

NORTHERN NEW MEXICO COLLEGE



**NORTHERN NEW MEXICO COLLEGE
BOARD OF REGENTS
SPECIAL MEETING
JANUARY 7, 2025**

NORTHERN New Mexico College



NOTICE

The Board of Regents of Northern New Mexico College will hold a special meeting on **Tuesday, January 7, 2025, at 9:00am, Via Zoom.**

Join Zoom Meeting

<https://nnmc.zoom.us/j/96767513038>

Meeting ID: 967 6751 3038

FINAL AGENDA

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA
- III. BCES LAB RENOVATION– Action Required
- IV. COSMETOLOGY LAB AND CLASSROOM RENOVATION - Informational
- XII. ADJOURNMENT

In accordance with the Americans with Disabilities Act (ADA), physically challenged individuals who require special accommodations should contact the President's Office at 505-747-2140 at least one week prior to the meeting or as soon as possible.

Chief Financial Officer

NORTHERN New Mexico College



MEMORANDUM

TO: Northern New Mexico College
Board of Regents

FROM: Theresa Storey, Chief Financial Officer/Compliance

THRU: Hector Balderas, President

DATE: January 7, 2025

RE: Capital Outlay for BCES Lab Renovations – Action Item

Background:

Northern New Mexico College (NNMC) is requesting \$473,556.25 to complete renovations to BCES Labs at the Espanola campus.

Renovations to the BCES Labs will include the Animal Lab and Biology Lab. These renovations are a much-needed improvement for student safety and a high-quality learning environment. NNMC will utilize grant funds awarded by the National Health Institute and administered through NMSU to match Capital Outlay to complete these renovations. The breakdown is as follows:

- \$224,108.25 - HB505, Laws of 2023, Section 39, Subsection 3
- \$249,448.00 - National Health Institute/NMINBRE

This project is scheduled to be presented before the Capital Outlay Committee on January 10, 2025, pending NNMC board approval.

Required Action:

The New Mexico Higher Education Department Capital Project Transmittal Summary Sheet is attached for the BOR review and approval.

Thank you for your consideration.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
2044 Galisteo Street, Suite 4, Santa Fe, NM 87505-2100

CAPITAL PROJECT TRANSMITTAL SUMMARY SHEET

Complete this summary sheet and include with project submittal. The deadline to submit project documents can be found on the NMHED Annual Calendar of Events at <http://www.hed.state.nm.us/institutions/resources.aspx>. In order to ensure your project will be considered, it must be uploaded by the deadline to the link found at the following web address: <https://cptss.hed.state.nm.us/app>

Institution: [Northern New Mexico College](#)

Date: [11/26/2024](#)

1. Project title: [BCES Lab Renovations](#)
2. HED meeting date when project consideration is requested: [01/08/2025](#)
3. Contact person: [Theresa Storey](#) Phone: [5059270161](#)
 Email: theresa.storey@nmmc.edu
4. Required forms for project categories (5.3.10 and 2.70.4 NMAC):
 - a) Construction, Alterations, or Demolition (All Forms)
 - b) Revenue Bond Forms (1, 1-A, 4, 5, 6)
 - c) Property Acquisition — Purchase, Lease, or Donation (Forms 1, 1-A, 3, 4, 5, 6)
 - d) Property Disposition — Sale or Trade (Forms 1 and 6)
5. A site plan or plat, as-builts or completed preliminary floor plan drawings, including elevations, with each space identified as to function. (Required for all project categories)
6. Supporting Documentation for Funding Sources. (Required for project category a, b, and c)
7. Certificate of Adequate Parking. (Only required for new construction and property acquisition)
8. Evidence of Energy Measures (Required for project category a and c)
9. Form 1 — Project Information
10. Form 1-A — Institutional and General Information
11. Form 2 — Space Information
12. Form 3 — Estimated Utilities Costs
13. Form 4 — Proposed Project Costs
14. Form 5 — Proposed Project Square Footage and Funding Sources
15. Form 6 — Certification by Governing Board
16. Completed Presenter Information Sheet

