



BILL+PAYMENT INFORMATION SHEET

For Student and Parents:

Northern's "Bill+Payment System" (TouchNet) is a secure payment site that can be accessed via **myNNMC**, located on the top of every page at www.nnmc.edu.

All students must either pay their bill in full, or pay five (5) percent down PLUS enroll online in a payment plan (and pay the \$25 service charge for the payment plan) by the disenrollment date or they will be dropped from their courses.

IMPORTANT: Your financial aid or scholarship(s) can be used to cover your five percent minimum payment when enrolling online in a payment plan.

If you have any questions about your financial aid, contact the Financial Aid Office at (505) 747-2128.

If you are dropped from your courses, we will gladly help you re-register and guide you through the payment plan process. **Contact Tobe Bott-Lyons** at (505) 747-5010 or tobe.bottlyons@nnmc.edu

THROUGH TOUCHNET YOU CAN:

1. **View your tuition and fees** for the term.
2. **Make an on-line payment** using your debit card, credit card, or an electronic check.
3. **Pay the minimum five percent of your bill and enroll in a payment plan.**
A \$25 service charge will be assessed when you enroll.
4. **View an electronic statement** of your term charges.
Paper bills are no longer mailed to you.
5. **Sign up for an electronic refund** of your financial aid for any credit balances on your student account.
6. **Authorize parent or third party access** to make on-line payments or enroll online in a payment plan on behalf of the student.
7. **Schedule automated emails** for you and/or an authorized third party when payments are due or a new statement is posted. To access your NNMC email account go to: mail.nnmc.edu.

REGISTERED STUDENTS must pay five percent of their bill plus enroll online in a payment plan (and pay the \$25 service charge for the payment plan) by 5 pm Friday, June 2, 2017 for Summer and 5 pm Friday, August 11, 2017 for Fall or they will be dropped from their courses.

STUDENTS ONLY REGISTERED FOR SHORT-TERM COURSES must pay in full by Sunday, one week before the first class start date or they will be dropped from their courses.