

**Northern New Mexico College  
ADMINISTRATIVE POLICY**

<b>Subject:</b>	Soliciting Policy
<b>File Reference:</b>	1.6
<b>Date Approved By Board of Regents:</b>	July 18, 1992
<b>Replaces Policy Approved On:</b>	

**Purpose:**

**Policy:** No individual, group, organization, student or employee may sell or solicit on the campus of Northern New Mexico Community College without prior written approval from the President or designee.

Student organizations are to be registered on an annual basis with the Dean of Student Services and allowed to solicit only for college sponsored activities. Funds collected by student organizations will be deposited in the Business Office in accordance with established procedures and are subject to audit.

No group, individual, student or employee may conduct business, i.e., sell to or solicit from, any vendor(s) in the name of the College without authorization from the President.

This policy is to be effective upon approval by the Board of Regents.

**Procedures:**

**Cross Reference:**