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 1: PROJECT INFORMATION

Spell out and define all acronyms

Institution: Northern New Mexico College

Original: **Date:** 11/26/2024

Project title: BCES Lab Renovations

Revision: **Date:**

Location of Facility: High Technology Building: 921 North Paseo De Oate Espanola, NM ; Rio Arriba County

Age of Facility: 26 Years Old

Date of Last Improvement: N/A

Types of Space within Facility: BCES; Math and Physics

Gross Square Footage of Facility: 21411.9

Gross Square Footage Offset: N/A

General Nature of Use and User Groups within Facility:

The High Technology Building primarily houses our BCES Animal Lab, Biology Lab, Radiation Protection, and Cyber Security programs.

Detailed Scope of Work and Impact to User Groups:

The scope of this project is to renovate and improve both the BCES Animal Lab and Biology Lab. These renovations will include:

Animal Lab: General Demolition, New Lighting, Mechanical Upgrades, Plumbing, Casework, and Flooring.

Biology Lab: General Demolition, New Lighting, Mechanical Upgrades (including a negative pressure clean room space), Plumbing, Casework, Flooring, Acoustic Ceiling installation, and chemical countertops.

These renovations are a much-needed improvement for student safety and a high-quality learning environment.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 1: PROJECT INFORMATION (cont)

Institution: Northern New Mexico College

Original: **Date:** 11/26/2024

Project title: BCES Lab Renovations

Revision: **Date:**

Description of why this project is needed and how it satisfies program needs/enrollment/mission:

This project directly addresses student learning environments. BCES lab will be upgraded to better serve student direct learning for bio material cultures and studies to include a new negative pressure clean room. The Animal Lab requires renovations and accommodations that have been needed since the start of the program to include demolition of old materials within the space that are no longer required and updating lighting case work and plumbing to better serve the program directly. All Biology and Environmental science majors in the department are required to take an Undergraduate Research Experience and then a subsequent Capstone project in order to graduate. Thus, all students will potentially be impacted by these alterations and renovations.

Describe the consequences of this project not receiving approval:

Denial of this funding request would prevent this opportunity to enhance student safety and create a modern, effective learning environment within the Animal Lab and Biology Lab. This would not only limit the program's ability to provide students with the high-quality, hands-on experiences essential for their academic success but would also have significant long-term consequences. It would hinder the program's ability to attract and retain top faculty, limit research opportunities for students, and ultimately diminish the program's reputation and competitiveness within the higher education landscape.

Was this project included in the annual Capital Outlay Plan submitted to HED. If yes provide year included. If not, provide reason why:

No, this project was requested through the National Health Institute/NMINBRE grant process.

If this request was included in a previous recommendation for Legislative funding, provide information on differences from initial recommendation to current project request:

N/A

Provide detailed information on the impact this project will have on Operations and Maintenance budgets? What source of funding will be used to cover these costs?

This project will have a positive impact as it will address upgrades to lighting and mechanical systems, which were previously identified as deficiencies in the institution's energy audit.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 1-A: INSTITUTIONAL AND GENERAL INFORMATION

Institution: Northern New Mexico College

Original: Date: 11/26/2024

Project title: BCES Lab Renovations

Revision: Date:

Current Total On-Campus Enrollment — Fall Semester	
Head Count: <u>1386</u>	FTE: <u>836.7</u>
<u>13</u> % Growth from previous year	<u>14</u> % Average growth in previous 5-year period

Current Total Off-Campus Enrollment (web-based or Distance Ed., etc.) — Fall Semester	
Head Count: _____	FTE: _____
_____ % Growth from previous year	_____ % Average growth in previous 5-year period

Tuition — Fall Semester		
Current Tuition Per Credit Hour: \$ <u>211.00</u>	Current Tuition Per Semester: \$ <u>2,532.00</u>	
Month/year per semester tuition was last increased: <u>12</u> / <u>202 1</u>	Amount of last per semester tuition increase: \$ <u>14940</u>	<u>6.2</u> % Change from last increase

