Regent Branch stated it was not intended for this contractor to report directly to the College President and/or College Audit Committee. The contractor will work directly with the Chief Financial Officer, so item “c” under scope of work also needs to be removed.

Regent Herrera moved to approve the service contract with the elimination of Items A & C under in the Scope of Work and leaving Item B intact. Motion carried unanimously.

V. OLD BUSINESS

A. Update on Funding Formula Direction

Dr. Anthony Sena reported that a **Funding Formula Steering Committee** has been created by HED to address Funding Formula issues. Membership includes representatives from HED, CUP, NMICC, NMACC, DFA, LFC, and the Governor's Office. All College Presidents have been invited to attend these committee meetings. In addition, a **Formula Technical Committee** has been created composed of some of the same people, including Institutional Research staff from each institution. Northern is fortunate to have Ms. Carmella Sanchez serving on the Technical Committee. This committee has met three times thus far. Three separate funding formulas are being proposed for 1) Research Institutions, 2) Comprehensive Colleges, and 3) Community Colleges. President Barceló and staff have participated in numerous conference calls and meetings to come up with three common sector specific measures that institutions have been asked to develop. Northern is a hybrid institution because it has both the community college mission and the comprehensive college mission. NNMC and WNMU have to determine how to deal with their "dual mission" in the context of the funding formula. Dr. Barceló will be attending a Steering Committee meeting in Albuquerque on June 29 in Albuquerque. The sector measures being submitted for the comprehensive colleges to HED by June 29 are work in progress. These include:

1. Developmental measure

Number of first-time, full-time degree-seeking freshmen and first-time, full-time degree-seeking transfer students who:

1. are required by the institution to participate in a developmental program, and
2. complete the developmental requirements, and
3. are enrolled in good standing at the institution one academic year after initial enrollment.

2. Junior status measure

Number of entering degree-seeking students (first-time, full-time degree-seeking freshmen and first-time, full-time degree-seeking transfers) who achieve junior status within three years of their first enrollment. Junior status is defined as 63 or more credit hours.

3. Transfer Students measure

Number of new students (first-time, full-time degree-seeking freshmen and first-time, full-time degree-seeking transfers) completing at least 24 hours toward their degree in good standing in their first year of enrollment at the institution.

Dr. Sena emphasized the importance of having data available at the College. President Barceló stated conversation is still broad and there are still some unknowns. HED would like something in place by fall, 2012.

Dr. Barceló will be hosting the Presidents of the Comprehensive Colleges on the Espanola Campus on Monday, July 2, where this discussion will continue. Dr. Joseph Shepard, President of WNMU, and Dr. Barceló hope to meet soon with Dr. Jose Garcia, Secretary of HED, to talk about the hybrid status (dual mission) of both institutions, questions need to be clarified.

Regent Branch suggested that a presentation regarding Developmental Studies take place in the near future in order for the Regents to better understand how graduation rates affect the College, and other issues related to developmental studies.

(At this time the Regents took a short break at 9:15 a.m. The open meeting reconvened at 9:30 a.m.)

B. AQIP Status Report.

Dr. Stephanie Amedeo-Marquez, Director of Assessment and Accreditation, stated that the College was asked to complete a CUP Campus Climate Survey of Northern graduates. The CUP survey will show how our graduates compare to other graduates in New Mexico as a whole. This year the survey was administered at graduation rehearsal to 63 of 67 graduates. Unfortunately attendees at the graduation rehearsal count for only 28.5% of the total graduating class of 221. These results are compared to the results of a similar survey conducted last year at the same time to 2011 graduates. In that year, 77 graduates were surveyed, so the results are comparable. The PowerPoint presentation (copy attached) compares age distribution, gender distribution, and certificates/degrees awarded and provides more detailed information.

Summary of Results:

1. Shifts in demographics; lower age, greater numbers of females graduating.
2. Minimal changes in distributions of degrees awarded.
3. CUP survey shows greater satisfaction with curriculum and instruction, lower satisfaction with student services.
4. Campus climate survey shows moderate increase in positive campus climate.

CUP Survey Results (2012):

Students graduating in 2012 reported high levels of satisfaction overall.

1. Curriculum and Instruction was rated higher than Students Support. In terms of curriculum and instruction, they were least satisfied with the quality of intellectual challenge of their program.
2. In terms of student support, graduates were less satisfied with this aspect of their college experience than with any other. They were most unhappy with the quality of advising.

