



**Northern New Mexico College
Sponsored Project Routing Form**

Completion of the following form is required prior to releasing any agreements and proposals on behalf of the institution.

Contract: **Letter of Support:** **MOU/MOA:** **Grant Proposal:**

The attached referenced item is due for submission _____

Brief Summary:

Person Submitting:		Title:	
Signature:		Date:	

Direct Supervisor:		Title:	
Signature:		Date:	

Institutional Advancement:		Date:	
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Business Office Approval:		Date:	
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Provost Approval		Date:	
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Notes:

- Agreements are not fully executed until signed by the authorizing representative at each organization. External organizations must complete the signature process prior to agreements being signed by NNMC.
- Grant proposals must complete the routing process prior to being submitted for consideration.