Program Enrollment Being Served by this Project — Fall Semester	
Head Count: <u>110</u>	FTE: _____
<u>29</u> % Growth from previous year	_____ % Average growth in previous 10-year period

Bonding Information (to be completed if local bond proceeds are used for project funding)	
Assessed Valuation: _____	Month/year of most recent local bond issue: _____ / _____
Outstanding Debt: _____	
Available Capacity: _____	

Project Schedule	
Month/year proposed construction start date: <u>01</u> / <u>202 5</u>	Month/year proposed construction completion date: <u>06</u> / <u>202 5</u>

Comments:

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 2: SPACE INFORMATION

Institution: Northern New Mexico College

Original: Date: 11/26/2024

Project title: BCES Lab Renovations

Revision: Date:

List the Net Assignable Square Feet (NASF) and Net Usable Square Feet (NUSF) of spaces to be constructed, altered, or demolished by this project. Definitions of classifications used below may be found in "Postsecondary Education Facilities Inventory and Classification Manual" (FICM) published by the U.S. Department of Education.

CLASSIFICATION CODE	TYPE OF SPACE	DEMO	NEW	ALTERATION	% OF NUSF (NEW & ALT)	
100	Classroom	0	0	0	0	
200	Laboratory	0	0	1,805	-10	
300	Office	0	0	0	0	
400	Study	0	0	0	0	
500	Special	0	0	0	0	
600	General	0	0	0	0	
700	Support	0	0	0	0	
800	Health	0	0	0	0	
900	Residential	0	0	0	0	
TOTAL NET ASSIGNABLE AREA (NASF)		0	0	1,805	-10	
WWW	Circulation Area	0	0	0	0	
XXX	Building Services Area	0	0	0	0	
YYY	Mechanical Area	0	0	0	0	
TOTAL NONASSIGNABLE AREA				0	0	NIC SQ FT
TOTAL NET USABLE AREA (NUSF)		0	0	1,805	-10	0
TARE				-1,805		TOTALS
TOTAL PROJECT GROSS SQUARE FEET		0	0	0		0
FINAL PROJECT GROSS SQUARE FEET						0
ORIGINAL BUILDING GROSS SQUARE FEET						0
FINAL BUILDING GROSS SQUARE FEET						0
FINAL BUILDING GROSS SQUARE FEET DIFFERENCE						0

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 3: ESTIMATED UTILITY COSTS AND ENERGY EFFICIENCY MEASURES

Institution: Northern New Mexico College

Original: **Date:** 11/26/2024

Project title: BCES Lab Renovations

Revision: **Date:**

This form is designed to estimate the project's effect on current utilities costs, and to note submittal of supporting documentation related to Energy Saving Measures incorporated into the project.

FORMULA	CURRENT EXPENSES	PROJECTED ANNUAL EXPENSES AFTER COMPLETION	DIFFERENCE BETWEEN CURRENT AND PROJECTED (+ OR -)
Eligible GSF: 1,805 x \$3.75			

Check applicable boxes below:

Space is non I&G
(Comment Required)

Target Finder attached

LEED Checklist attached

Project Green Screen Features and Comments. Describe, in detail, the energy measures being implemented:

This project aims to reduce utility costs by addressing specific energy efficiency measures identified in the 2019 HEI energy audit conducted by Ameresco. As this project focuses solely on two lab locations within the building, a comprehensive updated energy assessment was not deemed necessary. Energy efficiency measures encompassed within this project include upgrades to electrical, lighting, and mechanical systems within the designated lab spaces.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 4: PROPOSED PROJECT COSTS

