



Petition to Graduate

After you have submitted your online Graduation Application, submit this form to the Registrar’s Office no later than the end of the fourth week of the semester in which you plan to graduate:

1. A hard copy confirmation page from your online application through **myNNMC**
2. A hard copy of this form with all of the required signatures for each degree you are seeking
3. A degree audit completed and signed by your academic advisor for each degree you are seeking

Student Name (must match name in Banner)

Student ID

Semester certificate/degree to be completed

Certificate/Degree sought

Email (NNMC email)

Phone (Including area code)

Mailing Address

City State Zip

SIGNATURES AND DOCUMENTATION

Obtain the following signatures and documentation in numeric order before turning form in to the Registrar’s Office.

1. _____
Program Advisor
2. _____
Program Chairperson/Dean

My signature certifies that this applicant has met all curricular requirements for this program and/or is currently enrolled in those courses needed to complete the program as indicated on the attached degree audit.

3. **Attach receipt** for payment of \$100 graduation fee and or \$7.50 for each additional petition in the same fiscal year.
Note: If you owe money to the College, anything you pay at this time will be applied to such debt, possibly causing the processing of your petition to be held up.

REGISTRAR’ S CERTIFICATION OF COMPLETION

Registrar Signature

Date

Cum GPA end last term _____

Honors _____

PTK []

*** Student Name: If you choose to have a different name on your diploma than the name on your academic records in Banner, you must fill out a Name Change Form from the Office of Admissions with the appropriate documentation.**