**NORTHERN NEW MEXICO COLLEGE**

**Department of Teacher Education**

**Full-time Student Teaching**

**Plan to Complete Hours- This documents a tentative plan to complete all requirements as specified in the syllabus. It is a plan of action that documents how much time will be spent engaged in each of the activities.**

(To be completed by Candidate, If you are the teacher of record, you only need to indicate below and have complete required signatures)

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| **Student Teacher Candidate:** | **Semester:** |
| **Teacher of Record \_\_\_Yes \_\_\_No** | **Site Administrator:** |

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| RReported Weeks (Weeks 1-5)Phase One----Phasing In to Partial Responsibility |

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| --- | --- | --- | --- | --- | --- |
| Weeks/Date |  1  |  2 |  3  |  4 |  5 |
| Observation |  |  |  |  |  |
| ActualTeaching |  |  |  |  |  |
| Preparation |  |  |  |  |  |
| RelatedActivities |  |  |  |  |  |
| **TOTAL#****HOURS** |  |  |  |  |  |

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|  RReported Weeks (Weeks 6-10)Phase Two----Partial Responsibility to Full Responsibility |

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| Weeks/Dates |  6 |  7 |  8 |  9 |  10 |
| Observation |  |  |  |  |  |
| ActualTeaching |  |  |  |  |  |
| Preparation |  |  |  |  |  |
| RelatedActivities |  |  |  |  |  |
| **TOTAL#****HOURS** |  |  |  |  |  |

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| RReported Weeks (Weeks 11-15)Phase Three----Full Responsibility to Phasing Out |

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| Weeks/Date |  11 |  12  |  13  |  14 |  15 |
| Observation |  |  |  |  |  |
| ActualTeaching |  |  |  |  |  |
| Preparation |  |  |  |  |  |
| RelatedActivities |  |  |  |  |  |
| **TOTAL#****HOURS** |  |  |  |  |  |

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 Student Teacher Candidate’s Signature Date

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 Cooperating Mentor Teacher’s Signature Date

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 College Supervisor’s Signature Date