Institution: Northern New Mexico College

Original: Date: 11/26/2024

Project title: BCES Lab Renovations

Revision: Date:**I. PROJECT BUDGET**

EXPENDITURES	ITEMS INCLUDED IN TOTAL COST FOR EACH EXPENDITURE	ORIGINAL SUBMISSION		BUDGET REVISION
		NEW CONSTRUCTION	ALTERATIONS	
A. Building Cost				
1. General	Building Labor, Materials, All Signage, Material Testing & Seismic Testing		\$ 207,047.00	
2. Mechanical/Plumbing	Controls, Fire Suppression Systems, Test & Balance		\$ 25,000.00	
3. Electrical	Lighting Control Systems, Performance Testing		\$ 74,282.63	
4. Special Systems (voice, data, other)	Voice/Data, Wiring Performance Testing, Audio/Video infrastructure, Access Control, Security/Camera's, Fire Alarms			
5. Demolition	Interior Demo, HAZMAT & Abatement		\$ 15,000.00	
BUILDING COST SUBTOTAL		\$ 0.00	\$ 321,329.63	\$ 0.00
B. Built-in Equipment	Equipment permanently attached to building and/or infrastructure (Fume hoods, autoclaves, and lab casework)			
C. Site Development				
1. Utilities, Infrastructure	Utilities 5' beyond new building perimeter, relocations and tunnels			
2. Landscaping/Site Improvements	Free standing lighting, hardscapes, parking			
3. Demolition	Building, Site or Parking Removal			
TOTAL CONSTRUCTION COST (T.C.C.)		\$ 0.00	\$ 321,329.63	\$ 0.00

NEW MEXICO HIGHER EDUCATION DEPARTMENT

D. Construction Contingency	Not more than 5% for new Construction or 10% for renovations of Total Construction Cost (T.C.C.)		\$ 31,632.96	
E. Professional Fees				
1. Architectural/Engineering	Planning, Programming, Design thru Construction and Specialized Services			
2. Project Administration	PM Fees, Construction Manager at Risk (CMAR) Pre-Construction Services, IT Admin Fees, Parking Mitigation, Consultant Services, Tax Segregation services fee, Project Reserve		\$ 82,751.04	
3. Surveys/Commissioning	Soils Reports, Environmental Reports, Structural Shear Reports			
F. Movable Equipment	Special Systems Equipment			
G. Other	Site acquisition, etc.			
H. Art in Public Places (1% of State Appropriation)	AIPP or N/A			
I. Gross Receipts Tax	GRT is Not Nested within Costs Above. Amount entered will be added to Total Project Budget		\$ 37,852.62	
J. Gross Receipts Tax	GRT is Nested within Costs Above. Amount entered is included in Total Project Budget			
TOTAL PROJECT BUDGET		\$ 0.00	\$ 473,566.25	\$ 0.00

Comments:

Provide information on how the above cost estimates were developed. If developed by an A/E firm, provide the name of the firm and method used for estimating. If developed by the institution, provide method used for estimating.

Architectural drawings were produced by Archis Architects in June 2023 as mandated by grant funding requirements. These drawings were necessary for the grant application submitted as a sub-awardee through the National Health Institute, overseen by NMINBRE. The initial cost estimate was \$249,448. However, due to inflationary pressures, the current estimate has nearly doubled.

NEW MEXICO HIGHER EDUCATION DEPARTMENT FORM 5: PROPOSED PROJECT SQUARE FOOTAGE AND FUNDING SOURCES

Institution: Northern New Mexico College

Original: **Date:** 11/26/2024

Project title: BCES Lab Renovations

Revision: **Date:**

COSTS PER GROSS SQUARE FOOT (GSF)			
	Cost (Items A-C on Form 4)	GSF for New Construction NUSF for Alteration	Cost per GSF
New Construction	\$ 0.00	0	NaN
Alterations	\$ 321,329.63	1,805	178.02195567867037

RATIO OF NET USABLE TO GROSS SQUARE FEET (NUSF/GSF)			
	NUSF (same as total from Form 2)	GSF	RATIO NUSF/GSF (%)
New Construction	0	0	NaN
Alterations	1,805	0	Infinity

FUNDING SOURCE			
Enter the source of funding for the project. Total must match the total project budget on Form 4.			
Funding Source and Description		Original Submission	Budget Revision
Appropriation Code	Description of Funding Type and Source of Funds		
H3436	HB505, Laws of 2023, Section 39, Subsection 3	\$ 224,108.25	
	National Health Institute/NMINBRE (GRANT)	\$ 249,448.00	
Total:		\$ 473,556.25	\$ 0.00

