



## BILL+PAYMENT INFORMATION SHEET

For Student and Parents:

**Northern's "Bill+Payment System" (TouchNet)** is a secure payment site that can be accessed via **myNNMC**, located on the top of every page at [www.nnmc.edu](http://www.nnmc.edu).

**All students must either pay their bill in full, or pay five (5) percent down PLUS enroll online in a payment plan (and pay the \$25 service charge for the payment plan) by the disenrollment date or they will be dropped from their courses.**

**IMPORTANT:** Your financial aid or scholarship(s) can be used to cover your five percent minimum payment when enrolling online in a payment plan.

**If you have any questions about your financial aid**, contact the Financial Aid Office at (505) 747-2128.

**If you are dropped from your courses**, we will gladly help you re-register and guide you through the payment plan process. **Contact Tobe Bott-Lyons** at (505) 747-5010 or [tobe.bottlyons@nnmc.edu](mailto:tobe.bottlyons@nnmc.edu)

### THROUGH TOUCHNET YOU CAN:

1. **View your tuition and fees** for the term.
2. **Make an on-line payment** using your debit card, credit card, or an electronic check.
3. **Pay the minimum five percent of your bill and enroll in a payment plan.**  
A \$25 service charge will be assessed when you enroll.
4. **View an electronic statement** of your term charges.  
Paper bills are no longer mailed to you.
5. **Sign up for an electronic refund** of your financial aid for any credit balances on your student account.
6. **Authorize parent or third party access** to make on-line payments or enroll online in a payment plan on behalf of the student.
7. **Schedule automated emails** for you and/or an authorized third party when payments are due or a new statement is posted. To access your NNMC email account go to: [mail.nnmc.edu](mailto:mail.nnmc.edu).

**REGISTERED STUDENTS** must pay five percent of their bill plus enroll online in a payment plan (and pay the \$25 service charge for the payment plan) by 5 pm January 13, 2017 for Spring semester or they will be dropped from their courses.

**STUDENTS ONLY REGISTERED FOR SHORT-TERM COURSES** must pay in full by Sunday, one week before the first class start date or they will be dropped from their courses.