HOW TO APPLY TO GRADUATE

1. COMPLETE AND SUBMIT THE **ONLINE GRADUATION APPLICATION** BY GOING TO:

www.nnmc.edu

MyNNMC

SCROLL DOWN AND CLICK ON BANNER CONNECT

LOGIN

STUDENT AND FINANCIAL AID

STUDENT RECORDS

GRADUATION APPLICATION

If you are not able to select the correct degree from the drop-down menu, either submit a Change of Major form to the Registrar's Office or contact Gerald Wheeler at geraldwheeler@nnmc.edu

2. BE SURE TO READ ALL OF THE INSTRUCTIONS AND TO HIT SUBMIT WHEN YOU HAVE COMPLETED THE APPLICATION

ON THE PAYMENT SCREEN, BE SURE TO SELECT AS THE CHARGE TERM <u>THE TERM IN WHICH YOU INTEND TO GRADUATE.</u>

- 3. FROM THE LAST SCREEN OF THE ONLINE APPLICATION
 - PRINT THAT LAST PAGE, THEN
 - USING THE LINK PROVIDED, PRINT A PAPER PETITION-TO-GRADUATE
- 4. FOR THE PAPER PETITION-TO-GRADUATE
 - GET THE REQUIRED SIGNATURES, STARTING WITH YOUR ACADEMIC ADVISOR'S, AND
 - SUBMIT TO THE REGISTRAR'S OFFICE

THE PETITION,

THE LAST PAGE FROM THE ONLINE APPLICATION, AND

THE <u>FINAL DEGREE AUDIT</u> THAT INCLUDES THE COURSES FOR WHICH YOU HAVE REGISTERED FOR THE UPCOMING SEMESTER(S).

FOR GRADUATION APPLICATION DEADLINES CHECK THE LATEST VERSION OF THE ACADEMIC CALENDAR IN THE COURSE SCHEDULE FOR THE TERM IN WHICH YOU PLAN TO GRADUATE.

Office of the Registrar