List State Appropriations as follows: *Bond Series #: GOBxx or STBxx or GF 20xx, DFA#: A0x-xxxx), SBxxx or HBxxx, Laws of 20xx, chapter x, and section x.* This information is available on the CPMS website at <http://cpms.dfa.state.nm.us/>. For all other funding, list revenue source and year budgeted.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 6: CERTIFICATION BY GOVERNING BOARD

Institution: Northern New Mexico College

Original: **Date:** 11/26/2024

Project title: BCES Lab Renovations

Revision: **Date:**

ORIGINAL CERTIFICATION

I hereby certify, on the basis of the information contained in Forms 1 through 5 of this capital project submittal and all attached supporting documentation, if appropriate, that the Governing Board approved the original submission of this project at its meeting on _____.

Certified:

Hector Balderas, JD, CFE

Printed Name of President/Chancellor

Signature

REVISED SUBMISSION CERTIFICATION

I hereby certify that the Governing Board approved this Revised Submission at its meeting on _____.

Certified:

Printed Name of President/Chancellor

Signature

NEW MEXICO HIGHER EDUCATION DEPARTMENT
2044 Galisteo Street, Suite 4, Santa Fe, NM 87505-2100

CAPITAL PROJECT TRANSMITTAL SUMMARY SHEET

Complete this summary sheet and include with project submittal. The deadline to submit project documents can be found on the NMHED Annual Calendar of Events at <http://www.hed.state.nm.us/institutions/resources.aspx>. In order to ensure your project will be considered, it must be uploaded by the deadline to the link found at the following web address: <https://cptss.hed.state.nm.us/app>

Institution: [Northern New Mexico College](#)

Date: [12/04/2024](#)

1. Project title: [Cosmetology Lab and Classroom Renovations](#)
2. HED meeting date when project consideration is requested:
3. Contact person: [Theresa Storey](#) Phone: [5059270161](#)
 Email: theresa.storey@nmc.edu
4. Required forms for project categories (5.3.10 and 2.70.4 NMAC):
 - a) Construction, Alterations, or Demolition (All Forms)
 - b) Revenue Bond Forms (1, 1-A, 4, 5, 6)
 - c) Property Acquisition — Purchase, Lease, or Donation (Forms 1, 1-A, 3, 4, 5, 6)
 - d) Property Disposition — Sale or Trade (Forms 1 and 6)
5. A site plan or plat, as-builts or completed preliminary floor plan drawings, including elevations, with each space identified as to function. (Required for all project categories)
6. Supporting Documentation for Funding Sources. (Required for project category a, b, and c)
7. Certificate of Adequate Parking. (Only required for new construction and property acquisition)
8. Evidence of Energy Measures (Required for project category a and c)
9. [Form 1](#) — Project Information
10. [Form 1-A](#) — Institutional and General Information
11. [Form 2](#) — Space Information
12. [Form 3](#) — Estimated Utilities Costs
13. [Form 4](#) — Proposed Project Costs
14. [Form 5](#) — Proposed Project Square Footage and Funding Sources
15. [Form 6](#) — Certification by Governing Board
16. Completed Presenter Information Sheet

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 1: PROJECT INFORMATION

Spell out and define all acronyms

Institution: Northern New Mexico College

Original: **Date:** 12/04/2024

Project title: Cosmetology Lab and Classroom Renovations

Revision: **Date:**

Location of Facility: Cosmetology Portables- 921 North Paseo de Onate Espanola, NM; Rio Arriba County

Age of Facility: 35 years old

Date of Last Improvement: N/A

Types of Space within Facility: Cosmetology Labs and Classrooms

Gross Square Footage of Facility: 1680 x 3 = 5040

Gross Square Footage Offset: N/A

General Nature of Use and User Groups within Facility:

Cosmetology labs include stations for hair styling, wash stations, pedicure/manicure, and lecture studies.