This is part of an action project for AQIP serving several purposes. One being that this year's graduates were issued pins to wear during the ceremony and entered into the new NNMC Alumni Association database.

Dr. Sena stated it is important to have this data internally primarily so we know what we need to do better and acknowledge/celebrate those areas that we are doing well. These data can also be used when seeking grants, etc.

C. Approval of appointments to the Labor Management Relations Board.

The Regents submitted the nomination of Mr. Clarence Lithgow to serve on NNMC's Labor Management Relations Board (LMRB) to represent the Regents and Administration. Mr. Tim Crone, President of the NFEE, submitted the nomination of Ms. Diane Wood to represent the Northern Federation of Education Employees (NFEE). The resumes for Mr. Lithgow and Ms. Wood were provided prior to the meeting for review (attached). After Board approval, Mr. Lithgow and Ms. Wood will meet and bring back a recommendation for a "neutral" third member who will serve on the LMRB. Regent Branch stated he would like these appointments approved on an annual basis (July 1 of each year) with recommendations submitted to the Board two months before July 1 in order to have sufficient time to address reappointments or new appointments.

Regent Herrera moved to approve the appointments of Clarence Lithgow and Diane Wood to the NNMC Labor Management Relations Board. Under discussion Regent Branch stated that it is important to have experienced board members and members that have an open mind serving on the LMRB. No further discussion. **Motion carried.**

Regent Branch suggested that the President’s Office notify Mr. Lithgow and Ms. Wood that they have been reappointed to serve on the LMRB. Mr. Lithgow and Ms. Wood need to meet as soon as possible to select the third member and submit the recommendation to the Board of Regents for formal approval. He also suggested that Mr. Lithgow and Ms. Wood submit progress reports that they are meeting to resolve this issue.

VI. NEW BUSINESS

A. Report: Summer Session Enrollment.

Mr. Frank Orona, Dean of Student Services, stated that the first disenrollment round took place the end of May. Students who were dropped were students who had not applied their financial aid monies to the summer session or made a financial commitment to the institution. The College lost 140 students at this point. Seventy (70) of these students on financial aid did not set aside some of their grant funding for the summer session. A group of people worked diligently to contact these students who were on the disenrollment list. The feedback received was that they could not afford to come to school this summer. The increase in tuition may also account for the low numbers this summer. Below is the Enrollment Status Report presented by Mr. Orona for summer 2012.

Summer 2012		
Enrollment Status Report, 06/21/12		
05/31/11 and 05/31/12 (Disenrollment-Non-payment, FA, Did not set up a payment plan)		
<u>Summer 2011</u> (\$45.13 per Credit lower division) 06/21/11 (\$96 per Credit upper division)		<u>Summer 2012</u> (\$100.45 per Credit) 06/21/12
<u>UNDUP HC</u>	<u>(Difference)</u>	<u>UNDUP HC</u>
765	(-236) (-31%)	529
<u>FTE</u>		<u>FTE</u>
264.98	(-97.66) (-37%)	167.32
06/10/12		
Last Scheduled disenrollment Summer 2012-End of Drop/Add Period		
Approximately 70 of these students are on Financial Aid. It is no longer possible to award grant aid for upcoming academic year at a trailer institution. (These 70 students did not attempt to reenroll for the Summer 2012 session.)		

Mr. Orona stated the students in question have been identified and a follow up letter has been sent to them inviting them back and asking them to provide feedback on why they did not enroll this summer. Mr. Orona stated he met with NMHU staff to get an idea on what they are doing to address this problem because they saw a drop in their enrollment as well.

Dr. Barceló stated that the College is taking a critical look at everything it does with regard to advising, recruitment, etc. to turn the drop of enrollment around. Dr. Barceló stated that the new financial aid regulations have had a major impact at institutions—many are experiencing a drop in enrollment. *(The federal government mandates that students must be making satisfactory academic progress (SAP) toward a degree or certificate in order to maintain financial aid eligibility. Satisfactory academic progress is measured each term by qualitative (grade-based), quantitative (PACE) and maximum time frame. Certain*

standards shall be used to determine eligibility for participation in financial aid programs.) In addition, the recruitment and retention plan will be enhanced and an enrollment management committee will be tracking these trends to try to intervene before the College loses some of these students. A presentation regarding recruitment and retention will be made to the Regents in August.