Detailed Scope of Work and Impact to User Groups:

This scope of this project is for remediation and renovation of the Cosmetology Labs and Classrooms. These portables have had ignored differed maintenance from previous administrations that resulted in stachybotrys mold caused by water leaks. This project will demo and remediate effected areas and make repairs to building envelope and mold sources. Renovation will include full restorative painting to each portable interior as well as new flooring. To increase energy efficiency new windows will be installed. Exterior walls will be covered with 7/16 OSB and materials to apply Sto Synthetic Stucco to each portable. These improvements will allow for the Cosmetology Department to reenter buildings that are now unable to be occupied and continue the program with adequate safety, comfort, and space.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 1: PROJECT INFORMATION (cont)

Institution: Northern New Mexico College

Original: **Date:** 12/04/2024

Project title: Cosmetology Lab and Classroom Renovations

Revision: **Date:**

Description of why this project is needed and how it satisfies program needs/enrollment/mission:

This project addresses and satisfies the needs of the program by allowing for a safe and adequate space with the required infrastructure to support HEI owned equipment which has been limited due to the inhabitability of the buildings this project is addressing. The program will be able to increase enrollment as a result of having the increased space.

Describe the consequences of this project not receiving approval:

Consequences of this project would be students not having the adequate space and resources to complete the required clock hours. Other consequences would be not meeting compliance issues with NM State Licensure Board.

Was this project included in the annual Capital Outlay Plan submitted to HED. If yes provide year included. If not, provide reason why:

Yes, 2024. This project was including in the Capital Outlay Plan to HED as a Demolition Project. After thoughtful consideration it was determined to keep the portable buildings and renovate them for the continued use by the Cosmetology Department.

If this request was included in a previous recommendation for Legislative funding, provide information on differences from initial recommendation to current project request:

N/A

Provide detailed information on the impact this project will have on Operations and Maintenance budgets? What source of funding will be used to cover these costs?

This project will have no impact on the HEI operations and maintenance budgets as these buildings have been on the Espanola NNMC Campus for 35 years. This project may reduce O&M costs with the energy efficiency added from replacing old outdated window with new energy efficient windows and better insulated with the exterior stucco which is now metal siding alone.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 1-A: INSTITUTIONAL AND GENERAL INFORMATION

Institution: Northern New Mexico CollegeOriginal: Date: 12/04/2024Project title: Cosmetology Lab and Classroom RenovationsRevision: Date:

Current Total On-Campus Enrollment — Fall Semester	
Head Count: <u>1386</u>	FTE: <u>836.7</u>
<u>13</u> % Growth from previous year	<u>14</u> % Average growth in previous 5-year period

Current Total Off-Campus Enrollment (web-based or Distance Ed., etc.) — Fall Semester	
Head Count: _____	FTE: _____
_____ % Growth from previous year	_____ % Average growth in previous 5-year period

Tuition — Fall Semester		
Current Tuition Per Credit Hour: \$ <u>211.00</u>	Current Tuition Per Semester: \$ <u>2,532.00</u>	
Month/year per semester tuition was last increased: <u>12</u> / <u>2021</u>	Amount of last per semester tuition increase: \$ <u>149.40</u>	<u>6.2</u> % Change from last increase

Program Enrollment Being Served by this Project — Fall Semester	
Head Count: <u>21</u>	FTE: <u>20.7</u>
<u>10.2</u> % Growth from previous year	<u>0</u> % Average growth in previous 10-year period

Bonding Information (to be completed if local bond proceeds are used for project funding)	
Assessed Valuation: _____	Month/year of most recent local bond issue: _____ / _____
Outstanding Debt: _____	
Available Capacity: _____	

Project Schedule	
Month/year proposed construction start date: <u>01</u> / <u>2025</u>	Month/year proposed construction completion date: <u>06</u> / <u>2025</u>

Comments:

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 2: SPACE INFORMATION

Institution: Northern New Mexico College

Original: **Date:** 12/04/2024

Project title: Cosmetology Lab and Classroom Renovations

Revision: **Date:**

List the Net Assignable Square Feet (NASF) and Net Usable Square Feet (NUSF) of spaces to be constructed, altered, or demolished by this project. Definitions of classifications used below may be found in "Postsecondary Education Facilities Inventory and Classification Manual" (FICM) published by the U.S. Department of Education.

CLASSIFICATION CODE	TYPE OF SPACE	DEMO	NEW	ALTERATION	% OF NUSF (NEW & ALT)	
100	Classroom	0	0	1,680	-3.33333333333333	
200	Laboratory	0	0	3,360	-6.66666666666666	
300	Office	0	0	0	0	
400	Study	0	0	0	0	
500	Special	0	0	0	0	
600	General	0	0	0	0	
700	Support	0	0	0	0	
800	Health	0	0	0	0	
900	Residential	0	0	0	0	
TOTAL NET ASSIGNABLE AREA (NASF)		0	0	5,040	-10	
WWW	Circulation Area	0	0	0	0	
XXX	Building Services Area	0	0	0	0	
YYY	Mechanical Area	0	0	0	0	
TOTAL NONASSIGNABLE AREA				0	0	NIC SQ FT
TOTAL NET USABLE AREA (NUSF)		0	0	5,040	-10	0
TARE				-5,040		TOTALS
TOTAL PROJECT GROSS SQUARE FEET		0	0	0		0
FINAL PROJECT GROSS SQUARE FEET						0
ORIGINAL BUILDING GROSS SQUARE FEET						0
FINAL BUILDING GROSS SQUARE FEET						0
FINAL BUILDING GROSS SQUARE FEET DIFFERENCE						0

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 3: ESTIMATED UTILITY COSTS AND ENERGY EFFICIENCY MEASURES

Institution: Northern New Mexico College

Original: **Date:** 12/04/2024

Project title: Cosmetology Lab and Classroom Renovations

Revision: **Date:**

This form is designed to estimate the project's effect on current utilities costs, and to note submittal of supporting documentation related to Energy Saving Measures incorporated into the project.

FORMULA	CURRENT EXPENSES	PROJECTED ANNUAL EXPENSES AFTER COMPLETION	DIFFERENCE BETWEEN CURRENT AND PROJECTED (+ OR -)
Eligible GSF: 5,040 x \$3.75			

Check applicable boxes below:

Space is non I&G
(Comment Required)

Target Finder attached

LEED Checklist attached

Project Green Screen Features and Comments. Describe, in detail, the energy measures being implemented:

This project will make improvements to building envelope and to increase energy efficiency new windows will be installed. Exterior walls will be covered with 7/16 OSB and materials to apply Sto Synthetic Stucco to each portable.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 4: PROPOSED PROJECT COSTS

Institution: Northern New Mexico College

Original: Date: 12/04/2024

Project title: Cosmetology Lab and Classroom Renovations

Revision: Date:**I. PROJECT BUDGET**

EXPENDITURES	ITEMS INCLUDED IN TOTAL COST FOR EACH EXPENDITURE	ORIGINAL SUBMISSION		BUDGET REVISION
		NEW CONSTRUCTION	ALTERATIONS	
A. Building Cost				
1. General	Building Labor, Materials, All Signage, Material Testing & Seismic Testing		\$ 199,089.00	
2. Mechanical/Plumbing	Controls, Fire Suppression Systems, Test & Balance			
3. Electrical	Lighting Control Systems, Performance Testing			
4. Special Systems (voice, data, other)	Voice/Data, Wiring Performance Testing, Audio/Video infrastructure, Access Control, Security/Camera's, Fire Alarms			
5. Demolition	Interior Demo, HAZMAT & Abatement		\$ 17,121.00	
BUILDING COST SUBTOTAL		\$ 0.00	\$ 216,210.00	\$ 0.00
B. Built-in Equipment	Equipment permanently attached to building and/or infrastructure (Fume hoods, autoclaves, and lab casework)			
C. Site Development				
1. Utilities, Infrastructure	Utilities 5' beyond new building perimeter, relocations and tunnels			
2. Landscaping/Site Improvements	Free standing lighting, hardscapes, parking			
3. Demolition	Building, Site or Parking Removal			
TOTAL CONSTRUCTION COST (T.C.C.)		\$ 0.00	\$ 216,210.00	\$ 0.00