Regent Branch stated that faculty need to be aware of this issue and they need to be more involved and engaged. He suggested the College review the faculty contract structure and/or faculty handbook to define something acceptable with the primary interest being student success. Dr. Sena stated that all areas are being looked at including a discussion with the Academic Deans about scheduling. In conclusion, Mr. Orona reported that the College will host a College Fair on September 21; over 300 students attended last year.

B. Report: El Rito Innovation Center Business Plan.

Ms. Velasquez stated that a draft copy of the El Rito Innovation Center Proposal was presented to the Regents on December 15, 2011. The proposal was presented to Administration early November, 2011 at which time approval was granted to move forward with the conceptual plan and with the Development and Implementation Schedule. Ms. Velasquez presented a PowerPoint presentation (attached) which has more detailed information. A summary of what has been accomplished thus far is as follows:

Project Initiation: Identify initial funding opportunities; prepare preliminary plan (includes Mission, Vision, Core Values, Goals and Objectives), and review by Administration which took place in November, 2011.

Project Planning and Development: 1) Develop Action Plan/Initiate Action Implementation (in progress—the Business Plan and Marketing Plan are scheduled to be completed by December 2012), 2) draft the organizational structure, 3) designate space allocation, and 4) identify partnerships. Objective One is to develop the El Rito Campus into a full conference and event center (20% to 25% complete). Ms. Velasquez is working on a financial analysis to determine annual revenue targets and revenue projections. Based on guest surveys, there is a 1) potential for significant growth in academic group visits, 2) universities bring in the largest number of students, 3) all groups on campus usually require meals and lodging, 4) reason for staying on campus is research-related (geology, hydrology, and ecology), and 5) individual visits typically range upward to two weeks.

Dr. Sena stated the College can offer academic courses at El Rito depending on what the interests are. In the future, Dr. Sena would like to see our courses delivered to external universities. The College also needs to look at offering dual credit courses. Dr. Barceló stated that Ms. Velasquez is building relationships and her presence at El Rito full time is already making a critical difference. Groups come to El Rito for short term field learning courses (mostly all related to STEM fields) and this is what Ms. Velasquez feels will work at El Rito. Ms. Velasquez stated she is working on the El Rito website and marketing strategies. Ms. Velasquez also stated she would like El Rito to become a place where you can earn a two year certificate in hospitality and possibly hotel management.

Ms. Velasquez stated that Ms. Maria Dolores Gonzales, President of the Northern New Mexico Normal School Alumni Association, is working on a proposal to develop a language institute. She has the experience in establishing an institute from her work with UNM's language institute. This project falls under the cultural heritage component of the plan.

C. Approval to create three committees of the Board of Regents.

Regent Branch stated that the current Board of Regents Policies and Procedures allows for the Board President to create committees. At the Board Retreat scheduled on Friday, June 15, the Regents tentatively agreed for the need to create three standing committees: 1) Finance/Audit Committee, 2) Academic and Student Affairs Committee, and 3) Executive/Governance Committee (formal name of this committee to be determined).

Report from the BOR Executive/Governance Committee: Ms. Chayo Garcia, Chair, stated that this committee had its first meeting and the following was decided: The responsibility of this committee is to facilitate policy level discussions around the following institutional priorities: development, marketing, communications, government relations, and board policies. This committee will also be responsible for the development and delivery of a training program for Regents. Committee members will include the Chair (Regent Chayo Garica), another Regent (Feliberto Martinez), VP for Institutional Advancement (Ricky Serna), Creative Director, Grant Writer, and Foundation Director. The committee will engage in the following immediate priorities:

- Work with the Executive Director of the NM School Board Association to develop a training for board members on the following topics:
 - ▶ Robert's Rules of Order
 - ▶ Open Meetings Act (Rolling Quorum)
 - ▶ Budget/Finance for higher education
 - ▶ Board responsibilities and powers, as identified by State Statute.
- Institutional logo(s) and branding
- Bond Election
- Board policy updates and revisions
- 2012 Legislative Agenda (roles of the Board during the legislative session; legislative communication plan)

Long term committee priorities will include the development and execution of the college's capital campaign. It was decided that this committee meet on the fourth Thursday of every other month. Dr. Barceló stated that a legislative luncheon will be scheduled in August after the Board meeting. Regent Branch pointed out that there is a policy regarding the logo. The policy states the logo cannot be modified or adapted in any way without prior written approval. Regent Branch recommended that Committee Chairs serve until April of next year when new Regents are appointed and after election of new officers.