NEW MEXICO HIGHER EDUCATION DEPARTMENT

D. Construction Contingency	Not more than 5% for new Construction or 10% for renovations of Total Construction Cost (T.C.C.)		\$ 26,100.00	
E. Professional Fees				
1. Architectural/Engineering	Planning, Programming, Design thru Construction and Specialized Services			
2. Project Administration	PM Fees, Construction Manager at Risk (CMAR) Pre-Construction Services, IT Admin Fees, Parking Mitigation, Consultant Services, Tax Segregation services fee, Project Reserve		\$ 16,675.00	
3. Surveys/Commissioning	Soils Reports, Environmental Reports, Structural Shear Reports			
F. Movable Equipment	Special Systems Equipment			
G. Other	Site acquisition, etc.			
H. Art in Public Places (1% of State Appropriation)	AIPP or N/A			
I. Gross Receipts Tax	GRT is Not Nested within Costs Above. Amount entered will be added to Total Project Budget		\$ 22,499.32	
J. Gross Receipts Tax	GRT is Nested within Costs Above. Amount entered is included in Total Project Budget			
TOTAL PROJECT BUDGET		\$ 0.00	\$ 281,484.32	\$ 0.00

Comments:

Provide information on how the above cost estimates were developed. If developed by an A/E firm, provide the name of the firm and method used for estimating. If developed by the institution, provide method used for estimating.

The above estimate was developed by a vendor under the New Mexico State Price Agreement.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 5: PROPOSED PROJECT SQUARE FOOTAGE
AND FUNDING SOURCES

Institution: Northern New Mexico College

Original: Date: 12/04/2024

Project title: Cosmetology Lab and Classroom Renovations

Revision: Date:

COSTS PER GROSS SQUARE FOOT (GSF)			
	Cost (Items A-C on Form 4)	GSF for New Construction NUSF for Alteration	Cost per GSF
New Construction	\$ 0.00	0	NaN
Alterations	\$ 216,210.00	5,040	42.898809523809526

RATIO OF NET USABLE TO GROSS SQUARE FEET (NUSF/GSF)			
	NUSF (same as total from Form 2)	GSF	RATIO NUSF/GSF (%)
New Construction	0	0	NaN
Alterations	5,040	0	Infinity

FUNDING SOURCE			
Enter the source of funding for the project. Total must match the total project budget on Form 4.			
Funding Source and Description		Original Submission	Budget Revision
Appropriation Code	Description of Funding Type and Source of Funds		
H3435	HB505, Laws of 2023, Section 39, Subsection 2	\$ 281,484.32	
Total:		\$ 281,484.32	\$ 0.00

List State Appropriations as follows: *Bond Series #: GOBxx or STBxx or GF 20xx, DFA#: A0x-xxxx), SBxxx or HBxxx, Laws of 20xx, chapter x, and section x.* This information is available on the CPMS website at <http://cpms.dfa.state.nm.us/>. For all other funding, list revenue source and year budgeted.

NEW MEXICO HIGHER EDUCATION DEPARTMENT
FORM 6: CERTIFICATION BY GOVERNING BOARD

Institution: Northern New Mexico College

Original: **Date:** 12/04/2024

Project title: Cosmetology Lab and Classroom Renovations

Revision: **Date:**

ORIGINAL CERTIFICATION

I hereby certify, on the basis of the information contained in Forms 1 through 5 of this capital project submittal and all attached supporting documentation, if appropriate, that the Governing Board approved the original submission of this project at its meeting on _____.

Certified:

Printed Name of President/Chancellor

Signature

REVISED SUBMISSION CERTIFICATION

I hereby certify that the Governing Board approved this Revised Submission at its meeting on _____.

Certified:

Printed Name of President/Chancellor

Signature