VII. STUDENT REPORT

Mr. Frank Orona stated that Mr. Jeff Genauer, Past Student Senate President, came to his office with a copy of a concept paper (attached) for Sustainable Food Service at Northern to be presented to the Board for information purposes. Mr. Orona stated that when Chef Ron's contract was not renewed, the Student Senate saw this as an opportunity to provide sustainable and healthy meals to the students at Northern, a direction they felt was most beneficial to students. The Student Senate brought in a consultant from Berkley who heads up the Cooperative Food Empowerment Directive (CoFED) organization to discuss the idea of a cooperative meal plan. Mr. Domingo Sanchez stated there are procurement issues and rules and guidelines that need to be followed. Mr. Sanchez stated an RFP will be issues; however, the input and value submitted from the students is important and will be considered. Regent Branch stated that all proposals, concept papers, etc., need to go through the proper channels before presenting to the Board of Regents. While the intentions are in the right place, the issue of protocol and the process of following the chain of command should be given out to the entire college community.

VIII. COMMENTS FROM THE BOARD

Regent Branch stated that an Executive Order issued recently by Governor Martinez orders and directs all state agencies (excluding institutions governed by Boards of Regents, the Department of Transportation and a few others) to annually develop or update a five-year facilities master plan that describes all capital projects proposed for the ensuing five years. Regent Branch brought this up to make everyone aware of this executive order to see how this process proceeds in the future, which may or may not create complications for higher education.

IX. PUBLIC INPUT

None.

X. PRESIDENT'S REPORTS AND ANNOUNCEMENTS

1. President Barceló reminded all present that the Sostenga Fifth Anniversary Garlic Harvest Festival will take place on Saturday, July 7, from 6:30 a.m. to 2:30 p.m. on the Espanola Campus.
2. President Barceló thanked everyone who helped organize and those that participated in the President's Golf Tournament on Friday, June 22, at the Towa Golf Course, Buffalo Thunder. The feedback she has received has all been positive. A thank you letter went out to all the golfers who participated.
3. There is a lot of discussion taking place at the state level regarding the NM Lottery. Mr. Sanchez is an alternate to the committee that is exploring the future direction of the lottery. This is an important issue given the grave implications with regard to the new financial aid regulations.
4. The Presidents of the Comprehensive Colleges (ENMU, WNMU, NMHU, and NNMC) have been invited to attend a luncheon on Monday, July 2, to discuss the funding formula issue.
5. President Barceló reported that HACU is featuring Hispanic Serving Institutions (HSIs) on their web site; Northern is among the institutions being featured.
6. Dr. Barceló has been invited to give a welcoming address at the American Association of State Colleges and Universities (AASCU) Summer Council of Presidents Conference scheduled July 14-17, 2012 in Santa Fe. This is a new organization that Northern has joined because it does focus on comprehensive universities like NNMC.

XI. PERSONNEL MATTERS

A. Personnel actions.

- A.1 President Barceló recommended the hiring of Mr. Todd Wilson as Safety and Security Director effective June 18, 2012.
- A.2 President Barceló recommended the hiring of Mr. Fidel Torres as Director of Institutional Advisement effective June 18, 2012.
- A.3 President Barceló recommended the hiring of Dr. Steve Martinez as Associate Dean for Academic Support effective July 2, 2012.

Regent Cecille Martinez moved to approve the new hires as presented. Motion carried unanimously.

XII. EXECUTIVE SESSION

President Barceló recommended that the Board go into Executive Session to discuss personnel and legal matters. Regent Herrera moved that the Board enter into Executive Session pursuant to Sections 10-15-1(H)(2) and 10-15-1(H)(7) of the Open Meetings Act to discuss limited personnel matters and legal matters. **Regent Chayo Garcia, Regent Feliberto Martinez, Regent Cecille Martinez, Regent Alfred Herrera, and Regent Branch moved in the affirmative to adjourn into executive session at 11:05 a.m.** The open meeting reconvened at 11:55 a.m.

XIII. ADJOURNMENT

Regent Cecille Martinez moved to adjourn the meeting. The meeting adjourned at 11:55 a.m.

Josephine Aguilar, Recording Secretary

APPROVED: July 26, 2012

/s/ _____
Michael P. Branch, Board President

/s/ _____
Cecille Martinez-Wechsler, Secretary